

**Date** February 8, 2010

**RESOLUTION SETTING DATE OF PUBLIC HEARING  
UPON APPLICATION FOR CERTIFICATE OF  
PUBLIC CONVENIENCE AND NECESSITY  
TO OPERATE LIMOUSINE SERVICES**

WHEREAS, Section 126-62 of the Municipal Code forbids the operation of a limousine as a vehicle for hire upon the streets of Des Moines without obtaining a Certificate of Public Convenience and Necessity; and

WHEREAS, Downtown Des Moines Marriott Hotel has filed an application with the City Traffic Engineer requesting permission of the City Council to operate a limousine service in the City of Des Moines, which application is now on file in the office of the City Clerk for public review and consideration; and

WHEREAS, upon the filing of an application for a Certificate of Public Convenience and Necessity, Section 126-64 of the Municipal Code requires the City Council to fix a time and place for a public hearing on the matter of the issuance of a certificate to operate a limousine service; and

WHEREAS, Section 126-64 does require that written notice of the hearing be given to the applicant and all present holders of a certificate, if any.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA:

1. That the Des Moines City Council shall hear the matter of the request to operate a limousine service in the City of Des Moines at the regularly scheduled City Council meeting on February 22, 2010, in the City Council Chambers at 5:00 p.m.; and

2. That the City Clerk is directed to give written notice of the time and place of the scheduled hearing to the applicant at the following address and to all the present holders of a limousine certificate at their addresses of record.

Downtown Des Moines Marriott Hotel  
700 Grand Avenue  
Des Moines, IA 50309

★ **Roll Call Number**

**Agenda Item Number**

24

**Date** February 8, 2010

3. That any interested person, pursuant to Section 126-64, may file with the City Clerk a memorandum in support of or opposition to the issuance of the certificate.

MOVED BY \_\_\_\_\_ to adopt.

APPROVED AS TO FORM:

K. Massier

Katharine Ramsay Massier  
Deputy City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GRIESS				
HENSLEY				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				
MOTION CARRIED		APPROVED		

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

## Limousine Company Application Checklist

Applicant: Downtown Des Moines Marriott Hotel

Marked block w/ initials indicates that the applicant has provided documentation meeting or exceeding the requirements of the Municipal Code of the City of Des Moines.

### Sec. 126-62.5. Requirements for limousine service.

Each company filing an application for a limousine certificate shall meet the following minimum requirements:

- ☒ (1) *Downtown Retail / Office Core - Vehicles Stay on site*  
 MB Maintain a central place of business in a location properly zoned for that business and have a telephone so that any individual may request the services of the limousine company. The business shall have a listed telephone number. If vehicle maintenance and storage is provided separately from the central office, then the vehicle maintenance/storage area must also be in a location properly zoned for such activity.
- ☒ (2) *Requirement*  
 MB Provide transportation of passengers in a motor vehicle from or to any point in the city only on a prearranged basis, for a minimum of one hour at an hourly rate as provided in this article. For contracted limousine service the minimum trip rate and prearranged time restriction do not apply. For limousine service which is booked at least 24 hours in advance, the minimum trip rate does not apply.  
*one hour at hourly rate or < 24 hrs - no Contract*
- ☒ (3) *See DSM 2020 Community Character Plan Map (attached).*  
 MB Meet all applicable zoning ordinance regulations. *Properly Zoned.*

### Sec. 126-63. Application for certificate of public convenience and necessity.

Any person seeking a certificate shall file an application with the traffic engineer. The application shall be signed by the applicant or by an officer of the applicant and verified under oath and shall contain the following information:

- ☒ (1) *Registered Agent: Daniel Frost*  
 MB The name, address and age of the applicant. If the applicant is a corporation, its name, the address of its principal place of business, and the name and address of its registered agent. If the applicant is a partnership, its name, the names of general and limited partners and the address of its principal place of business. If the place of business is outside the corporate limits of the city, the applicant shall provide a statement from the governing jurisdiction that the business complies with the appropriate zoning regulations, except that any person lawfully operating a limousine service at the time of adoption of this article shall not be required to provide such a statement.  
*Properly Zoned.*

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- ☒ (2) The financial status of the applicant, including the amounts of all unpaid judgments against the applicant and the nature of the transaction or acts giving rise to the judgments. If the applicant is a firm, partnership, corporation or any other type of business entity which has been organized for less than five years, prior to the date of application, this information shall be provided for each of the shareholders, partners, officers, or other investors of the business entity. The federal tax identification number (or social security number for an individual) and state sales tax permit number shall also be provided.  
*MB Info. Provided*
- ☒ (3) The experience of the applicant in the transportation of passengers including a statement of any state or municipality where the applicant has ever been licensed to operate a taxicab or limousine service, whether such license was ever suspended or revoked and the reasons for suspension or revocation, and whether an application for a license or a renewal of a license was denied and the reasons for denial.  
*MB*
- ☒ (4) Any facts which the applicant believes tend to prove that public convenience and necessity requires the granting of a certificate.  
*MB*
- ☒ (5) The number of vehicles to be operated or controlled by the applicant. (3)  
*MB*
- ☒ (6) The location of proposed vehicle storage. *= on-site*  
*MB*
- ☒ (7) A statement of the condition of the vehicles to be operated including the age and type of each vehicle, and the date on which the vehicle passed its most recent safety inspection, if any. *Provided - Daily safety inspections.*  
*MB*
- ☒ (8) A statement as to whether the applicant has, within the ten years immediately preceding the date of application, been convicted of, pled guilty to or stipulated to the facts of violating any criminal statute or ordinance, including traffic laws and municipal ordinances. If the applicant has been convicted, a statement as to the date and place of conviction, the nature of the offense and the punishment imposed.  
*MB provided*
- ☒ (9) The number of vehicles proposed for operation during periods of maximum demand and during periods of least demand. (3 Vehicles)  
*MB*
- ☒ (10) Where the applicant will operate its central place of business. *700 Grand Avenue*  
*MB*
- ☒ (11) The color scheme or insignia, if used, to designate the vehicles of the applicant. *Marriott Logo*  
*MB*
- ☒ (12) Such further information as the traffic engineer may require of each applicant.  
*MB*
- ☒ Sec. 126-63.5. Investigation of applicant.  
*MB Attached*

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The police department shall review each applicant's arrest and traffic records and report the results of the investigation to the city council. Where the applicant is a corporation, the corporate officers' records shall be investigated; where a partnership, each partner's records shall be investigated.

☒ **Sec. 126-66. Liability insurance required.**

MB

- (a) ✓ A certificate shall not be issued or continued in effect unless and until the owner of the limousine business furnishes to the traffic engineer for filing with the city clerk an insurance policy or certificate of insurance issued by an insurance company licensed to do business in the state, providing commercial general liability and automobile liability insurance coverage, or the equivalent thereof, for the limousine business with minimum limits of liability equal to any applicable limits required by the Code of Iowa, the United States Code, and/or interstate commerce commission regulation, whichever is greater. The above coverages and limits shall extend to the following on a per occurrence basis: The injury or death of any one person; the injury or death of any number of persons in one accident; damage to property in the care, custody and control of the insured but excluding property of the insured; the bodily injury or death of others resulting from negligent acts of the insured while involved in the furtherance of the limousine business.
- (b) ✓ The certificate of insurance referred to in this section shall provide that the insurance policy or policies have been endorsed to provide 30 days advance written notice of cancellation, non-renewal, reduction in insurance coverage or limits and ten days written notice for nonpayment by registered mail to the traffic engineer.
- (c) ✓ The cancellation or other termination of any required insurance policy shall automatically revoke and terminate the certificate and all licenses issued for the limousine business and the vehicles covered by such insurance policy(ies), unless another policy(ies), complying with this section, shall be provided and in effect at the time of such cancellation or termination. The traffic engineer shall immediately issue written notification of the revocation of said certificate and all licenses for the limousine business and the vehicles covered by such insurance which is cancelled or terminated and shall file a copy of such notice with the city council.



**Sec. 126-82. Booking sheets.** *Attached Booking Sheet already approved by DSM Chief of Police.*

MB

- (a) Each holder shall maintain a daily booking sheet upon which are recorded all charters booked by the company each day, showing the date and time the charter was booked, the date and time of the service, place of origin and destination, number of passengers, and the amount of fare. Upon request by any

*Adopted & pre-approved booking sheet (enclosed)*

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law enforcement officer or any city police cadet, any driver shall present the booking sheet, or a copy thereof, showing the name(s) of the passenger(s) being picked up, and if at the airport, the flight number of the arriving passenger(s).

- (b) Each holder shall retain and preserve all booking sheets in a safe place for at least one month following the date of the making of the record. Booking sheets shall be available to the chief of police or the traffic engineer.
- (c) Each holder shall submit to the traffic engineer a report by January 30 of each year summarizing the activity of the previous year. The report shall contain information on number and types of complaints received including specific information on any discrimination complaints; number of passengers carried; number of trips per vehicle; age, mileage and general condition of each vehicle; tenure and turnover of drivers' and other information as required by the traffic engineer.



**Sec. 126-62. Certificate of public convenience and necessity required.**

*Not  
Excluded*

Any person owning, operating or controlling a limousine as a vehicle for hire upon the streets of the city or picking up any passenger for a fare within the corporate limits of the city, shall first obtain a certificate and the required annual limousine license from the traffic engineer. The following motor vehicles are excluded from the requirements of this article:

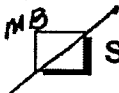
- (1) Motor vehicles owned and operated by hotels, motels and other boarding places, used for the purpose of transporting patrons, without fee or charge, between said hotel, motel or boarding place and the local station of a common carrier.
- (2) Ambulances and other emergency vehicles.
- (3) Funeral hearses.
- (4) Metropolitan Transit Authority buses or other commercial vehicles designed to transport 16 or more persons, including the driver, duly licensed by the state.

*Requirement*



**Sec. 126-70. Limousine driver's license required.**

Every person who operates a limousine for hire upon the streets of the city shall first obtain and shall properly display a limousine driver's license.



**Sec. 126-72. Designation.**

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Each limousine may bear on the outside of the door or on the side glass on each side the name of the company and, in addition, may bear an identifying design. If an identifying name or design is used, the markings shall be painted or affixed by decal in letters or figures at least 1 1/2 inches in height. Any licensed vehicle shall not have a color scheme, identifying design, monogram, or insignia that will conflict with or imitate any existing limousine or any official or emergency vehicle color scheme, identifying design, monogram or insignia in a manner that will mislead or deceive or defraud the public. *Marniott Hotel Logo Design on each vehicle.*

### Sec. 126-81. Limousine service.

Limousine service may be undertaken by the holder of a certificate subject to the following conditions:

*Required*  
☒

- (1) No limousine service shall be booked less than one hour prior to the service, except for contracted limousine service under a written contract or agreement on file with the traffic engineer.

☒  
*MB*

- (2) The holder shall maintain a central place of business in a location properly zoned for that business. *700 Grand Ave, Des Moines, IA 50307*

☒  
*MB*

- (3) If vehicle maintenance and storage is provided separately from the central office, then the vehicle maintenance/storage area must also be in a location properly zoned for such activity. *No Maint. on site. Stored on-site.*

☒  
*MB*

- (4) The holder shall have a listed telephone number. *245-5500*

☒  
*Required.*  
*No Contract.*

- (5) The service must be booked at a scheduled rate on file with the traffic engineer for a minimum of one hour, even if the trip requires less than one hour, except for contracted limousine service under a written contract or agreement on file with the traffic engineer.

### Definitions

**Airport** means the Des Moines International Airport located in southwest Des Moines on Fleur Drive between McKinley Avenue and Army Post Road.

**Aviation director** means the director of the airport or an authorized representative.

**Booking** means an agreement between a limousine company and a passenger, or group of passengers, for limousine service at a specified time not less than one hour after the acceptance of such agreement.

**Booking sheet** means a record prepared by a limousine company of all charters booked by the company showing the date and time the charter was booked, the date and time

## 6 | Limousine Company Application Checklist – City of Des Moines

of the service, place of origin and destination, number of passengers, and the amount of fare. If service is provided at the airport, the booking sheet shall also include the name(s) of the passenger(s) being picked up and the flight number of the arriving passenger(s).

*Certificate* means a certificate of public convenience and necessity issued by the city council authorizing the holder to conduct a limousine service in the city.

*City clerk* means the city clerk or an authorized representative.

*Contracted limousine service* means a written agreement or contract with a business, for a period of not less than 180 days duration, for limousine service.

*Finance director* means the finance director of the city or an authorized representative.

*Holder* means a person to whom a certificate of public convenience and necessity has been issued.

*Limousine* means a motor vehicle engaged in the transportation of passengers for hire in limousine service.

*Limousine license* means the license granted annually to a person who holds a certificate to conduct a limousine service in the city.

*Limousine service* means transportation of passengers in a motor vehicle from or to any point in the city on a prearranged basis, for a minimum of one hour at an hourly rate.

*Rate card* means a card issued by the holder which contains the rates of fare then in force.

*Solicit* means to invite another, either by word or deed, to be a passenger in a vehicle for hire. Such deeds may include, but are not limited to, parking in any area where prospective passengers might be found without a booking sheet listing a specific passenger to be picked up.

*Traffic Engineer* means the city traffic engineer of the city or an authorized representative.



### Application for a limousine license

The Des Moines Downtown Marriott Hotel formally submits this application to obtain a limousine license from the city of Des Moines.

The Marriott operates at a central location within the city and is properly zoned for this business. The Hotel has a local listed telephone number.

The Des Moines Marriott hotel is able to provide transportation of passengers in a motor vehicle from or to any point in the city for a prearranged basis.

The Des Moines Marriott hotel meets all applicable zoning ordinance regulations.

Name and address of applicant:

The Des Moines Downtown Marriott Hotel

Contact agent for the corporation: Daniel Frost

700 Grand Ave.

Des Moines Iowa, 50309

The financial status of the applicant including the amounts of all unpaid judgments:

The Hotel has a very strong economic value in the city of Des Moines. The financial status is very good. No unpaid judgments.

The experience of the applicant in the transportation of passengers:

The applicant has been providing outstanding transportation services since Jan 1981.

Any facts which the applicant believes tend to prove that public convenience and necessity requires the granting of a certificate.

The Des Moines Marriott hotel provides a convenient, reliable and safe mode of transportation.

The number of vehicles to be operated or controlled by the applicant:

The applicant has a total of three vehicles.

The location of proposed vehicle storage:

The Marriott hotel

Front drive

700 Grand Ave.

Des Moines Iowa, 50309

A statement of the condition of the vehicles to be operated including the age and type of each vehicle, and the date on which the vehicle passed its most recent safety inspection:

All vehicles are in good condition.

1. 2003 Ford Econoline E350 super duty 15 passenger
2. 2006 Ford Econoline E350 super duty 15 passenger
3. 2010 Ford Econoline E350 super duty 15 passenger

Safety inspections are completed on a daily basis. December 4, 2009 – safety inspection completed.

Daniel Frost has not been convicted of, nor pled guilty to a criminal statute or ordinance.

The number of vehicles proposed for operation:

Three vehicles

Where the applicant will operate its central place of business:

The Marriott Hotel

700 Grand Ave.

Des Moines Iowa, 50309

The color scheme or insignia

Red and white with a red insignia on all sides of the vehicles

Such further information as the traffic engineer may require of each applicant:

All associates employed for the Des Moines Marriott Transportation services are licensed with a CDL class C license, with passenger endorsement. Motor vehicle reports are generated every six months and kept on file at the hotel. All associates are uniformed and display a professional image. Vehicle safety inspections are conducted twice daily. Marriott's commitment of excellence for our customers is our number one priority. Our goal is to meet compliance of the transportation authority for the city of Des Moines.

A handwritten signature in black ink, appearing to read "Daniel Frost". The signature is stylized with large, flowing letters and a prominent "F".

December 29, 2009

TO: SPO Mike West  
Traffic Unit, DMPD

FROM: Michael R. Berry  
Engineering Department  
Traffic & Transportation Division

SUBJECT: Investigation Requirement; Sec.126-184

SPO Mike West,

As an attachment to this document I am enclosing a copy of the Downtown Des Moines Marriott Hotel's application for Certificate of Public Necessity to operate a Limousine Company.

The Des Moines Marriott corporate officer responsible is Daniel Frost.

As indicated, the Downtown Des Moines Marriott is applying for a Certificate of Public Necessity to operate a Limousine Company within the corporate limits of the City of the City of Des Moines.

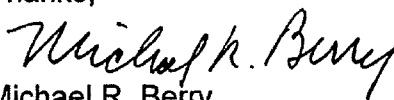
As a part of that process "The police department shall review each applicants arrest and traffic records and report the results of the investigation to the City Council."

In the past, I have provided a report to this effect, sent to me from the Des Moines Police Department, for inclusion with the Council packet provided to the City Council for consideration.

Please review that attached documents. If you require more information, please advise. I believe all of the company contact information for Daniel Frost is a part of the packet. This company request is somewhat unique in that Mr. Frost is not a company driver, nor requesting to become one.

There is no specific format for the report that is provided to Council, with this information. In the past it has merely been a one page statement to the effect that the applicant met (or did not meet) the requirements of this section of the municipal code.

Thanks,

  
Michael R. Berry  
Traffic Facilities Administrator

Encl.



*Berry, Mike R.*

---

**From:** West, Mike D.  
**Sent:** Tuesday, January 26, 2010 5:41 PM  
**To:** Berry, Mike R.  
**Subject:** Marriot Limousine License

**To:** Michael Berry  
Engineering Department  
Traffic & Transportation Division

**From:** Michael West  
Senior Police Officer  
Traffic Unit, DMPD

Mr. Berry,

I have reviewed all the information provided by Des Moines Marriott Hotel to your office. When reviewing the information I have found no reason to deny Des Moines Marriott Hotels application. They have provided accurate information on how they will operate the service. With qualified drivers it is my opinion that they will provide a professional service to the City of Des Moines.

Thanks,  
Michael West



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/21/2010

<b>PRODUCER</b> Beecher Carlson Insurance Services 2002 Summit Boulevard, Suite 900 Atlanta, GA 30319  678-539-4800 www.beecher-carlson.com	<b>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b>												
<b>INSURED</b> Marriott International, Inc. & Subsidiaries Attn: Risk Management Dept. 52/924.36 (Insurance) 301-380-5685 10400 Fernwood Road Bethesda MD 20817	<table border="1"><thead><tr><th>INSURERS AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: National Union Fire Ins Co of Pittsburgh, PA</td><td>19445</td></tr><tr><td>INSURER B: New Hampshire Insurance Co.</td><td>23841</td></tr><tr><td>INSURER C: The Insurance Company of the State of PA</td><td>19429</td></tr><tr><td>INSURER D: Ace Property &amp; Casualty Insurance Co.</td><td>20699</td></tr><tr><td>INSURER E: Lexington Insurance Company</td><td>19437</td></tr></tbody></table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: National Union Fire Ins Co of Pittsburgh, PA	19445	INSURER B: New Hampshire Insurance Co.	23841	INSURER C: The Insurance Company of the State of PA	19429	INSURER D: Ace Property & Casualty Insurance Co.	20699	INSURER E: Lexington Insurance Company	19437
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## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS												
E	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability <input checked="" type="checkbox"/> \$500,000 SIR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC	GL 093-96-40	10/1/2009	10/1/2010	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 2,500,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 2,500,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$</td></tr><tr><td>PERSONAL &amp; ADV INJURY</td><td>\$ 2,500,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 5,000,000</td></tr><tr><td>PRODUCTS - COM/OP AGG</td><td>\$ 3,000,000</td></tr></table>	EACH OCCURRENCE	\$ 2,500,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 2,500,000	MED EXP (Any one person)	\$	PERSONAL & ADV INJURY	\$ 2,500,000	GENERAL AGGREGATE	\$ 5,000,000	PRODUCTS - COM/OP AGG	\$ 3,000,000
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B B C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below Y/N N	WC4288966 TX WC4288967 CO UT WI WY WC4288964 MA	10/1/2009	10/1/2010	<table border="1"><tr><td><input checked="" type="checkbox"/> WC STATU-TORY LIMITS</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$ 3,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$ 3,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$ 3,000,000</td></tr></table>	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$ 3,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 3,000,000	E.L. DISEASE - POLICY LIMIT	\$ 3,000,000				
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E.L. DISEASE - POLICY LIMIT	\$ 3,000,000																
	<b>OTHER</b> Workers Compensation		10/1/2009	10/1/2010	See Attachment for Additional Policies												

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

DES MOINES MARRIOTT 700 GRAND AVE DES MOINES IA 50309 ID:33755

Evidence of Insurance

## CERTIFICATE HOLDER

City of Des Moines  
Traffic Engineer  
600 E. Court, Suite 200A  
Des Moines IA 50309

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ~~MAIL~~ 60 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, ~~BY FIRST CLASS MAIL~~ BY FIRST CLASS MAIL

AUTHORIZED REPRESENTATIVE

(ATL) Robert W. Hessel

ACORD 25 (2009/01)

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1/21/2010

**ATTACHMENT TO MARRIOTT INTERNATIONAL, INC.  
CERTIFICATE OF INSURANCE**

**Additional Policies – Effective 10-1-2009 to 10-1-2010**

TYPE/STATES COVERED	CARRIER	POLICY NO.	COVERAGES
<b>WORKERS COMPENSATION</b>			
<b>SELF-INSURED SPECIFIC EXCESS POLICY</b> AL, AR, AZ, CA, CT, DC, DE, FL, GA, HI, IA, IL, IN, KY, LA, MD, MI, MO, NH, NJ, NM, NV, NY, OH, OK, OR, PA, RI, SC, TN, WA, WV	National Union Fire Insurance Company of Pittsburgh, PA	XWC 089-90-40	W.C. Statutory each EE for Disease W.C. Statutory each Accident Employers Liability: \$2,500,000 - Each Accident \$2,500,000 - Each Employee/Disease \$2,500,000 - Aggregate/Disease \$ 500,000 - Self Insured Retention
AK, ID, KS, ME, MN, MO, MS, MT, NE, VA	New Hampshire Insurance Company	WC 428-89-65	Statutory Workers' Compensation Employers' Liability: \$3,000,000 - Each Accident \$3,000,000 - Each Employee/Disease \$3,000,000 - Aggregate/Disease
NORTH CAROLINA Self Insured – Specific/Agg Excess Policy – Workers' Compensation and Employer's Liability	National Union Fire Insurance of Pittsburgh, PA	XWC 089-90-41	Statutory – Workers' Compensation Employers Liability: \$ 2,500,000 - Each Accident \$ 2,500,000 - Each Employee/Disease \$ 2,500,000 - Aggregate/Disease \$10,000,000 - Aggregate Excess \$ 5,000,000 - Aggregate Retention \$ 500,000 - Self Insured Retention
<b>GENERAL LIABILITY</b>			
TEXAS Non Subscriber	Illinois National Insurance Company	GL 093-96-39	(a) Associate Injury Benefit Plan per Plan Benefits (b) Employers' Liability: \$2,000,000 - Each Accident \$2,000,000 - Each Employee/Disease \$2,000,000 - Aggregate/Disease \$1,000,000 - Retention
USVI	American International Insurance Co. of Puerto Rico	005-1001124	\$3,000,000 Each Occurrence \$3,000,000 Damage to Rented Premises \$3,000,000 Personal & Adv Injury \$5,000,000 General Aggregate \$3,000,000 Products
<b>AUTO LIABILITY</b>			
All Other States Excluding MA	National Union Fire Ins. Co. of Pittsburgh, PA	CA 093-63-24	Garagekeepers Legal Liability Only \$3,000,000 Limit
GKLL MA	New Hampshire Insurance Co.	CA 093-63-23	Garagekeepers Legal Liability \$3,000,000 Limit
USVI	American International Ins. Co. of Puerto Rico	201-1001544	Automobile Liability: \$2,000,000 Limit & Garagekeepers Legal Liability: \$3,000,000 Limit

# DES MOINES' 2020 COMMUNITY CHARACTER PLAN DOWNTOWN AREA

## LEGEND

TRADITIONAL INDUSTRIAL

PARK/OPEN SPACE

The following only applies to "D-R" Downtown Riverfront District zoned areas: May include retail and commercial establishments that encourage the public's use of the riverfront

PUBLIC SEMI-PUBLIC

Uses such as government facilities, schools, and hospitals

DOWNTOWN

RETAIL/OFFICE CORE/CORE FRINGE

Intended to serve as an extension of the high density, compact, pedestrian-oriented shopping, office and financial area in the heart of downtown Des Moines

SUPPORT COMMERCIAL

General businesses, retail and service establishments, limited high density residential, mixed use developments, and work centers that support the downtown core providing their own off-street parking

HIGH AMENITY OFFICE/INSTITUTIONAL

Uses are intended to strengthen and complement the facilities in the retail and office core area and to provide buildings for office, institutional, cultural, recreational, and hotels

INTENSIVE MIXED USE OFFICE/RESIDENTIAL

Intended to accommodate mixtures of office, residential, parking, and retail facilities developed intensively in a planned, large-scale project

HIGH DENSITY RESIDENTIAL/LIMITED COMMERCIAL

Adopted by: Des Moines City Council

Roll Call Number: 00-3381

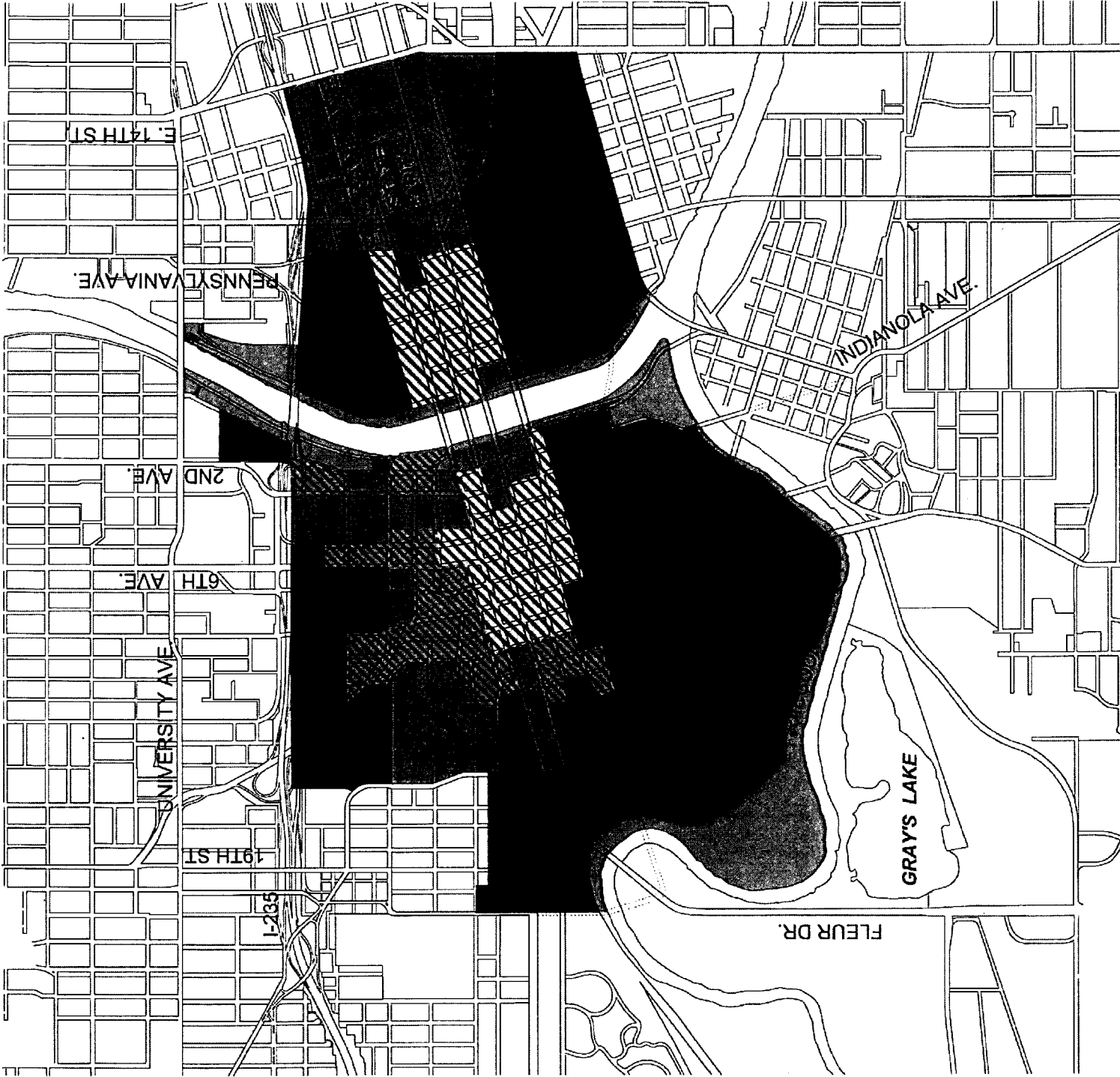
Dated: August 7, 2000

Amendments:

Map has been revised per amendments through December 3, 2007



Prepared by:  
Des Moines Community Development Department  
Planning and Urban Design Division



Hotels & Other Accommodations  
(Cont'd)HONEY CREEK RESORT STATE PARK ON  
RATHBUN LAKE

105 Guest Rooms & Suites  
Indoor Water Park  
Full Service Restaurant  
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[www.honeycreekresort.com](http://www.honeycreekresort.com)

12633 Resort Drive, Moravia, IA 877-677-3344

## HOTEL FORT DES MOINES

1000 Walnut St 243-1161

## KING'S POINTE WATERPARK RESORT

Indoor / Outdoor Waterpark  
• Regatta Grille Restaurant  
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1,2 or 3 Bedroom Corporate Apartments  
Customized Furnishings & Decor  
Quality Citywide Locations

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## OUT-OF-TOWN RESERVATIONS

Marriott Hotels & Resorts

Toll-Free Dial 1 & Then 800 228-9290

## DES MOINES

Des Moines Marriott Downtown 215-1590

West Des Moines Marriott 125974 St West Des Moines 267-1500

## MICROTEL INN &amp; SUITES

8711 Plum Dr Urband 727-5424

Or Call 888 771-7171

Motel 6 4940 NE 14th St 266-6458

Palace Inn 6215 NE 14th St Sylr Twp 289-2770

Quality Inn & Suites 4995 Marie Hay Rd 278-2381

RADISSON HOTEL DES MOINES AIRPORT

6800 Fleur Dr 285-7777

Randolph Hotel 2024 St 244-2271

REGENCY INN & SUITES

2701 Adventureland Dr Alloo 967-4886

*Please See Ad on Previous Page*

RENAISSANCE SAVERY HOTEL

401 Locust St 244-2151

[www.renaisancesavery.com](http://www.renaisancesavery.com)

Roadway Inn 5020 NE 14th St Sylr Twp 265-7511

Royal Motel 3718 Douglas Ave 274-0459

## SHERATON WEST DES MOINES



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• Convention space up to 1500 people  
• Free shuttle service free parking  
• Fitness center • 100% smoke free  
Located at the intersections of I-80/I-35 & I-235  
in West Des Moines

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515-223-1800

[www.sheraton.com/westdesmoines](http://www.sheraton.com/westdesmoines)

Sleep Inn 11211 Hickman Rd Urband 270-2424

SLEEP INN & SUITES

5850 Morning Star Ct Pknt HI 299-9922

*Please See Ad on Previous Page*

## STAYBRIDGE SUITES WEST DES MOINES

6905 Lake Dr WDM 223-0000

[WWW.SB-WESTDESMOINES.COM](http://WWW.SB-WESTDESMOINES.COM)

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(800) 659-7220

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(650/35 At 86th Street)

Super 8 5900 Sutton Pl Urband 270-1037

TOWNEPLACE SUITES BY MARRIOTT

8800 Northpark Dr Urband 727-4066

*Please See Advertisement Page 358*

Travelodge 4685 NE 14th Street 265-5671

## VALUE PLACE

• From \$189 Weekly

Pleasant Hill 1525 Metro East Dr 515 266-9500

E University and Hwy 65

Arbary 6703 SE Belgio Dr 515 289-1701

I-35 and Corp Woods Dr

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• JACUZZI & KITCHENETTE SUITES •

• MICROWAVE & REFRIGERATORS •

• HBO - ESPN - CINEMAX •

515-265-1674

[www.villageinnmotel.com](http://www.villageinnmotel.com)

NE 14th & Euclid I-80/I-35 • Exit 136 (1 Mile South)

Village Inn Motel 1348 E Euclid Ave 265-1674

WALNUT CREEK INN 1258 8th St WDM - 223-1212

*Please See Ad on Previous Page*

## WEST DES MOINES MARRIOTT

1230 Jordan Creek Parkway 267-1500

*Please See Advertisement Page 358*

Westown Parkway Residences

3630 Westown Pkwy WDM 225-1144

WILDWOOD LODGE

11431 Forest Ave Cve 222-9876

*Please See Ad on Previous Page*

## House &amp; Building Movers

Billy Bell Housemoving LLC Collecta 994-2513

## BISSELL HAROLD HOUSE MOVING

HOUSE  
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E-Mail: [bissellhm@aol.com](mailto:bissellhm@aol.com)

110 Wauke Ave 515 987-4957

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5 Generations of Experience  
Raising & Digging Under Houses for New Foundations  
Cost Effective Ways to Expand Living Space  
"Whatever you do, work at it with all your heart as  
working for the Lord, not for men" Col 3:23  
2364 Coppock Rd Washington 319-653-5644

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## HOLLAND RON HOUSE MOVING

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DEX™



**Request for Taxpayer  
Identification Number and Certification**

Give form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <b>MARRIOTT HOTEL SERVICES, INC.</b>	
	Business name, if different from above <b>dba DES MOINES MARRIOTT DOWNTOWN</b>	
	Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶ ..... <input type="checkbox"/> Exempt from backup withholding	
	Address (number, street, and apt. or suite no.) <b>700 GRAND AVENUE</b>	
	City, state, and ZIP code <b>DES MOINES, IA 50309</b>	
Requester's name and address (optional)		
List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								

or

Employer identification number								
5	2	1	0	5	2	6	6	0

**Part II Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign  
Here

Signature of  
U.S. person ▶

*Juliana Butler*

Date ▶

*12/08/09*

**Purpose of Form**

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

State of Iowa  
Department of Revenue  
Retail Sales Tax Permit  
1-77-086557

R1012C (12/05)

MARRIOTT HOTEL SERVICES INC

is entrusted to collect tax for the State of Iowa and to engage  
in and transact business as a retailer within this state at:

DES MOINES MARRIOTT 755  
DEPT 938  
700 GRAND AVE  
DES MOINES IA 50309-2785



  
Director of Revenue

# Vehicle inspection form

Shuttle number 1

*Terry Horning*

Name JEFF Jorgensen

Date 12-9-09

	OK	Repairs needed
Windshield	✓	
Wipers/Washer	✓	
Heater/Defrost/AC	✓	
Horn	✓	
Steering	✓	
Dash gauges/Lights	✓	
Oil	✓	
Lights-Interior	✓	
Head lights	✓	
Brake lights		upper brake light needs replaced
Turn signals	✓	
License plate lights		Please replace
Flashers	✓	
Clearance or identification lights	✓	
Back up lights	✓	
Back up beeper	✓	
Mirrors - Inside	✓	
Mirrors - Outside	✓	
Reflectors	✓	
Tire pressure	✓	
Tire tread	✓	
Any other repairs needed		

# Vehicle inspection form

Shuttle number 2

Name JEFF Jorgensen / Terry Hornung Date 12-9-09

	OK	Repairs needed
Windshield	✓	
Wipers/Washer	✓	
Heater/Defrost/AC	✓	
Horn	✓	
Steering	✓	
Dash gauges/Lights	✓	
Oil	✓	
Lights-Interior	✓	
Head lights	✓	
Brake lights	✓	
Turn signals	✓	
License plate lights		Replace
Flashers	✓	
Clearance or identification lights	✓	
Back up lights	✓	
Back up beeper	✓	
Mirrors - Inside	✓	
Mirrors - Outside		Tighten Drivers side mirror
Reflectors	✓	
Tire pressure	✓	
Tire tread	✓	
Any other repairs needed		

# Vehicle inspection form

Shuttle number 3

Name JEFF Jorgensen / Terry Hornig Date 12-9-09

	OK	Repairs needed
Windshield	✓	
Wipers/Washer	✓	
Heater/Defrost/AC	✓	
Horn	✓	
Steering	✓	
Dash gauges/Lights	✓	
Oil	✓	
Lights-Interior	✓	
Head lights	✓	
Brake lights		Replace upper Brake light
Turn signals	✓	
License plate lights		Replace
Flashers	✓	
Clearance or identification lights	✓	
Back up lights	✓	
Back up beeper	✓	
Mirrors - Inside	✓	
Mirrors - Outside	✓	
Reflectors	✓	
Tire pressure	✓	
Tire tread	✓	
Any other repairs needed		Adjust side door

	Time		Pick Ups	Ex- tras	Trip Started From	Trip Finished At	Mr. Hd. on Rate Job	Amnt. Coll.
	Start	Finish						
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# Sample Booking Sheet

Form previously  
approved by  
Chief of Police,  
M.B.