


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	23-550	Meeting:	December 18, 2023
	Agenda Item:	14	Roll Call:	23-1747
	Submitted by:	Chris Johansen, Neighborhood Services Department Director		

AGENDA HEADING:

Amendments to the Neighborhood Recognition Policy.

SYNOPSIS:

Neighborhood Services staff recommends proposed amendments to the Neighborhood Recognition Policy that 1) require neighborhood organizations to provide a purpose statement and establish a bank account in the name of the neighborhood organization with a minimum of two (2) signers on the account; 2) update policy language to reflect responsibilities that shifted to Neighborhood Services staff; and 3) update policy language to remove references to the former Neighborhood Revitalization Board.

FISCAL IMPACT: NONE

ADDITIONAL INFORMATION:

- The Neighborhood Recognition Policy defines neighborhoods and neighborhood organizations that are Recognized by the City of Des Moines. It establishes specific requirements for efficient functioning of the neighborhood organizations.
- The proposed amendments are centered around discussion during the July 17, 2023, City Council Workshop: Neighborhood Associations: Fiscal Year (FY) 2023 Program Highlights and FY2024 Program Recommendations.
- The Neighborhood Services staff recommends the following amendments:
 - Under Standards For Neighborhood Recognition, insert:

“Purpose: A defined purpose/mission statement for the neighborhood organization.”

“A bank account established in the name of the neighborhood organization with a minimum of two (2) signers on the account.”
 - Under Change In Boundaries Of A Recognized Neighborhood, replace Community Development staff with “Neighborhood Outreach Coordinator.”

- Under Submission Of Annual Survey, insert:

“Confirmation of a bank account established in the name of the neighborhood organization with a minimum of two (2) signers on the account.”

Remove references to the former Neighborhood Revitalization Board.

- Under Loss of Neighborhood Recognition, update to correctly identify the Neighborhood Services Department and remove references to the former Neighborhood Revitalization Board.

PREVIOUS COUNCIL ACTION(S):

Date: May 10, 2021

Roll Call Number: [21-0688](#)

Action: [Approving](#) amendment to Neighborhood Recognition Policy. ([Council Communication No. 21-205](#)) Moved by Gatto. Motion Carried 7–0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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