


COUNCIL COMMUNICATION

	Number:	24-238	Meeting:	June 3, 2024
	Agenda Item:	14	Roll Call:	24-0796
	Submitted by:	Cody Christensen, Development Services Director		

AGENDA HEADING:

Approving updated by-laws for the Historic Preservation Commission.

SYNOPSIS:

The proposed revisions update the by-laws to reflect current practices and electronic communication methods.

FISCAL IMPACT: NONE

ADDITIONAL INFORMATION:

- The proposed revisions update the by-laws to reflect current practices and electronic communication methods. Amendments include gender neutral pronouns, the use of email correspondence, identifying the location currently used for meetings, changing references to the Community Development Department to the Development Services Department, and clarifications regarding what types of projects the commission reviews. The amendments were prepared by staff from the Development Services and Legal Departments. The Historic Preservation Commission reviewed the amendments and voted in favor of the proposal at their May 15, 2024, meeting. Updating documents and processes is a goal of the City's Historic Preservation Plan (ReflectDSM).

PREVIOUS COUNCIL ACTION(S):

Date: August 24, 1992

Roll Call Number: 92-3343

Action: Approval of the Historic Preservation Commission by-laws.

BOARD/COMMISSION ACTION(S):

Board: Historic Preservation Commission

Date: May 15, 2024

Resolution Number: Agenda Item 9

Action: Review of proposed amendments to the Historic Preservation Commission.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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