

# COUNCIL COMMUNICATION

	Number: <b>23-138</b>	Meeting: <b>March 27, 2023</b>
	Agenda Item: <b>10</b>	Roll Call: <b>23-375</b>
	Submitted by: <b>Steven L. Naber, P.E., City Engineer</b>	

## AGENDA HEADING:

Approving Supplemental Agreement No. 1 to the Professional Services Agreement (PSA) with Bolton & Menk, Inc. for additional design services for the 2025 Neighborhood Sidewalk Program, not to exceed \$45,000.

## SYNOPSIS:

Recommend approval of Supplemental Agreement No. 1 to the PSA with Bolton & Menk, Inc. (Bradley C. DeWolf, P.E., President/CEO, 1960 Premier Drive, Mankato, Minnesota, 56001-5900), for an additional amount not to exceed \$45,000, based on hourly rates and reimbursable costs, to provide design services for creation of Temporary Easement Exhibits for the 2025 Neighborhood Sidewalk Program.

## FISCAL IMPACT:

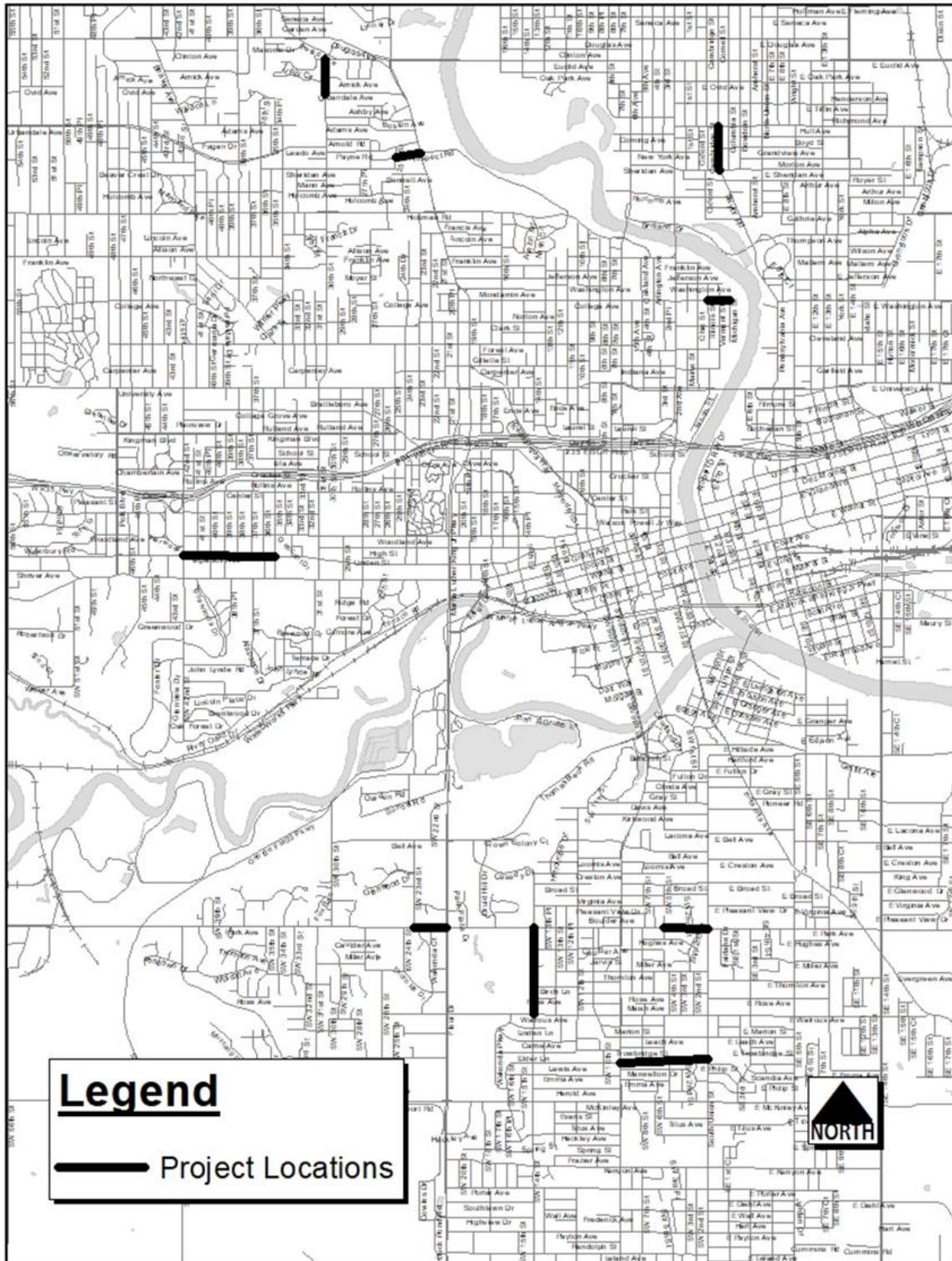
Amount: \$45,000

Funding Source: 2022-2023 CIP, Page 168, Sidewalks – School and Priority Routes, SW081, Being: G.O. Bonds and Local Option Sales and Service Tax (LOSST).

## ADDITIONAL INFORMATION:

- On July 18, 2022, by Roll Call Number 22-1118, the City Council approved a PSA with Bolton & Menk, Inc. for preliminary design services for the 2025 Neighborhood Sidewalk Program, not to exceed \$179,300.
- The City's Neighborhood Sidewalk Program involves constructing new sidewalks to fill sidewalk gaps in the City. The initial priority for recommended improvements is along existing school recommended walk routes, proximity to schools, bus stops and commercial nodes, and/or providing connectivity for long segments of sidewalks.
- The 2025 Neighborhood Sidewalk Program public improvement project includes improvements at the following locations:
  - 30th Street from Urbandale Avenue to Euclid Avenue
  - Prospect Road from 27th Street to Martin Luther King Jr. Parkway
  - Cornell Street from E. Sheridan Avenue to Hull Avenue
  - Park Avenue from Wakonda Court to Fleur Drive
  - S.W. 14th Street from Watrous Avenue to Park Avenue
  - Park Avenue from S.W. 5th Street to South Union Street

- Philip Street from S.W. 9th Street to South Union Street
- College Avenue from Illinois Street to Michigan Street
- City staff have negotiated Supplemental Agreement No. 1 to the PSA with Bolton & Menk, Inc. to provide additional design services for creation of temporary easement exhibits (estimated to be about 112 exhibits needed).



**PREVIOUS COUNCIL ACTION(S):**

Date: July 18, 2022

Roll Call Number: [22-1118](#)

Action: [Approving](#) Professional Services Agreement with Bolton & Menk, Inc. for 2025 Neighborhood Sidewalk Program, not to exceed \$179,300. ([Council Communication No. 22-330](#)) Moved by Gatto to adopt. Second by Boesen. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require City Council action.

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