


COUNCIL COMMUNICATION

	Number:	26-032	Meeting:	February 9, 2026
	Agenda Item:	40	Roll Call:	26-0194
	Submitted by:	James M. Hoff, Assistant City Manager		

AGENDA HEADING:

Approving an increase in annual funding for contracted snow removal services for use by the Facilities Division with J & J Concrete Inc. (2101 SE 8th Street, Des Moines, IA 50315: Jody Zuniga, Owner).

SYNOPSIS:

Staff recommends approval of an increase in annual funding for contracted snow removal services for use by the Facilities Division of the City Manager's Office.

FISCAL IMPACT:

Amount: \$175,000 per year.

Funding Source: 2026 Operating Budget, page 38: City Manager, Facilities Maintenance: G001 CM030000 – Contractual Services.

ADDITIONAL INFORMATION:

- In September of 2024, through Request for Bid J25-116, the city solicited snow removal services for use by the Facilities Division of the City Manager's Office. Bidders were required to provide unit costs based on depth of snowfall and hourly rates for return trips (typically occasioned by blowing snow), thus annual expenditure is variable.
- A contract was awarded to the lowest responsive, responsible bidder, J & J Concrete Inc., with an initial allowable expenditure of up to \$100,000 per year. The initial term of the contract was one year with up to five one-year renewal options.
- The allowable annual expenditure of up to \$100,000 has been exhausted within the current fiscal year. This was due to higher-than-average snowfall in December 2025, an increase in rock salt prices, and an increase in paved areas maintained by the Facilities Division.
- The Facilities Division requests Council approve a funding increase of \$75,000 per year, bringing the annual allowable expenditure to \$175,000. Funding is available through the Facilities Division's operating budget: CM030000 521200 – Contracted Snow Removal.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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