


COUNCIL COMMUNICATION

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|  | Number: | 26-046 | Meeting: | February 9, 2026 |
| | Agenda Item: | 38 | Roll Call: | 26-0193 |
| | Submitted by: | Jeffrey L. Wann, CIO, Information Technology Director | | |

AGENDA HEADING:

Resolution approving \$130,000.00 of additional funds for the Information Technology Relocation Project Management Consulting Services contract with Experis LLC. pursuant to Sourcewell Agreement No. 061324-MPG and City contract No. K25-332, for an amount not to exceed \$406,268.00.

SYNOPSIS:

The City Facility Expansion centers on relocating numerous City departments to a new consolidated facility at 1200 Locust Street, with the IT Department playing a critical role in executing the technology components of this transition. To support this effort, the City has engaged project consultants from Experis for the successful delivery of key IT projects. These include the 1200 Locust Street move, planning, the IT Department's early relocation for testing, and supporting the sequential move of other departments. Additionally, the program encompasses deploying new conference room technology, coordinating technology disposal, and migrating the City's outdated PBX phone system to a modern unified communications system. The consultants will ensure project success through structured planning, standard operating procedures, coordination with facilities, the moving company and end users.

FISCAL IMPACT:

Amount: \$130,000

Funding Source: Capital Improvement Program (CIP) Fiscal Year (FY) 2026, MS001, C051IT99, Miscellaneous Improvements Enhanced City-wide Information and Communication Systems, Page 57 and; Capital Improvement Program (CIP) Fiscal Year (FY) 2026, BL133, C034PK99, City Facility and Armory Replacement, Page 39

ADDITIONAL INFORMATION:

The general work will be on the following projects and IT tasks:

- Departmental Relocation Support
 - Support IT Department's early relocation for system testing and validation.
 - Support phased relocation of other departments in coordination with Facilities.

- Unified Communications Migration
 - Replace legacy PBX phone system components and endpoints with a VoIP solution.
- Conference Room Technology
 - Deploy and configure modern conference room solutions at 1200 Locust.
- Technology Decommissioning & Disposal
 - Coordinate with departments on decommissioning and responsibly disposing of outdated equipment.

PREVIOUS COUNCIL ACTION(S):

Date: May 5, 2025

Roll Call Number: [25-0677](#)

Action: [Purchase](#) from Experis US, LLC (Kye Mitchell, Head of Experis) of information technology relocation project management consulting services per Sourcewell Agreement and Des Moines Short Form for use by the Information Technology Department, not to exceed \$276,268. ([Council Communication No. 25-178](#)) Moved by Gatto to adopt. Second by Voss. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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