


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	23-386	Meeting:	August 21, 2023
	Agenda Item:	3	Roll Call:	23-1158
	Submitted by:	Chris Johansen, Neighborhood Services Department Director		

AGENDA HEADING:

Approving submittal of the Des Moines Municipal Housing Agency's (DMMHA) 2023 Section 8 Management Assessment Program (SEMAP) certification to the U.S. Department of Housing and Urban Development (HUD).

SYNOPSIS:

Recommend approving submittal of the DMMHA SEMAP certification to HUD.

FISCAL IMPACT: NONE

ADDITIONAL INFORMATION:

- The DMMHA is required to submit an annual SEMAP certification to HUD at the end of each fiscal year. The certification is used to evaluate the performance of the Section 8 program in significant areas of management operations. The certification includes the following indicators:
 - Selection from the waiting list
 - Rent reasonableness
 - Determination of adjusted income
 - Utility allowance schedule
 - Housing quality standards quality control inspection enforcement
 - Expanding housing opportunities
 - Fair market rent limits and payment standards
 - Annual reexamination of clients
 - Correct tenant rent calculations
 - Pre-contract housing quality standards inspections and annual housing quality standards inspections
 - Lease-up
 - A de-concentration bonus indicator is also included
- The housing agency is required to perform quality control reviews of client files for some of the indicators while other indicators are assigned a performance rating using data submitted electronically through HUD's Multifamily Tenant Characteristics System. Upon approval by the

Governing Board, the SEMAP certification will be submitted to HUD. HUD will score the certification and notify DMMHA of the results.

- A housing agency with SEMAP scores of at least 90% will receive a designation of “high performer.” Housing agencies that achieve an overall performance rating of high performer may receive national recognition by HUD and may be given a competitive advantage under notices of fund availability. DMMHA has received a designation of high performer for 19 years until last year’s certification (2022) in which DMMHA received a standard performer designation due to the impacts COVID had on the processing of lease ups. The DMMHA anticipated receiving a high performer designation this year.

BOARD/COMMISSION ACTION(S):

Board: Municipal Housing Governing Board

Date: August 8, 2022

Resolution Number: [22-1215](#)

Action: [Approving](#) submittal of the Des Moines Municipal Housing Agency’s 2022 Section 8 Management Assessment Program (SEMAP) Certification to the U.S. Department of Housing and Urban Development (HUD). ([Board Communication No. 22-351](#)) Moved by Gatto to adopt. Second by Sheumaker. Motion Carried 7-0.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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