


COUNCIL COMMUNICATION

	Number:	21-213	Meeting:	May 10, 2021
	Agenda Item:	9	Roll Call:	21-0674
	Submitted by:	Benjamin R. Page, Park and Recreation Director; James M. Hoff, Facilities Manager; and Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving Professional Services Agreement (PSA) with MA Architecture, Inc. for professional services for the Greenhouse Relocation project, not to exceed \$267,200.

SYNOPSIS:

Recommend approval of the PSA with MA Architecture, Inc. (Melinda Aust, President and Principal, 900 Keosauqua Way, Studio 431, Des Moines, Iowa 50309), for a total cost not to exceed \$267,200, based on hourly rates, to provide professional services for the Greenhouse Relocation project.

FISCAL IMPACT:

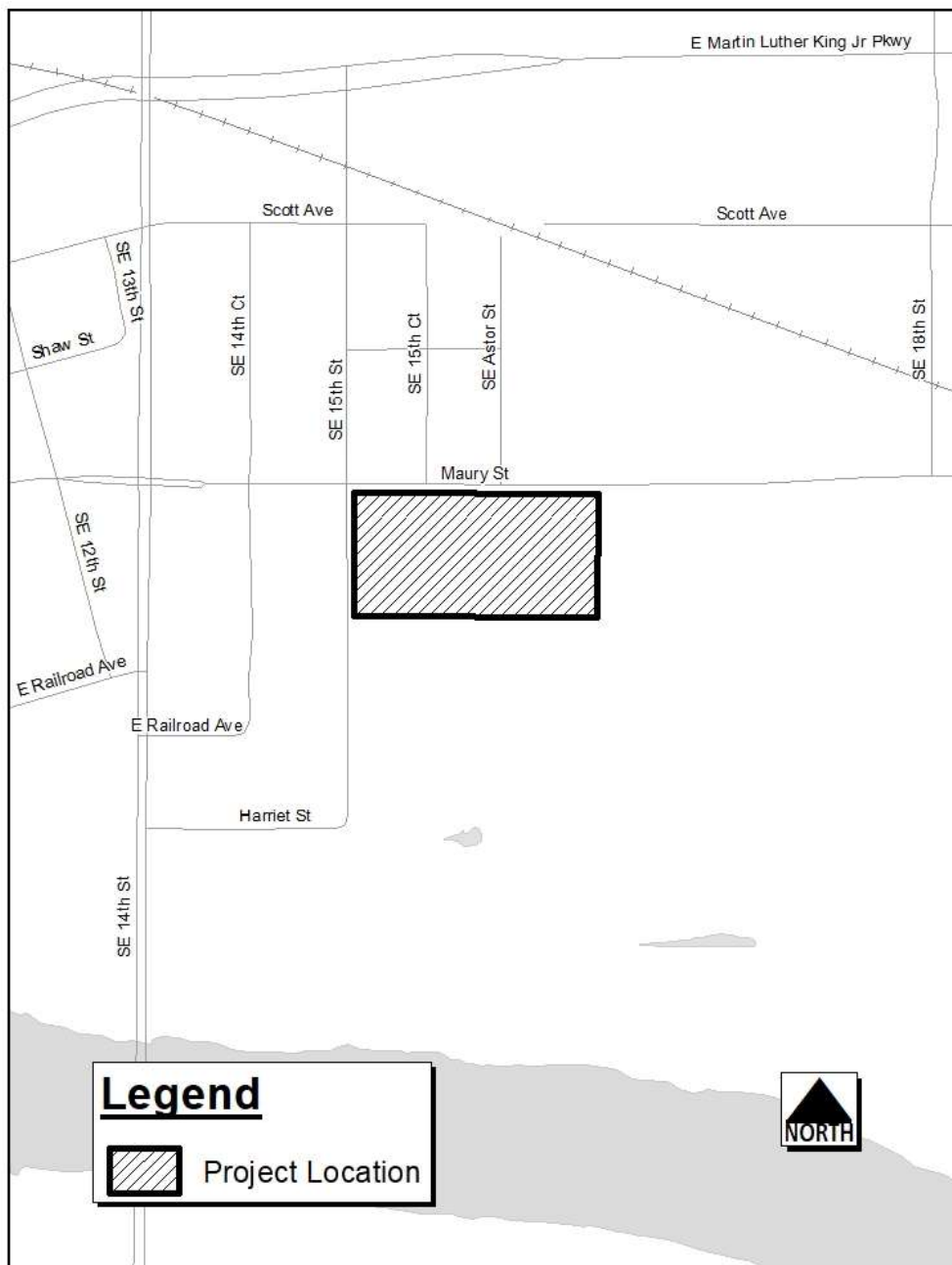
Amount: \$267,200

Funding Source: 2021-2022 CIP, Page 57, Greenhouse Relocation, BL134, G.O. Bonds

ADDITIONAL INFORMATION:

- This project consists of new construction of approximately 15,000 square feet of new greenhouse space, an approximate 4,000-square-foot head house building, and associated site improvements to support greenhouse operations. The project will be located within a 4-acre site at the southeast corner of the intersection of S.E. 15th Street and Maury Street, one (1) block south of the City's Municipal Services Center (MSC). A construction budget of \$1,900,000 has been established, with construction anticipated in 2022.
- The existing City greenhouse, located behind the Chesterfield Community Center at 2501 Maury Street, is operated within the Parks Division of the Des Moines Parks and Recreation Department. The greenhouse grows over 250,000 native plants and flowering annuals each year for plantings within parks, along trails and for various community groups to plant in public spaces such as rights-of way, medians, street corners, parkways, and land owned by non-profits, including schools within the City limits of Des Moines, which is all coordinated through the Neighborhood Flower Program. The relocation of these activities to a new site is required to enable future land acquisition and development at the existing location.

- A Request for Proposals (RFP) for design services was issued and posted on the City’s website. Eight (8) proposals were received in response to the RFP. The selection committee was comprised of representatives from the Engineering and Parks and Recreation Departments and Facilities Division. MA Architecture, Inc. was selected based on their qualifications and experience with similar projects.
- Staff has negotiated a PSA with MA Architecture, Inc. for a total cost not to exceed \$267,200, based on hourly rates and reimbursable costs, to provide architectural and engineering design and construction phase services for the Greenhouse Relocation project.
- The scope of services includes architectural design and construction contract administration, structural engineering, mechanical and electrical engineering, telecom engineering, fire detection and suppression design, and civil engineering.



PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff do not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action.

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