


COUNCIL COMMUNICATION

	Number:	22-071	Meeting:	March 7, 2022
	Agenda Item:	9	Roll Call:	22-0298
	Submitted by:	Jonathan A. Gano, P.E., Public Works Director and Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving exception to Request for Proposal (RFP) process for good cause and approving Professional Services Agreement (PSA) with Veenstra & Kimm, Inc. for design services for Gray's Station Sanitary Trunk Sewer, not to exceed \$60,282.

SYNOPSIS:

Recommend approving exception to the City's RFP process for good cause and approving the PSA with Veenstra & Kimm, Inc. (F.S. Aldrich, President, 3000 Westown Parkway, West Des Moines, Iowa, 50266), for a total cost not to exceed \$60,282, based on hourly rates, to provide professional design engineering services for the Gray's Station Sanitary Trunk Sewer project.

FISCAL IMPACT:

Amount: \$60,282

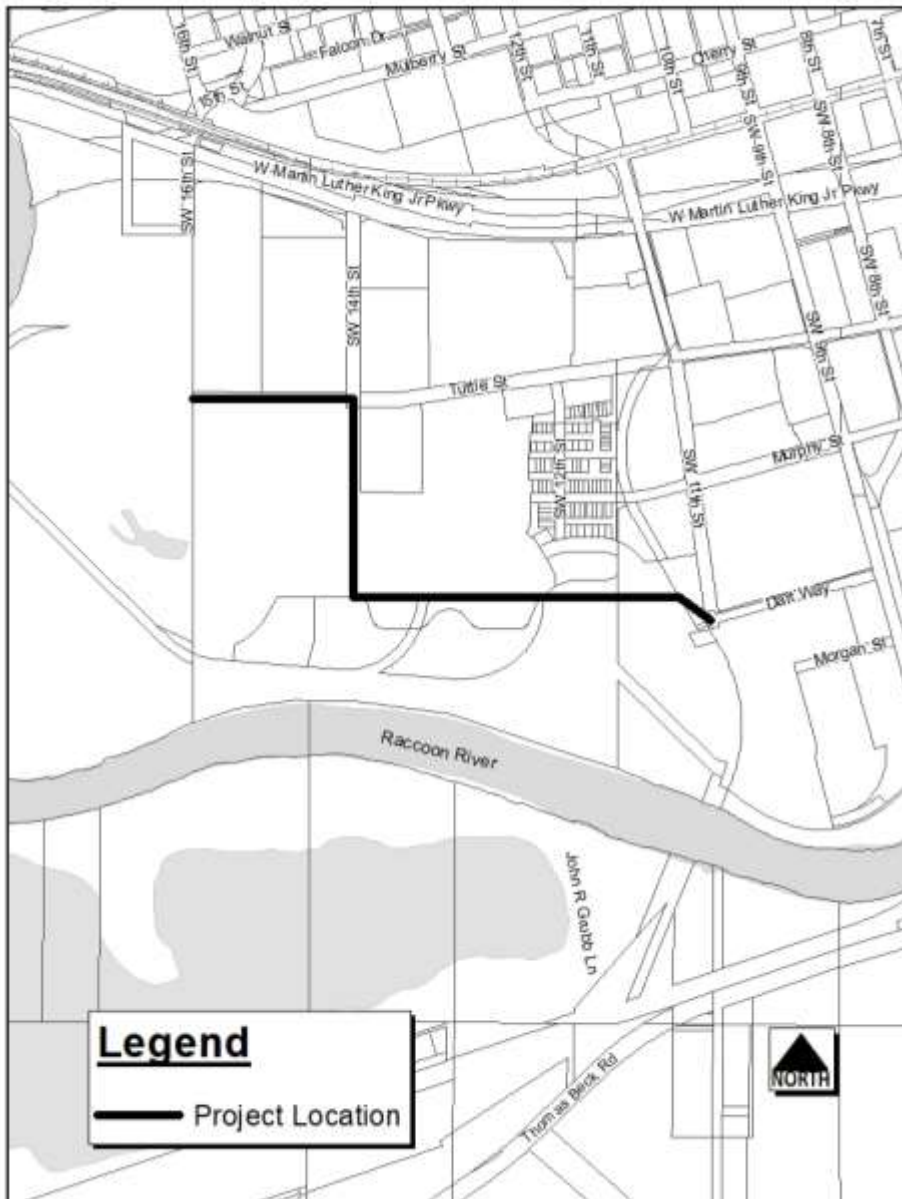
Funding Source: 2021-2022 CIP, Page 89, Sanitary Sewer Trunk Sewers, SS120, Sanitary Sewer Fund.

ADDITIONAL INFORMATION:

- In 2021, Veenstra & Kim, Inc. (Consultant) assisted the City in completing a Sanitary Sewer Planning Prioritization Study to develop a guide in prioritizing new sanitary sewer projects to serve current unsewered and under-sewered areas suitable for development or areas currently served by individual septic systems.
- The Sanitary Sewer Planning Prioritization Study identified the area around S.W. 14th Street, Tuttle Street, Gray's Parkway, and S.W. 11th Street as needing additional sewer capacity due to the area being underserved and under redevelopment.
- To provide the necessary sewer service to the area, the Gray's Station Sanitary Trunk Sewer project will extend sanitary sewer from the Riverpoint West Pump Station near the intersection of S.W. 11th Street and Dart Way westerly and northerly to the area of S.W. 16th Street and Tuttle Street.
- City staff have negotiated a PSA with the Consultant for a total cost not to exceed \$60,282 based on hourly rates, to provide design services for the Gray's Station Sanitary Trunk Sewer.

- The City Engineer recommends that good cause exists to exempt the procurement of these professional services from the Engineering Department’s RFP process, including advertisement, to efficiently complete the design of Gray’s Station Sanitary Trunk Sewer. The Consultant is qualified to perform the professional services and was selected to complete the Gray’s Station Sanitary Trunk Sewer based upon their previous work and historical knowledge of the area sewer systems, including:
 - Providing professional engineering services for several infrastructure projects in the Gray’s Lake area.
 - Providing professional design and construction phase services for numerous WRA sewers in this area.
 - Performing preliminary engineering work for the project associated with the Sanitary Sewer Planning Prioritization Study.

- Under the PSA, the Consultant shall provide contract management, project coordination, utility coordination, data collection, pavement cores, soil borings, plan design development, preparation of construction plans and bidding documents, and bid phase services.



PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action. Depending on project and City staff workload at the time this project is ready to commence construction, a future agreement may be necessary to contract with a consultant for construction phase services.

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