


COUNCIL COMMUNICATION

	Number:	26-128	Meeting:	April 6, 2026
	Agenda Item:	6	Roll Call:	26-0423
	Submitted by:	James M. Hoff, Assistant City Manager, and Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approval of contract and bond for construction of a public improvement with estimated cost below Iowa Code competitive bid threshold, Police Station Vestibule Improvements, Hildreth Construction Services, L.L.C.; (Mark R. Hildreth, Owner), \$20,617.

SYNOPSIS:

Recommend receiving and filing competitive quotations, designating lowest quotation, and approving contract and bond for the Police Station Vestibule Improvements. This project provides for the installation of a new storefront entrance system in the west entrance lobby at the Des Moines Police Station building.

FISCAL IMPACT:

Amount: \$20,617 Construction Contract (\$21,000 City Engineer's Estimate)

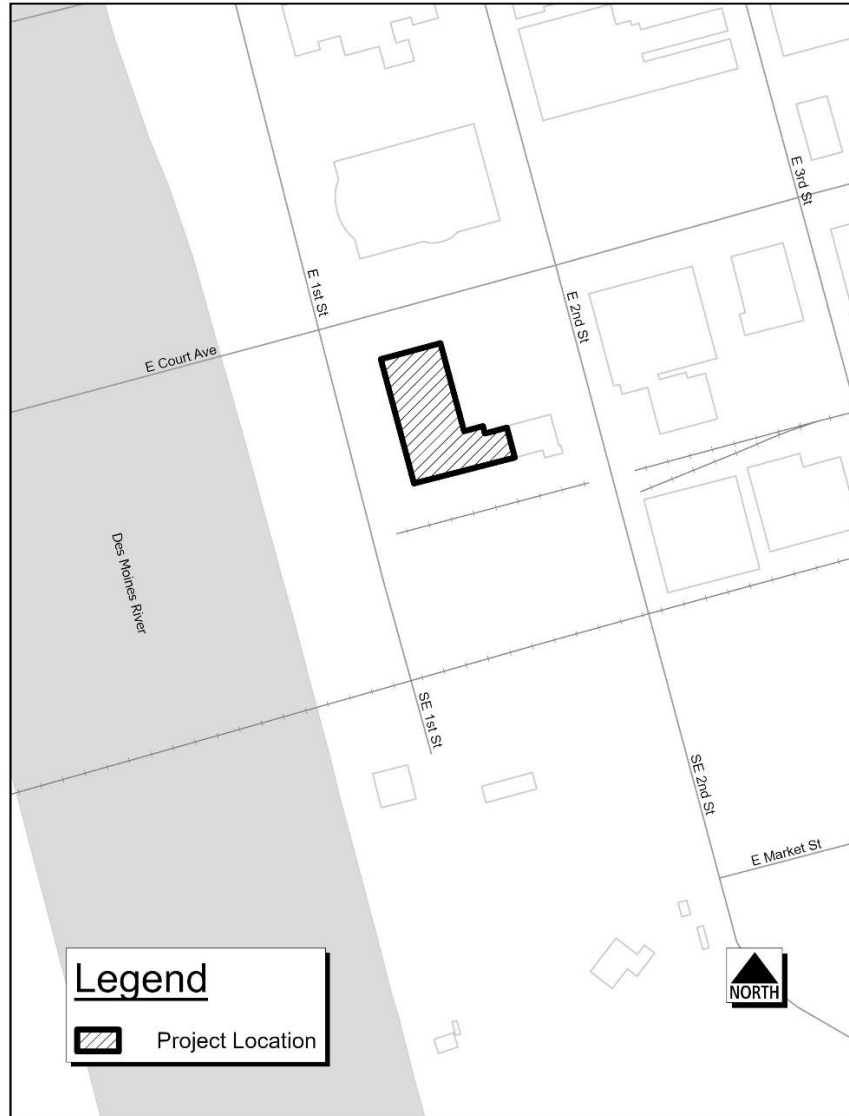
Funding Source: 2025-26 CIP, Page 28, Police Building Improvements, BL062

ADDITIONAL INFORMATION:

- Iowa Code Sections 26.3 and 26.12 exempt the City from advertisement for sealed bids and holding a public hearing on the proposed plans, specifications, form of contract and estimated cost of a public improvement when the Engineer's estimated cost for the public improvement is less than the competitive bid threshold established in Iowa Code Section 314.1B, which is currently \$206,000.
- The City Engineer has utilized the City's competitive quotation process for public improvements below said statutory competitive bid threshold, pursuant to the City's bidding and contracting process approved by the Des Moines City Council on February 12, 2007, under Roll Call No. 07-291.
- The City Engineer's estimate of the following proposed improvement is \$21,000, which is less than the competitive bid threshold under Iowa Code.
- The Engineering Department has prepared plans, specifications, form of contract documents, and Engineer's estimate for the construction of the Police Station Vestibule Improvements, Activity ID 10-2026-002. The improvement includes the installation of a new aluminum

vestibule entrance system with laminated tempered glass, new aluminum door, structural box header, glass valence above, and Contractor coordination with City of Des Moines vendors for items which are not part of this contract to install a card reader, relocation of security camera, and necessary wiring, all in accordance with the contract documents located within the west entrance of the Des Moines Police Station building at 25 East 1st Street.

- As part of a solicitation for competitive quotations for said improvement, the plans and specifications were issued to contractors that normally bid on City of Des Moines projects of a similar nature, and were also posted on the Engineering Department's project bidding webpage where all other public improvements are advertised, requesting contractors to submit quotations to the office of the City Clerk or to the Des Moines City Engineer on or before 11:00 a.m. on March 17, 2026.
- Competitive quotations for said improvement were submitted by the following contractors:
 - Hildreth Construction Services, L.L.C., Cumming, IA - Low Quotation
 - Bergstrom Construction, Inc., Des Moines, IA
 - Comiskey Glass, LLC, Des Moines, IA - Quotation not read (quotation contained additional terms and conditions which are not allowed)
- Competitive quotations were received and opened at a public meeting presided over by the City Engineer in the City Council Chambers, 1st Floor, T.M. Franklin Cownie City Administration Building, 1200 Locust Street, Des Moines, Iowa at 11:00 a.m. on March 17, 2026.
- The City Engineer has determined that the lowest responsive, responsible competitive quotation for the construction of said improvement was submitted by Hildreth Construction Services, L.L.C. 2754 Cumming Avenue, Cumming, IA, 50061; (Mark R. Hildreth, Owner), in the amount of \$20,617, and said quotation should be accepted. The Finance Director has determined that funds are available for said improvement as stated above.
- This project is anticipated to begin in spring 2026 and be completed in summer 2026.



PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- Partial payments to the contractor and final acceptance of work.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of T.M. Franklin Cownie City Administration Building, 1200 Locust Street. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.