


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	22-292	Meeting:	June 27, 2022
	Agenda Item:	45J	Roll Call:	22-1031
	Submitted by:	James M. Hoff, Facilities Manager		

AGENDA HEADING:

Approve the purchase of electrician services from Commonwealth Electric of the Midwest and approving use of State of Iowa Master Agreement No. 20450, and authorizing negotiation and execution of supplemental Agreement with Commonwealth Electric of the Midwest.

SYNOPSIS:

Approve the City's Finance Department, Procurement Division to issue a blanket purchase order to procure miscellaneous electrician services during fiscal year 2023 from Commonwealth Electric of the Midwest (T. Michael Price, President, 1530 2nd Avenue, Des Moines, IA 50314,) at a total estimated cost of \$75,000, and per the general terms and pricing of State of Iowa Master Agreement No. 20450.

Also, to the extent determined necessary by the Legal Department and the Finance Department, authorize and direct the Finance Department and Facilities Division to proceed with negotiation of a Short Form Agreement or similar agreement between the City and Commonwealth Electric of the Midwest, supplementing State of Iowa Master Agreement No. 20450, and authorize and direct the Finance Director to execute said Agreement on behalf of the City following approval as to form by the Legal Department.

FISCAL IMPACT:

Amount: \$75,000

Funding Source: 2022-2023 CIP, Page 52, Municipal Building Improvements, BL085 and 2022-2023 CIP, Page 71, Park Improvements, PK137.

ADDITIONAL INFORMATION:

- This request is to authorize the Purchasing Division to issue a FY2023 blanket purchase order to Commonwealth Electric of the Midwest for miscellaneous as-needed electric and low voltage work throughout City facilities and parks. This blanket purchase order allows the City to maintain its electrical systems and Information Technology infrastructure.
- Commonwealth Electric Company has received the competitive bid for purchase of supplies of this nature through the State of Iowa Master Agreement No. 20450. Municipal Code section 2-726 (k) provides for the procurement of goods and/or services from contracts established by the State of Iowa Department of Administrative Services, the Iowa Department of Transportation,

or the Iowa Communications Network pursuant to procedures established by Iowa Code Chapter 8A and rules and regulations promulgated thereunder, without conforming to the competitive bidding requirements of the Procurement Ordinance.

- Annual blanket purchase orders with Commonwealth Electric Company for the same purpose have been approved in previous years, and the City received satisfactory service.

PREVIOUS COUNCIL ACTION(S):

Date: July 19, 2021

Roll Call Number: [21-1142](#)

Action: Purchases from the following:

- (E) [Commonwealth](#) Electric Company (T. Michael Price, President) for an annual purchase order for fiscal year 2022 for miscellaneous electrical work per State of Iowa Contract for use by the Facilities Operations Division, \$75,000. ([Council Communication No. 21-313](#)) Moved by Gatto to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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