

COUNCIL COMMUNICATION

	Number:	25-379	Meeting:	October 20, 2025
	Agenda Item:	31	Roll Call:	25-1410
	Submitted by:	Chris Johansen, Neighborhood Services Department Director		

AGENDA HEADING:

Approval of grant application to, and subsequent grant agreement, if awarded, the Polk County Housing Trust Fund (PCHTF) in the amount of \$100,000 for owner-occupied repairs.

SYNOPSIS:

Recommended approval of grant application to fund owner-occupied repairs.

FISCAL IMPACT:

Amount: \$100,000

Funding Source: If awarded, funds will be received from the PCHTF.

ADDITIONAL INFORMATION:

- Neighborhood Services staff have routinely applied to PCHTF for matching grant funds since 2004.
- The PCHTF grant is a 1:1 match, where PCHTF will provide up to \$10,000 per unit of matching repair funds. The funds are matched with the Improving Our Neighborhood (ION) Program, which is primarily funded from Local Option Sales and Services Tax (LOSST).
- The grant allows households earning up to 80 percent (80%) Area Median Income (AMI), but the priority is to assist households earning 50 percent (50%) or less AMI. For comparison, a household of one (1) person earning \$64,150 (80% AMI) would be income eligible, but a person earning \$40,100 (50% AMI) would be the target beneficiary of the program.
- PCHTF awarded the City \$150,000 in the 2023 grant cycle and \$80,000 in the 2024 grant cycle. All previous grants have been expended.
- It is anticipated that between 10 and 15 homeowners will be assisted with the funds.

PREVIOUS COUNCIL ACTION(S):

Date: October 21, 2024

Roll Call Number: [24-1448](#)

Action: [Grant](#) application to and subsequent grant agreement, if awarded, with the PCHTF for \$150,000 toward owner-occupied repairs. ([Council Communication No. 24-425](#)) Moved by Gatto to adopt. Second by Voss. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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