


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number: 22-330	Meeting: July 18, 2022
	Agenda Item: 10	Roll Call: 22-1118
	Submitted by: Steven L. Naber, P.E., City Engineer	

AGENDA HEADING:

Approving Professional Services Agreement (PSA) with Bolton & Menk, Inc. for professional services for the 2025 Neighborhood Sidewalk Program, for an amount not to exceed \$179,300.

SYNOPSIS:

Approving the PSA with Bolton & Menk, Inc. (Bradley C. DeWolf, P.E., President/CEO, 1960 Premier Drive, Mankato, Minnesota, 56001-5900), for an amount not to exceed \$179,300, based on hourly rates, to provide design services for the 2025 Neighborhood Sidewalk Program.

FISCAL IMPACT:

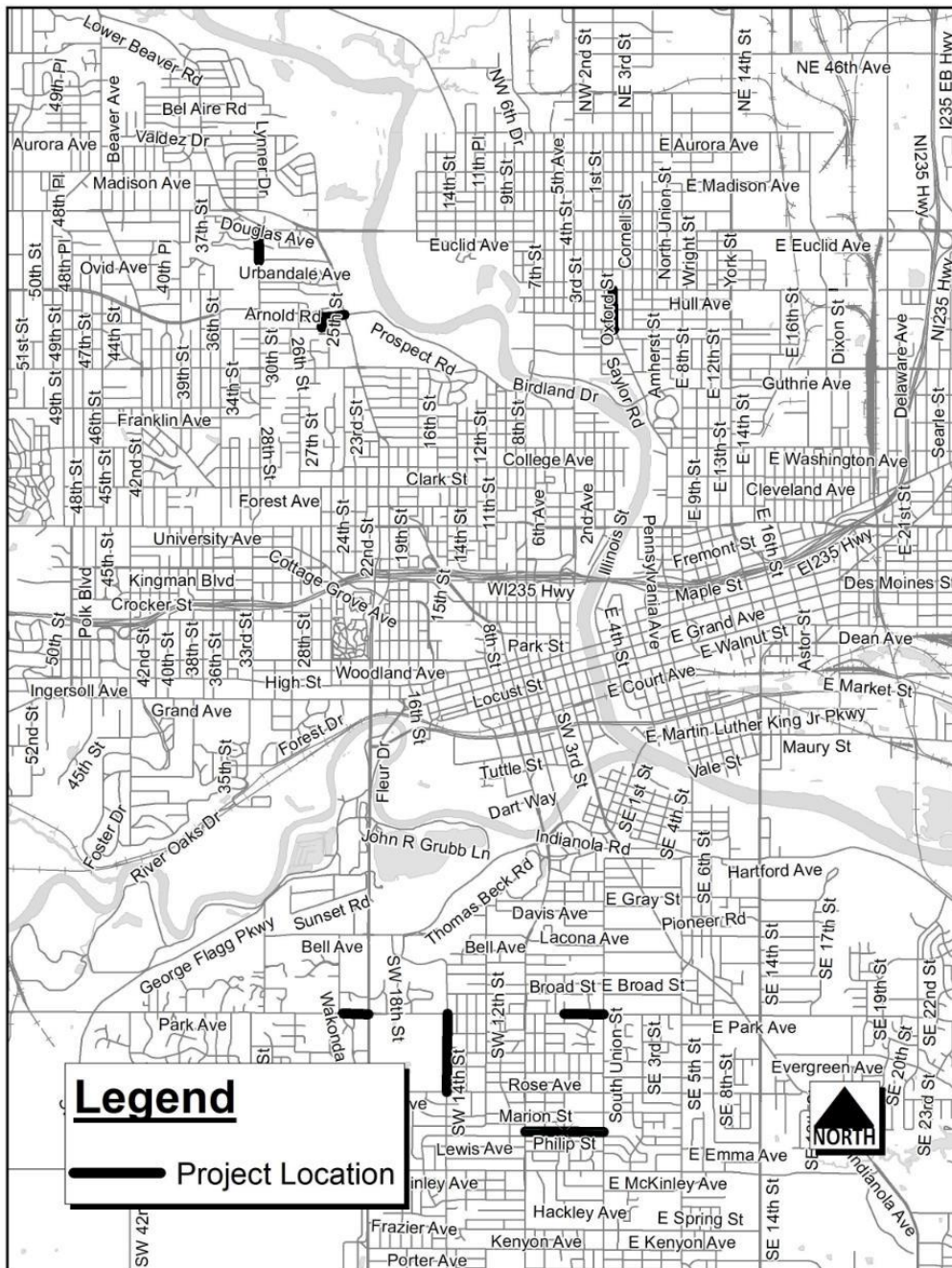
Amount: \$179,300

Funding Source: 2022-2023 CIP, Page 168, Sidewalks – School and Priority Routes, SW081, Being: G.O. Bonds and Local Option Sales and Service Tax (LOSST).

ADDITIONAL INFORMATION:

- The City's Neighborhood Sidewalk Program involves constructing new sidewalks to fill sidewalk gaps in the City. The initial priority for recommended improvements is along existing school recommended walk routes, proximity to schools, bus stops and commercial nodes, and/or providing connectivity for long segments of sidewalks.
- The 2025 Neighborhood Sidewalk Program public improvement project includes improvements at the following locations:
 - 30th Street from Urbandale Avenue to Euclid Avenue
 - Prospect Road from 25th Street to Martin Luther King Jr. Pkwy.
 - 25th Street from Sheridan Avenue to Prospect Road
 - Cornell Street from E. Sheridan Avenue to Hull Avenue
 - Park Avenue from Wakonda Court to Fleur Drive
 - S.W. 14th Street from Watrous Avenue to Park Avenue
 - Park Avenue from S.W. 5th Street to South Union Street
 - Philip Street from S.W. 9th Street to South Union Street

- A Request for Proposals (RFP) for professional services for 2022-2024 On-Call Sidewalk and Trail Design and Construction Phase Services was issued and posted on the City’s website. A selection committee of Engineering Department staff reviewed and rated the 18 proposals received in response to the RFP. Bolton & Menk, Inc. was selected to provide services for this project based upon the selection criteria in the RFP and their thorough project approach, understanding, and related project experience.
- City staff has negotiated a PSA with Bolton & Menk, Inc. for a total cost not to exceed \$179,300, based on hourly rates, to provide Project/Contract Management, Project Coordination, Survey and Data Collection, Right-of-way Acquisition Plats, Design Phase Services and Bidding Phase Services to complete the improvements.



PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require City Council action.

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