


COUNCIL COMMUNICATION

| | | | | |
|---|---------------|---|------------|---------------------------|
|  | Number: | 21-380 | Meeting: | September 13, 2021 |
| | Agenda Item: | 8 | Roll Call: | 21-1391 |
| | Submitted by: | Benjamin R. Page, Park and Recreation Director, and Steven L. Naber, P.E., City Engineer | | |

AGENDA HEADING:

Approving Supplemental Agreement No. 2 to the Professional Services Agreement (PSA) with Bolton & Menk, Inc. for additional design and construction administration services for MacRae Park Roadway (Phase 3), Park and Trail Improvements, not to exceed \$45,000.

SYNOPSIS:

Recommend approval of Supplemental Agreement No. 2 to the PSA with Bolton & Menk, Inc., Brad DeWolf, President, 1960 Premier Drive, Mankato, Minnesota, 56001, for an additional amount not to exceed \$45,000, based on hourly rates and reimbursable costs, to provide additional design phase services and provide construction administration services for the MacRae Park Roadway (Phase 3), Park and Trail Improvements, not to exceed \$45,000.

FISCAL IMPACT:

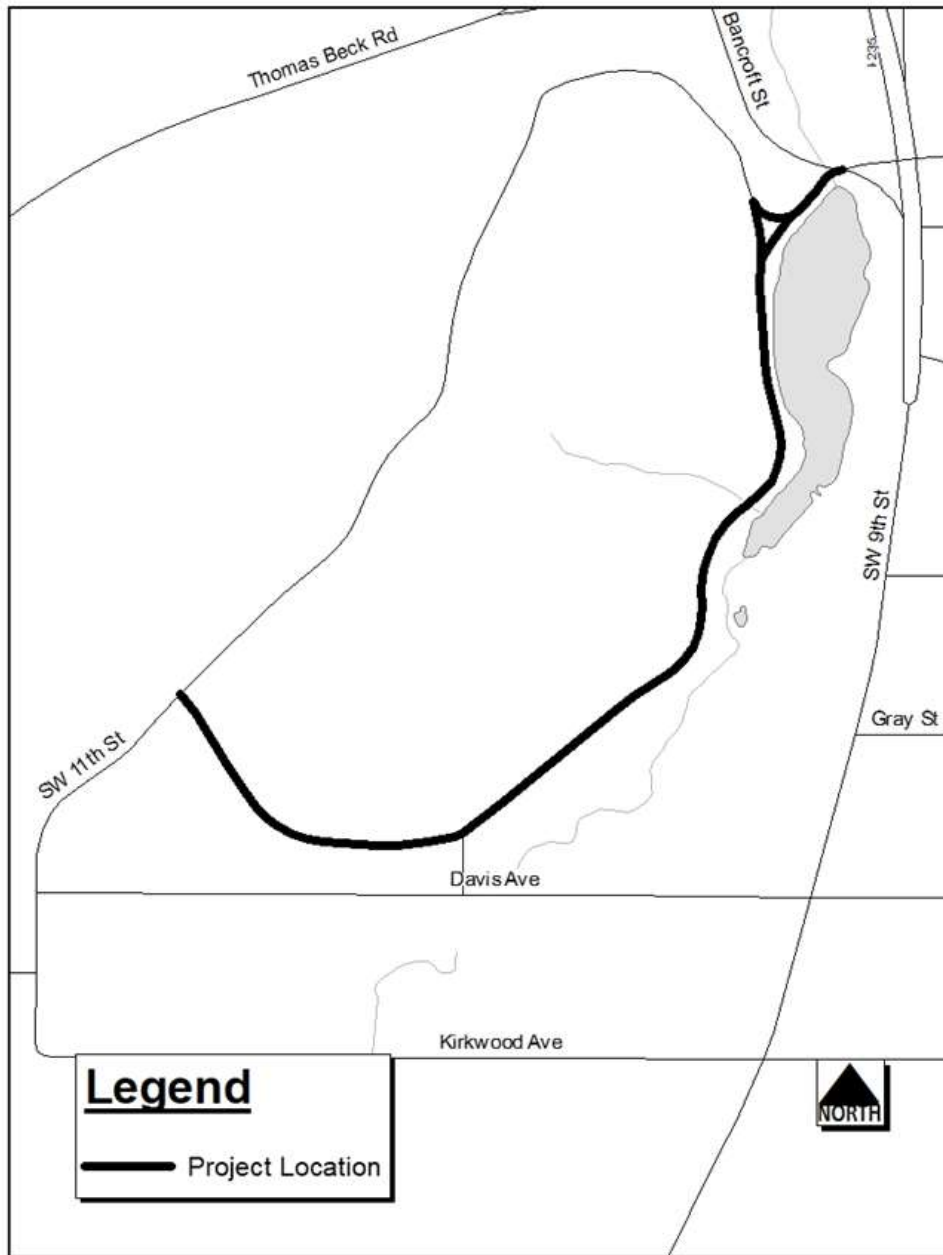
Amount: \$45,000

Funding Source: 2021-2022 CIP, Page 75, MacRae Park Improvements, PK179, GO Bonds, Private, State.

ADDITIONAL INFORMATION:

- The MacRae Park Roadway (Phase 3) Park and Trail Improvements project includes reconstruction of roadway, PCC recreational trail, pedestrian boardwalk/ bridge traversing MacRae Pond, open-air shelter, and natural playscape with trail and pathway connections.
- On August 3, 2020, by Roll Call No. 20-1196, City Council approved a PSA with Bolton & Menk, Inc. to provide design services for MacRae Park Roadway (Phase 3) Park and Trail Improvements.
- Supplemental Agreement No. 1 for \$8,600, approved by the City Engineer on October 16, 2020, included additional professional services for topographic survey services.

- Staff has negotiated Supplemental Agreement No. 2 to the Agreement for Professional Services with Bolton & Menk, Inc. for a total additional amount not to exceed \$45,000, based on hourly rates and reimbursable costs, for additional design phase services and provide construction administration services. This will include design of the reconstruction of the remaining roadway on the east area of the park that was originally not included with the design of the project, and includes pavement design, grading, storm sewer, traffic control, and staging.



PREVIOUS COUNCIL ACTION(S):

Date: August 3, 2020

Roll Call Number: [20-1196](#)

Action: Approving Professional Services Agreement (PSA) with the following:

- (B) [Approving](#) Professional Services Agreement (PSA) with the following: Bolton & Menk, Inc. for design services for MacRae Park Roadway (Phase 3) Park and Trail Improvements, not to exceed \$151,084. ([Council Communication No. 20-340](#)) Moved by Gatto to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA would require an additional Supplemental Agreement, which may require Council action.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.