

COUNCIL COMMUNICATION

	Number:	20-464	Meeting:	October 19, 2020
	Agenda Item:	53	Roll Call:	20-17274
	Submitted by:	Nickolas Schaul, Finance Director		

AGENDA HEADING:

Recommend approval of an amendment to the lease agreement between the City of Des Moines and Koch Brothers, Inc. (Richard Koch Jr., President, 301 E. Locust, Des Moines, IA 50309) for the rental of up to an additional 44 multi-function devices (printer, copier, scanner and facsimile) per U.S. Communities Government Purchasing Alliance Contract 4400003732.

SYNOPSIS:

Recommend approval of an amendment to the lease agreement between the City of Des Moines and Koch Brothers, Inc. for the rental of up to an additional 44 multi-function devices (printer, copier, scanner and facsimile) per U.S. Communities Government Purchasing Alliance Contract 4400003732.

FISCAL IMPACT:

Amount: Not to exceed \$440,608.78 over 60 months.

Funding Source: The Lease Agreement Amendment and Lease Agreement will be payable from the general fund and various enterprise funds of the City.

ADDITIONAL INFORMATION:

- The ability to add up to 44 devices will give the IT department the ability to assess the needs of all the departments/divisions of the City and determine the need for a copier to replace stand-alone printers in an area over the next four (4) to five (5) years. It is not believed that the City will need the additional 44 copiers, but this provides flexibility with not having to return multiple times to City Council for consideration.
- The Finance Director is authorized to initiate and execute on behalf of the City leases for the lease of up to 44 additional multi-function devices in one (1) or more additional schedules to the Master Lease Agreement as set out in the MastNoer Lease agreement as amended.

PREVIOUS COUNCIL ACTION(S):

Date: October 5, 2020

Roll Call Number: [20-1570](#)

Action: On the proposition to authorize an amendment to lease agreement with Koch Brothers, Inc. for the lease of up to 44 additional multi-function devices (printer, copier, scanner, and facsimile) for use in the city operations for a period not to exceed five years, in the amount not to exceed an additional \$440,608.78 (\$1,150,000 total) and providing for publication of the notice thereof, (10-19-20). Moved by Gatto to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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