

ORDINANCE NO. 13,659

AN ORDINANCE to amend the Municipal Code of Des Moines, 1991, adopted by Ordinance No. 11,651, passed April 15, 1991, by repealing Sections 2-70, 2-72 and 2-104, thereof and enacting new Sections 2-70, 2-72 and 2-104, relating to the accounting division and the collection and disbursement of moneys by the city treasurer.

Be It Ordained by the City Council of the City of Des Moines,

Iowa:

Section 1. That the Municipal Code of Des Moines, 1991, adopted by Ordinance No. 11,651, passed April 15, 1991, be and is hereby amended by repealing Sections 2-70, 2-72 and 2-104 thereof and enacting new Sections 2-70, 2-72 and 2-104, relating to the accounting division and the collection and disbursement of moneys by the city treasurer, as follows:

2-70. UNDER SUPERVISION OF CHIEF ACCOUNTING AND CHECK-ISSUING OFFICER.

The director of finance shall serve as the chief accounting and check-issuing officer of the city and shall supervise the accounting division.

2-72. DRAWING AND SIGNING OF CHECKS.

The chief accounting officer shall draw all checks on the city treasurer, which checks shall be countersigned by the mayor . No checks shall be drawn except upon the order of the city council, Des Moines international airport board or the board of trustees of the Des Moines public library. No check shall be drawn upon any fund or for any purpose in excess of the amount appropriated therefor. All checks shall be signed personally by the chief accounting officer or by the mayor, or by the financial software system using digitized signatures under the personal direction of the chief accounting officer, or by persons designated by the accounting officer with the approval of the city manager.

2-104. CITY TREASURER.

(a) **Appointment.** The city treasurer shall be appointed by the city manager with the approval of the city council.

(b) **Duties and responsibility.** The city treasurer shall be responsible to the director of finance for the activities of the treasury division, and shall have and exercise all powers and perform all duties provided or prescribed by state law, the provisions of this code or other ordinances of the city.

(c) **Collection and disbursement of moneys.** The city treasurer shall collect and receive all moneys payable to the city, and disburse the same only on checks drawn by order of the city council and signed by the chief accounting officer and the mayor.

Sec. 2. This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

FORM APPROVED:

Lawrence R. McDowell, City Solicitor