


COUNCIL COMMUNICATION

	Number:	24-482	Meeting:	December 9, 2024
	Agenda Item:	50A	Roll Call:	24-1676
	Submitted by:	Benjamin R. Page, Park and Recreation Director and Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving Supplemental Agreement No. 1 to the Professional Services Agreement (PSA) with Bolton & Menk, Inc. for additional work on the Sayers Park Sprayground Design, not to exceed \$66,500.

SYNOPSIS:

Recommend approval of Supplemental Agreement No. 1 to the PSA with Bolton & Menk, Inc. (Bradley C. DeWolf, P.E., President/CEO, 1960 Premier Drive, Mankato, Minnesota 56001-5900) for an amount not to exceed \$66,500, based on hourly labor rates and reimbursable costs for construction phase services for the Sayers Park Sprayground Design Project.

FISCAL IMPACT:

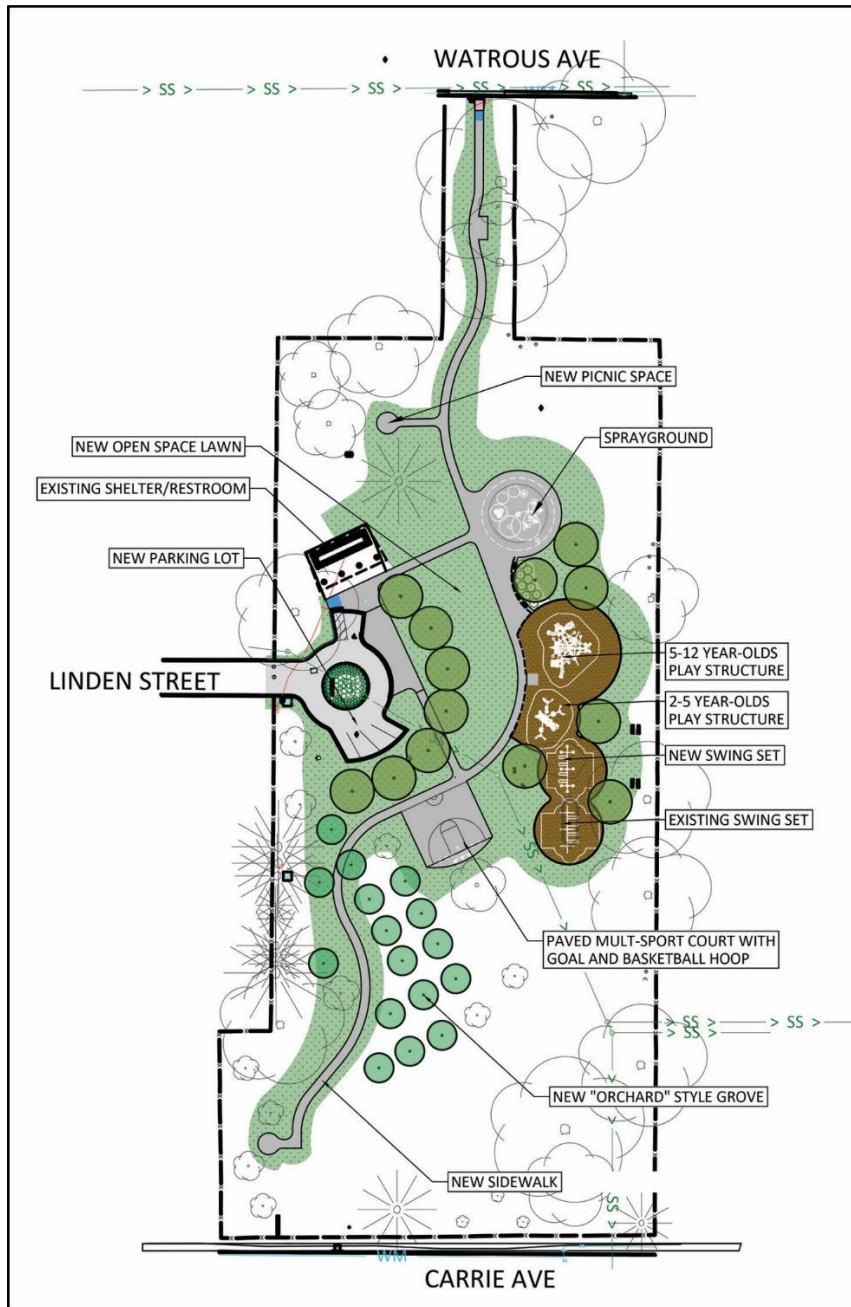
Amount: \$66,500

Funding Source: Fiscal Year (FY) 2024-2025 Capital Improvement Program (CIP), Page 61, Sprayground Improvements, PK034, Being: G.O. Bonds and Local Option Sales and Service Tax (LOSST)

ADDITIONAL INFORMATION:

- The Sayers Park Sprayground project removes the existing, outdated wading pool and provides for the construction of a new sprayground, sidewalks, multi-purpose sport court, playground equipment, parking area, picnic areas, utilities, site furnishings and associated improvements in Sayers Park to provide replacement play opportunities and to better serve the neighborhood.
- Sayers Park is a four (4)-acre park located in the Watrous South neighborhood where 2,390 residents live within a 10-minute walk of the park. The park contributes to the LiveDSM goal of supporting all people having access to high-quality parks and trails near their home.
- Replacing the outdated wading pool with a new modern sprayground will extend the hours and number of days of operation and alleviate the need for on-site wading pool staff thus providing a higher level of service, including increased accessibility and inclusivity.

- Public input was received through numerous stand-alone public meetings and online questionnaires, as well as meetings with the Watrous South Neighborhood Association. These efforts helped to communicate conceptual planning options and resulted in consensus regarding the final configuration for park improvements.
 - Sayers Park Online Survey: August 1 – August 31, 2023. Online survey offering the opportunity for input, feedback and prioritization of proposed improvements.
 - Watrous South Neighborhood Association Meeting: Tuesday, October 10, 2023, 6:30 p.m. at Christ King Pastoral Center, 820 Porter Avenue, Des Moines, IA 50315.
 - Sayer Park Improvements Open House: Wednesday, November 1, 2023, 6:00 p.m. – 7:30 p.m. at Walker Shelter in MacRae Park.
 - Sayers Park Improvements Project Website: Website providing information, progress, and Parks and Recreation contact information for park improvements.
- On February 19, 2024, by Roll Call No. 24-0236, the City Council approved exception to Request for Proposal process for good cause and approved a PSA with Bolton & Menk, Inc. for a total cost not to exceed \$114,500, based on hourly rates, to provide design services for Sayers Park Sprayground Design.
- On October 7, 2024, under Roll Call No. 24-1330, the City Council ordered construction of Sayers Park Improvements.
- Bids for construction of the project were received on November 5, 2024.
- Construction on the Sayers Park Improvements is anticipated to begin in spring 2025 and be completed in fall 2025.
- Workload capacity issues are preventing the City inspection staff from providing inspection services for all planned projects this coming construction season and, as a result, it was determined that this would be a good project to contract out for inspection services.
- Staff has negotiated Supplemental Agreement No. 1 to the PSA with Bolton & Menk, Inc. for a total additional amount not to exceed \$66,500 based on hourly labor rates and reimbursable costs for additional contract management services as well as construction administration and construction observation services.



PREVIOUS COUNCIL ACTION(S):

Date: October 7, 2024

Roll Call Number: [24-1330](#)

Action: [Ordering](#) construction of the following: Sayers Park Sprayground: Receiving of bids, (11-5-24) and Setting date of hearing, (12-29-24), Engineer's estimate, \$1,200,000. ([Council Communication No. 24-403](#)) Moved by Gatto to adopt. Second by Voss. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S):

Board: Access Advisory Board

Date: September 18, 2024

Resolution Number: 24-12 Sayers Park Sprayground

Due to lack of quorum, a consensus of the members present recommended this project as presented.

Action: Motion to Approve by Ty Reiman, Seconded by Nate Stieler

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff do not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA would require a Supplemental Agreement, which may require Council action.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.