


COUNCIL COMMUNICATION

	Number:	25-272	Meeting:	July 14, 2025
	Agenda Item:	36	Roll Call:	25-0988
	Submitted by:	Benjamin R. Page, Park and Recreation Director		

AGENDA HEADING:

Approving procurement of Hot Mixed Asphalt (HMA) Trail Maintenance for the City of Des Moines from Pave Grade LLC in a total annual amount of not to exceed \$250,000.

SYNOPSIS:

Recommend approval of the procurement of HMA Trail Maintenance construction services and authorization for the Procurement Administrator to execute appropriate agreement with Pave Grade LLC (Cole Fenske Owner, 1371 NW Jamestown Lane, Waukee, IA 50263).

FISCAL IMPACT:

Amount: Not to exceed \$250,000 annually for each fiscal year 2026, 2027, and 2028.

Funding Source: Fiscal Year (FY) 2025-2026 Capital Improvement Program (CIP), Page 75, Multi-Use Trails, General Obligation Bonds

ADDITIONAL INFORMATION:

- This request is to approve and authorize the Finance Department's Procurement Division to complete a HMA Trail Maintenance construction services agreement with Pave Grade LLC for City of Des Moines multi-use trail facility maintenance for FY2026 at which time the current term of the City's contract with Pave Grade LLC expires. The City may elect to extend this contract for five (5) additional one (1)-year terms.
- This procurement would be funded by an annual trail maintenance allocation which starts in FY2026 to address a backlog of deferred maintenance to improve the safety of the multi-use trail system and better position the City for long-term growth of the trail network.
- The use of this blanket contract will allow the Parks and Recreation Department to efficiently repair, replace and improve trail facilities and minimize safety concerns for the City, residents, and visitors of Des Moines with as-needed guidance, but minimal staffing support from the Engineering Department.

- The City of Des Moines multi-use trail counters logged an estimated 3.3 million trail uses in 2024 across the system. It is anticipated that this number will increase year by year as the system continues to grow.
- Since 2019, the Parks and Recreation Department has been completing an annual trail audit point collection for the entire trail system. The audit focuses on non-compliant issues. As of 2024, the department has collected over 2,300 known issues and has already addressed 20% of them.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Anticipated future actions could include renewal of the construction services agreement if the service provider provides satisfactory work during the initial term of the agreement.

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