


COUNCIL COMMUNICATION

	Number:	24-265	Meeting:	June 17, 2024
	Agenda Item:	7	Roll Call:	24-0844
	Submitted by:	Jonathan A. Gano, P.E., Public Works Director and Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving exception to Request for Proposal (RFP) process for good cause and approving Professional Services Agreement (PSA) with Ace Pipe Cleaning, Inc. for professional services for 2024 Sanitary and Storm Sewer Televising Inspection and Analysis Program, for an amount not to exceed \$589,100.

SYNOPSIS:

Recommend approval of Engineering Department's request for exception to the RFP process for good cause and approval of the PSA with Ace Pipe Cleaning, Inc. (Steve Hontz, President, 6601 Universal Avenue, Kansas City, Missouri 64120-1330) for a total cost not to exceed \$589,100 based on unit costs of items completed, as indicated in the Consultant's Standard Fee Schedule, to provide storm and sanitary sewer inspections and analyses in compliance with the National Association of Sewer Service Companies' (NASSCO) Pipe Assessment and Certification Program (PACP) for the 2024 Sanitary and Storm Sewer Televising Inspection and Analysis Program.

FISCAL IMPACT:

Amount: \$589,100

Funding Source: Fiscal Year (FY) 2024-2025 Capital Improvement Program (CIP), Page 67, Sanitary Sewer Lining and Repairs, SS049, Being: American Rescue Plan Act (ARPA) Funds, General Fund, and Sanitary Sewer Fund

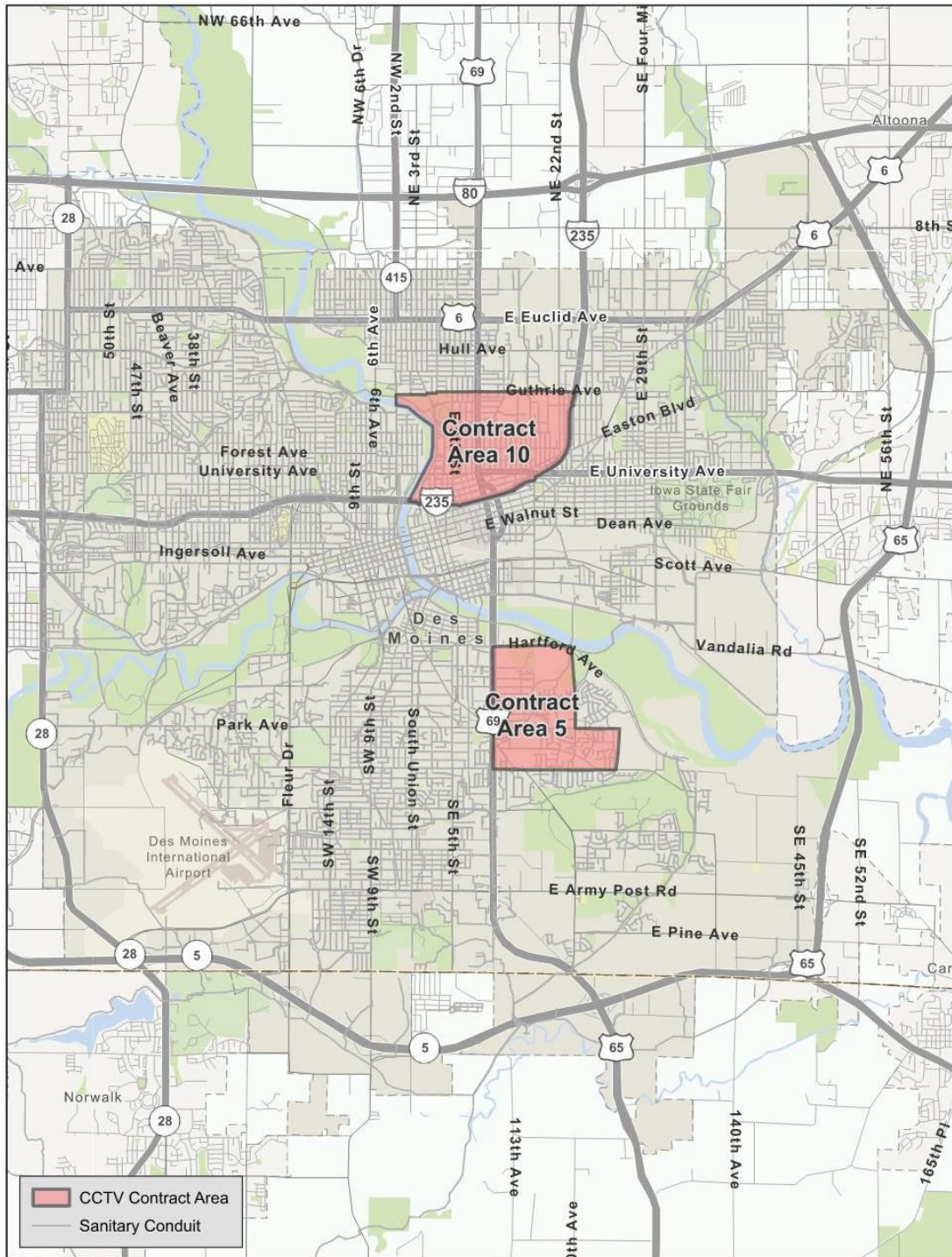
ADDITIONAL INFORMATION:

- This project provides for the inspection and analysis of existing sanitary and storm sewers throughout the City of Des Moines and includes video inspection, manhole inspection, and manhole location of the sanitary and storm sewer systems. This project is the continuation of a comprehensive program to examine the entire sewer systems to determine preventive maintenance and future CIP projects. This project will address two (2) localized areas, as indicated in the map below, which account for approximately 10% of the entire sanitary sewer system.

- An RFP for storm and sanitary sewer video inspection and analysis services was previously issued and posted on the City’s website for the 2022 Sanitary and Storm Sewer Televising Inspection and Analysis Program. Four (4) proposals were received in response to the RFP. The selection committee was comprised of representatives from the Public Works and Engineering Departments. Ace Pipe Cleaning, Inc. was selected based on their qualifications, thorough understanding of the project requirements, and experience with similar projects.
- On June 27, 2022, by Roll Call No. 22-0976, City Council approved a PSA with Ace Pipe Cleaning, Inc. for professional services for the 2022 Sanitary and Storm Sewer Televising Inspection and Analysis Program, for an amount not to exceed \$556,300.
- Throughout the process of successfully performing the 2022 Program, Ace Pipe Cleaning, Inc. worked together with City staff to ensure its inspection and analysis computer software worked in concert with the City’s sewer system enterprise asset management (EAM) software program, Lucity©, and also worked together to develop various protocols for reporting and formatting of sewer system information to be consistent with those being used by City staff which, as a result, has led to an efficient and consistent method of inspection, analysis and reporting of system information.
- On June 12, 2023, by Roll Call No. 23-0799, City Council approved exception to RFP process for good cause and approving PSA with Ace Pipe Cleaning, Inc. for professional services for 2023 Sanitary and Storm Sewer Televising Inspection and Analysis Program, for an amount not to exceed \$472,910.
- The City Engineer recommends that “good cause” exists to exempt the procurement of these professional services from the Engineering Department’s RFP process, including advertisement, to efficiently complete the 2024 Sanitary and Storm Sewer Televising Inspection and Analysis Program. Ace Pipe Cleaning, Inc. has proven to be qualified to perform the professional services and is being recommended based on their qualifications, thorough understanding of the project requirements and of City of Des Moines procedures, the development and establishment of inspection and analysis protocols that work in concert with the City’s EAM software, and previous experience with the City of Des Moines projects.
- Authorizing “good cause” will allow the subsequent sewer inspection, analysis and reporting work to be completed in the same manner and process as the prior program which will provide for a consistent method of analysis and reporting which is critical to obtain an accurate comparison and rating of pipes and components throughout the entire sewer system.
- City staff negotiated a PSA with Ace Pipe Cleaning, Inc. for a total cost not to exceed \$589,100, based on unit costs for items completed in accordance with the Consultant’s Standard Fee Schedule, to provide storm and sanitary sewer inspections and analyses in compliance with the NASSCO PACP and also perform basic sewer structure inspections in accordance with the City’s process.
- This PSA will provide for TV inspection and condition analysis of two (2) areas of the City, as indicated in the location map below. The work is to be in compliance with the NASSCO PACP, the industry standard for this type of sewer analysis and assessment work.

- As part of the project deliverables, Ace Pipe Cleaning, Inc. will provide the City with Project Summary Reports, Inspection Data Entry Forms, Basic Structure Inspection Forms, and a database of all inspections that is capable of being uploaded to the City's Computerized Maintenance Management System.
- Work on the project shall begin after issuance of the notice to proceed, and completion of the entire project is expected by December 31, 2024.

PROJECT LOCATIONS



PREVIOUS COUNCIL ACTION(S):

Date: June 12, 2023

Roll Call Number: [23-0799](#)

Action: [Approving](#) exception to RFP process for good cause and approving PSA with Ace Pipe Cleaning, Inc. for 2023 Sanitary and Storm Sewer Televising Inspection and Analysis Program, not to exceed \$472,910. ([Council Communication No. 23-283](#)) Moved by Gatto to adopt. Second by Mandelbaum. Motion Carried 6-1. Absent: Sheumaker.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.