


COUNCIL COMMUNICATION

	Number:	20-340	Meeting:	August 3, 2020
	Agenda Item:	7B	Roll Call:	20-1196
	Submitted by:	Steven L. Naber, P.E., City Engineer and Benjamin R. Page, Park and Recreation Director		

AGENDA HEADING:

Approving Professional Services Agreement (PSA) with Bolton & Menk, Inc. for design services for MacRae Park Roadway (Phase 3) Park and Trail Improvements, not to exceed \$151,084.

SYNOPSIS:

Recommend approval of the PSA with Bolton & Menk, Inc. (Brad DeWolf, President, 1960 Premier Drive, Mankato, Minnesota, 56001), for a total cost not to exceed \$151,084, to provide design services for MacRae Park Roadway (Phase 3) Park and Trail Improvements.

FISCAL IMPACT:

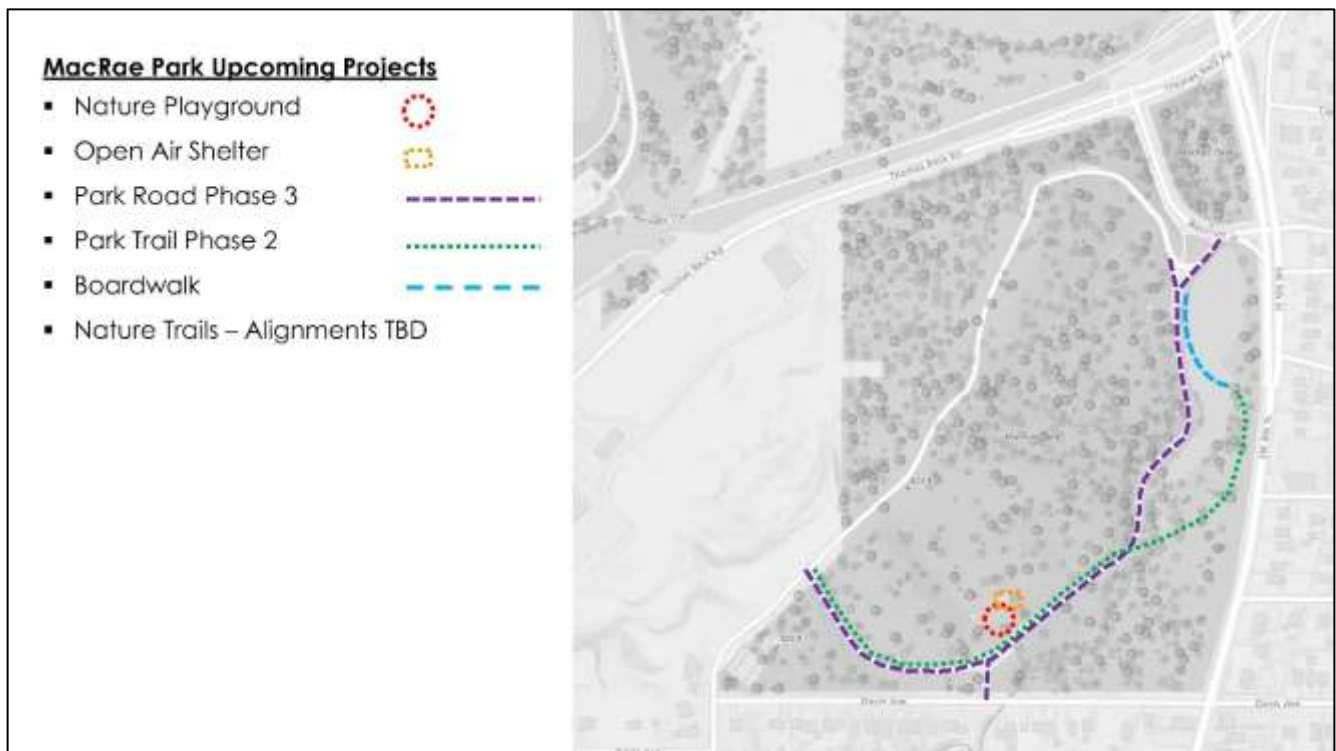
Amount: \$151,084

Funding Source: 2020-2021 CIP, Page Park-14, MacRae Park Improvements, PK179, G.O. Bonds

ADDITIONAL INFORMATION:

- MacRae Park is one (1) of Des Moines' signature parks located just south of downtown Des Moines. The park has been in a state of renovation since 2017. The overall park renovation has already seen two (2) previous phases completed. This project will be the culmination of years of planning and design resulting in a completely renovated regional park adjacent to Des Moines downtown district. This phase of the renovation is intended to be the capstone of a destination park experience.
- Past phases of work included enclosing the Works Progress Administration (WPA) era Walker Shelter, construction of phases 1 and 2 of the park road with additional parking and park loop trail, the EMC Overlook, the Julia Brenton Shelter and the dredging and improvements to MacRae Pond. Investments to date total roughly \$2.7 million in construction, which was funded in part by many generous donors.
- The MacRae Park Roadway (Phase 3) Park and Trail Improvements project includes reconstruction of roadway, PCC recreational trail, pedestrian boardwalk/ bridge traversing MacRae Pond, open-air shelter, and natural playscape with trail and pathway connections.

- A Request for Proposals (RFP) was issued and posted on the City’s website to provide engineering services for the design of MacRae Park Roadway (Phase 3) Park and Trail Improvements.
- A selection committee of Engineering Department and Parks Department staff reviewed and rated the eight (8) proposals received in response to the RFP. Bolton & Menk, Inc. was selected based on their qualifications and the selection criteria in the RFP.
- City staff negotiated a PSA with Bolton & Menk, Inc. for a total cost not to exceed \$151,084, to provide engineering services for the design of MacRae Park Roadway (Phase 3) Park and Trail Improvements.



PREVIOUS COUNCIL ACTION(S):

Date: June 25, 2018

Roll Call Number: [18-1124](#) and [18-1125](#)

Action: [On](#) MacRae Park Road Reconstruction Phase 2: Resolution approving plans, specifications, form of contract documents, Engineer’s estimate and designating lowest responsible bidder as TK Concrete, Inc. (Tony J. Ver Meer, President), \$473,387. ([Council Communication No. 18-338](#)) Moved by Mandelbaum to adopt. Motion Carried 6-1. Nays: Gatto.

(A) [Approving](#) contract and bond, and permission to sublet. Moved by Mandelbaum to adopt. Motion Carried 6-1. Nays: Gatto.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA would require a Supplemental Agreement, which may require Council action. Anticipated actions do include ordering construction, public hearing, receive and file bids, designate lowest bidder, and approve contract and bond; also, partial payments to the contractor and final acceptance of work.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.