


COUNCIL COMMUNICATION

	Number:	21-311	Meeting:	July 19, 2021
	Agenda Item:	54H	Roll Call:	21-1145
	Submitted by:	James M. Hoff, Facilities Manager		

AGENDA HEADING:

Approve City Purchasing Division's issuance of blanket purchase order to Interstate Power Systems for generator maintenance services during Fiscal Year (FY) 2022.

SYNOPSIS:

Approval for City's Purchasing Agent to issue a blanket purchase order for generator maintenance services and support to Interstate Power Systems (Travis Penrod, 407 Adventureland Drive NE, Altoona, Iowa 50009).

FISCAL IMPACT:

Amount: \$100,000

Funding Source: CM030000 526030

ADDITIONAL INFORMATION:

- This request is to authorize the Finance Department's Procurement Division to issue a FY2022 blanket purchase order to Interstate Power Systems for generator maintenance services. It includes monthly inspections, repair parts, oil and fuel sampling, and other materials as needed by the Facilities Division. This service helps provide power continuity within municipal buildings and other critical services such as the 911 system, Information Technology communication systems, the fiber optic network, and City Fire Stations. There have been several additions to the number of generators being maintained. Although the amount and nature of material and supply needs varies each year, based on historical need, it is anticipated that the maximum expense necessary for FY2022 and for the remaining renewal term of the contract will be \$100,000.

PREVIOUS COUNCIL ACTION(S):

Date: November 9, 2020

Roll Call Number: [20-1794](#)

Action: [Purchase](#) from Interstate Power Systems (Travis Penrod, President) for an annual contract with three (3) additional one-year renewal options to furnish standby generator maintenance and repair services at various City-wide locations, estimated annual cost \$56,000. ([Council Communication No. 20-476](#)) Moved by Boesen to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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