


COUNCIL COMMUNICATION

 <p>CITY OF DES MOINES OFFICE OF THE CITY MANAGER</p>	Number:	25-080	Meeting:	February 24, 2025
	Agenda Item:	44	Roll Call:	25-0292
	Submitted by:	Nickolas Schaul, Finance Director		

AGENDA HEADING:

1. Approving a one (1) time Fiscal Year (FY) 2025 contract increase to accommodate projected Stew Hansen Dodge City auto-body repair services for the remainder of the FY, allowing Fleet Services to coordinate future vehicle repairs for various City departments.
2. Request Council consideration authorizing the City Manager to approve and execute the remaining renewal for FY 2026 Stew Hansen Dodge City auto-body repairs consistent with the existing State of Iowa, Department of Administrative Services (IDAS) contract.

SYNOPSIS:

1. Recommend approval for a one (1) time FY 2025 contract increase to the existing FY 2025 approved Stew Hansen Dodge City auto-body repair contract, which will accommodate projected repairs for the remainder of the FY.

Approval of this request encompasses the purchase of auto-body repair services including labor and parts for the repair of City vehicles in various departments utilizing the IDAS Master Agreement 22044C Purchasing Contract No. 24579 with Stew Hansen Dodge City (12103 Hickman Road, Des Moines, IA 50323, Dan Boettcher, General Manager) in the amount of \$150,000.

2. Recommend approval to authorize the City Manager to approve and execute the remaining renewal for this contract with Stew Hansen Dodge City for auto-body repairs through September 2026 in accordance with budget authority.

FISCAL IMPACT:

Amount: \$150,000

Funding Source: FY 2024-2025 Operating Budget, Fleet Service Maintenance, I010 FN024020, Equipment Maintenance Center Fund, Page 88

ADDITIONAL INFORMATION:

- In-house auto-body repair operations ceased in July 2021, resulting in a need to fully contract for these services. Various auto-body repair shops with IDAS contracts have been utilized for repairs to City vehicles during the past four (4) years.

- Additionally, the Fleet Division maintenance repair space in MSC2 does not have auto-body repair bays. The new facility was specifically designed without the incorporation of specialized work bays for vehicle preparation and a sophisticated finish paint booth and bay. Therefore, there is an ongoing need for contracted auto-body repairs.
- Various IDAS purchasing contracts that provide auto repair services were evaluated by staff for potential use. The selected vendor continues to meet the City's increased need for additional auto-body repairs.
- The current average auto-body repair costs are \$50,000 per month, which is 33% higher than the same calendar time frame from FY 2024. A preliminary review of the data suggests the cost increase is due to increased parts costs and the severity of vehicle damages because the total number of accidents is trending down compared to FY 2024.

PREVIOUS COUNCIL ACTION(S):

Date: July 15, 2024

Roll Call Number: [24-0987](#)

Action: [Stew Hansen](#) Dodge City (Dan Boettcher, General Manager) for auto-body repair services for use by various City departments for FY 2025 per IDAS purchasing contract, estimated annual amount \$350,000. ([Council Communication No. 24-304](#)) Moved by Gatto to adopt. Second by Coleman. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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