


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	22-266	Meeting:	June 13, 2022
	Agenda Item:	11	Roll Call:	22-859
	Submitted by:	Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving Professional Services Agreement (PSA) with Short Elliott Hendrickson, Inc. for professional services for 2024 Neighborhood Sidewalk Program, for an amount not to exceed \$156,100.

SYNOPSIS:

Approving the PSA with Short Elliott Hendrickson, Inc. (David E. Ott, President, 3535 Vadnais Center Drive, St. Paul, Minnesota, 55110), for an amount not to exceed \$156,100, based on hourly rates, to provide design services for 2024 Neighborhood Sidewalk Program.

FISCAL IMPACT:

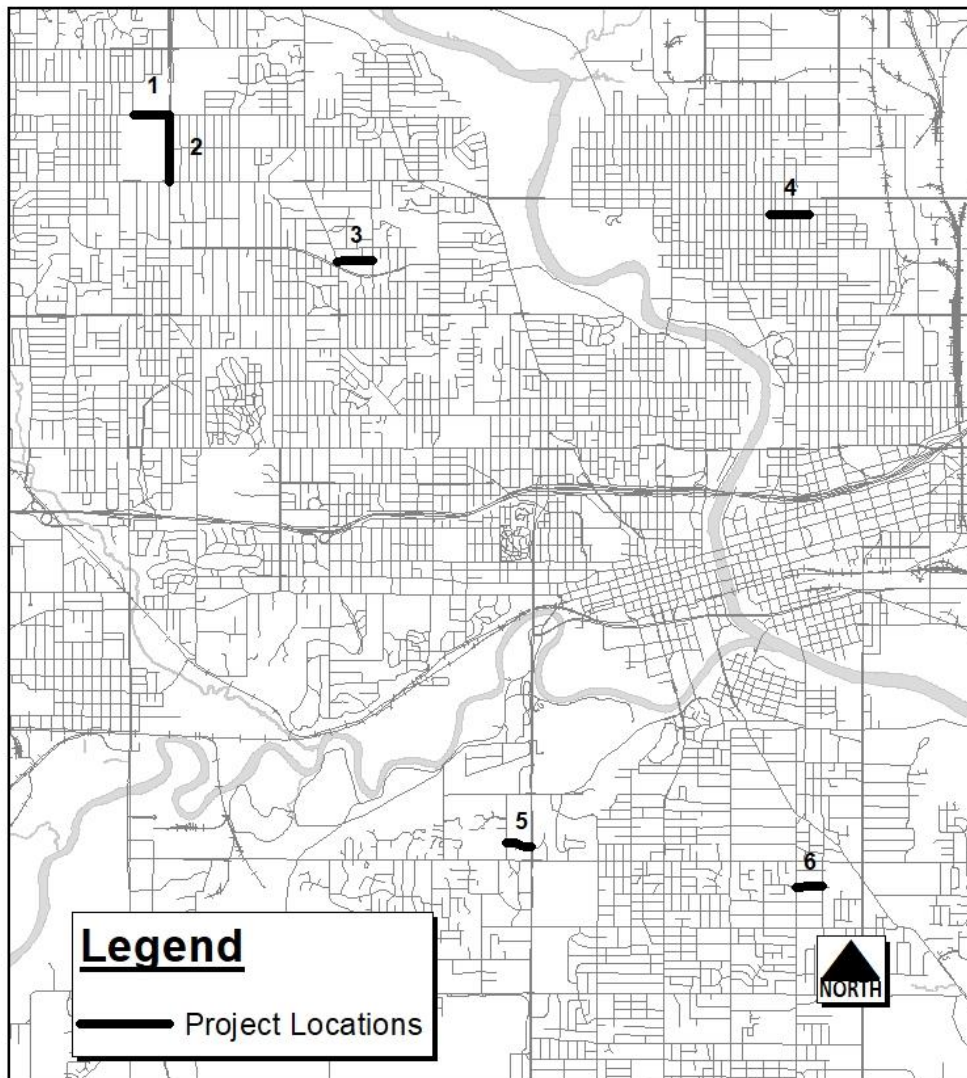
Amount: \$156,100

Funding Source: 2022-2023 CIP, Page 168, Sidewalks – School and Priority Routes, SW081, G.O. Bonds, Local Option Sales and Service Tax (LOSST).

ADDITIONAL INFORMATION:

- The City's Neighborhood Sidewalk Program involves constructing new sidewalks to fill sidewalk gaps in the City. The initial priority for recommended improvements is along existing school recommended walk routes, proximity to schools, bus stops and commercial nodes, and/or providing connectivity for long segments of sidewalks.
- The 2024 Neighborhood Sidewalk Program public improvement project includes improvements at the following locations:
 - Aurora Avenue from east of 62nd Street to Merle Hay Road
 - Merle Hay Road from Douglas Avenue to Aurora Avenue
 - Fagen Drive from Beaver Avenue to 38th Street
 - E. Ovid Avenue from North Union Street to E. 12th Street
 - Willowmere Drive from SW 23rd Street to Fleur Drive
 - E. Miller Avenue from SE 5th Street to SE 8th Street

- A Request for Proposals (RFP) for professional services for 2022-2024 On-Call Sidewalk and Trail Design and Construction Phase Services was issued and posted on the City's website. A selection committee of Engineering Department staff reviewed and rated the 18 proposals received in response to the RFP. Short Elliott Hendrickson, Inc. was selected to provide services for this project based upon the selection criteria in the RFP and their thorough project approach, understanding, and related project experience.
- City staff has negotiated a PSA with Short Elliott Hendrickson, Inc. for a total cost not to exceed \$156,100, based on hourly rates, to provide Contract Management, Project Coordination, Survey and Data Collection, Preliminary Design, Design Phase Services and Bidding Phase Services to complete the improvements.



1. Aurora Ave - East of 62nd St to Merle Hay Rd
2. Merle Hay Rd - Douglas Ave to Aurora Ave
3. Fagen Dr - Beaver Ave to 38th St
4. E Ovid Ave - North Union St to E 12th St
5. Willowmere Dr - SW 23rd St to Fleur Dr
6. E Miller Ave - SE 5th St to SE 8th St

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.