


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	23-309	Meeting:	June 26, 2023
	Agenda Item:	47	Roll Call:	23-0926
	Submitted by:	James M. Hoff, Facilities Manager		

AGENDA HEADING:

Approve the purchase of generator maintenance services from Interstate Power Systems.

SYNOPSIS:

Approve the City's Finance Department, Procurement Division to issue a blanket purchase order to procure generator maintenance services from Interstate Power Systems (Travis Penrod, President, 407 Adventureland Drive NE, Altoona, Iowa 50009) during Fiscal Year (FY) 2024, at a total estimated annual cost of \$120,000.

FISCAL IMPACT:

Amount: \$120,000

Funding Source: FY2024 Operating Budget, City Manager, Facilities Maintenance, G001 CM030000, Page 25

ADDITIONAL INFORMATION:

- This request is to authorize the Finance Department's Procurement Division to issue a FY2024 blanket purchase order to Interstate Power Systems for generator maintenance services.
- Maintenance services include monthly inspections, repair parts, oil and fuel sampling and other materials as needed by the Facilities Division in its City properties and to ensure continuity of critical services such as the 911 and Information Technology communication systems, the fiber optic network, and fire stations.
- There have been several additions to the number of generators being maintained. Although the amount and nature of material and supply needs varies each year, based on historical need, it is anticipated that the maximum annual expense for FY2024 is \$120,000.

PREVIOUS COUNCIL ACTION(S):

Date: July 19, 2021

Roll Call Number: [21-1145](#)

Action: Approving purchase from the following:

(H) [Interstate](#) Power Systems ((Travis Penrod, President) for an increase in funding for repair and maintenance services for three (3) additional standby generator units, estimated annual cost \$100,000 for the remaining renewal term of contract. ([Council Communication No. 21-311](#)) Motion by Gatto. Approved 7-0.

Date: November 9, 2020

Roll Call Number: [20-1794](#)

Action: [Approving](#) purchase from Interstate Power Systems (Travis Penrod, President) for an annual contract with three (3) additional one-year renewal options to furnish standby generator maintenance and repair services at various City-wide locations, estimated annual cost \$56,000. ([Council Communication No. 20-476](#)) Motion by Boesen. Approved 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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