


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	24-466	Meeting:	November 18, 2024
	Agenda Item:	43	Roll Call:	24-1599
	Submitted by:	James M. Hoff, Assistant City Manager		

AGENDA HEADING:

Sec. 2-1148 Ordinance Change – Access Advisory Board

SYNOPSIS:

Earlier this year the Access Advisory Board analyzed ways to reduce its membership down from its current composition of 15 members. The Access Advisory Board regularly has issues meeting quorum which limits its ability to provide valuable project feedback in a timely manner. On September 18, 2024, the Access Advisory Board voted to lower its composition down to a nine (9)-member board.

FISCAL IMPACT: NONE

ADDITIONAL INFORMATION:

- The Access Advisory Board has discussed reducing the size of its Board over the past year. The Access Advisory Board discussed the benefits of a nine (9)-person board being as follows:
 - Quorum would be easier to meet than the 15-person board.
 - The Executive Board would not need to be minimized.
 - The Access Advisory Board would only have to request one (1) resignation at the end of a term rather than multiple members.
- The Access Advisory Board has been working on this initiative for the past several months but have been unable to meet quorum to properly recommend this until now. Without quorum the Access Advisory Board is unable to vote on minutes, vote on any recommendations or approval of projects. This limits the Board’s ability to provide valuable feedback on projects and City departments must either delay or move forward with unofficial consensus votes on their projects.
- The Access Advisory Board shall be composed of nine (9) members, including three (3) persons with a disability, one (1) person who owns or is employed by businesses which primarily provide services to persons with disabilities, two (2) architects, and three (3) community representatives. Each member shall hold office for a term of four (4) years.

- City staff responsible for the Access Advisory Board has shifted from Facilities to the Equity Office.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S):

Board: Access Advisory Board

Date: September 18, 2024

Resolution Number: 24-16

Action: Motion Carried 8-0

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Implementing change to Board Composition to begin the new calendar year, January 2025.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.