

## COUNCIL COMMUNICATION

	Number:	<b>20-439</b>	Meeting:	<b>October 5, 2020</b>
	Agenda Item:	<b>7</b>	Roll Call:	<b>20-1552</b>
	Submitted by:	<b>Steven L. Naber, P.E., City Engineer and James M. Hoff, Facilities Manager</b>		

### AGENDA HEADING:

Approving Professional Services Agreement (PSA) with Terracon Consultants, Inc. for materials testing and special inspection services for the Municipal Services Center (MSC) Phase 2, not to exceed \$96,516.

### SYNOPSIS:

Recommend approval of the PSA with Terracon Consultants, Inc. (Jeffery Magner, Principal, 600 S.W. 7th Street, Suite M, Des Moines, Iowa, 50309), for a total cost not to exceed \$96,516, to provide materials testing and special inspection services for MSC Phase 2.

### FISCAL IMPACT:

Amount: \$96,516

Funding Source: 2020-2021 CIP, Page Municipal Building-12, Municipal Service Center – Phase 2, BL128, G.O. Bonds, Solid Waste Bonds, Sanitary Sewer Fund, Storm Water Utility Fund

### ADDITIONAL INFORMATION:

- On September 14, 2020, by Roll Call No. 20-1531, City Council approved plans, specifications, form of contract documents, Engineer's estimate and designated lowest responsible bidder as Koester Construction Co., Inc., in the amount of \$44,930,979 for the MSC Phase 2. Materials testing by the owner is required in the technical specifications. Special inspections and testing are required by building code and are necessary to ensure proper construction of the project.
- A Request for Proposals (RFP) was issued and posted on the City's website to provide professional services for MSC Phase 2 Inspections and Testing.
- A selection committee of Engineering Department and Building Services staff reviewed and rated the two (2) proposals received in response to the RFP. Terracon Consultants, Inc. was selected based on their qualifications and the selection criteria in the RFP. Terracon Consultants, Inc. also completed the materials testing and special inspection services for MSC Phase 1.

- City staff negotiated a PSA with Terracon Consultants, Inc. for a total cost not to exceed \$96,516, to provide professional services for MSC Phase 2 Inspections and Testing.

**PREVIOUS COUNCIL ACTION(S):**

Date: September 14, 2020

Roll Call Number: [20-1531](#) and [20-1532](#)

Action: [On](#) Municipal Service Center- Phase 2: Resolution approving plans and specifications, form of contract documents, and engineer's estimate, receive and file bids and designating lowest responsive, responsible bidder as Koester Construction Company, Inc. (Paul Koester, President), \$44,930,979.00 ([Council Communication No. 20-403](#)) Moved by Gatto to adopt. Motion Carried 7-0.

- (A) [Approving](#) contract and bond and permission to sublet. Moved by Gatto to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA would require a Supplemental Agreement, which may require Council action.

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