

★ Roll Call Number

Agenda Item Number

AD

Date February 25, 2008

WHEREAS, Section 2-621 of the Municipal Code of the City of Des Moines provides that the Finance Director shall be the chief accounting and check-issuing officer of the City; and

WHEREAS, Section 2-623 of the Municipal Code of the City of Des Moines provides that the chief accounting officer shall draw all checks and that no checks shall be drawn except upon the order of the City Council; and

WHEREAS, the Finance Director has presented a list of checks, other than those for the Des Moines Municipal Housing Agency, to be drawn to pay for goods and services provided for City purposes in response to the purchase orders and contracts issued in compliance with state and municipal code requirements as requested by designated requisitioning authorities in accordance with approved budget appropriations; and

WHEREAS, the invoices, other than those for the Des Moines Municipal Housing Agency, presented by those firms and persons providing such goods and services have been pre-audited by Finance Department personnel in accordance with generally accepted internal control procedures and have been determined to have been requisitioned for a lawful municipal purpose, certified as having been received by the designated requisitioning authority, and, as appropriate, correctly computed on the basis of prices solicited by the Purchasing Agent; and

WHEREAS, the bills must be paid and approved for payment in accordance with City procedures. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa:

That the Finance Director be and is hereby authorized to draw the checks listed on the check registers for the weeks of February 25 and March 3; to draw the checks for the bills of the Des Moines Municipal Housing Agency to be presented to the Finance Director for the weeks of February 25 and March 3; and to draw the checks for biweekly payroll due employees of the City on February 29, 2008.

BE IT FURTHER RESOLVED, that the Treasurer be and is hereby authorized and directed to make the necessary disbursements and the necessary cash transfers to the revolving funds.

BE IT FURTHER RESOLVED, that the City Clerk and Finance Director are hereby authorized and directed to furnish the statement of receipts and disbursements, and the summary of City Council proceedings in accordance with Iowa Code Section 372.13(6).

MOVED BY \_\_\_\_\_ to adopt.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
HENSLEY				
KIERNAN				
MAHAFFEY				
MEYER				
VLASSIS				
TOTAL				

MOTION CARRIED

APPROVED

\_\_\_\_\_  
Mayor

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk

**DES MOINES ENGINEERING DEPARTMENT  
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**



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**For Check Register of February 15, 2008  
As approved by City Council on February 11, 2008**

**(Roll Call No. 08-) 237**

February 12, 2008 Page No. 1

The City Engineer has certified that the work performed associated with the following listed construction contract partial payments has been constructed in substantial compliance with the plans and specifications, and hereby requests that the Finance Department process payment to the following contractors:

<u>Activity ID</u>	<u>Project Title</u>	<u>Contractor</u>	<u>Partial Payment No.</u>	<u>Partial Payment Amount</u>
07-2006-002	2006 Sanitary Sewer Lining Program	Insituform Technologies USA, Inc. Thomas S. Rooney, Jr., President & CEO 17988 Edison Avenue Chesterfield, MO 63005	07	\$282,195.02
11-2006-025	Northwest Community Center Park Shelter	Legacy Construction Associates, Inc. Randall D. Trabing, President 903 S Buxton Indianola, IA 50125	05	\$16,005.20

Requested by:

Funds available:

Jeb E. Brewer, P.E.  
Des Moines City Engineer

Allen McKinley  
Des Moines Finance Director

City Clerk

**DES MOINES ENGINEERING DEPARTMENT  
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**



**For Check Register of February 22, 2008**

**As approved by City Council on**

**February 11, 2008**

**(Roll Call No. 08-237)**

February 19, 2008

Page No. 1

The City Engineer has certified that the work performed associated with the following listed construction contract partial payments has been constructed in substantial compliance with the plans and specifications, and hereby requests that the Finance Department process payment to the following contractors:

<u>Activity ID</u>	<u>Project Title</u>	<u>Contractor</u>	<u>Partial Payment No.</u>	<u>Partial Payment Amount</u>
08-2006-007	Dean's Lake Storm Water Pump Station	Herberger Construction Co., Inc. Dean Herberger, President 2508 West 2nd Avenue Indianola, IA 50125	04	\$356,150.63
11-2006-027	Blank Park Zoo Snow Monkey Holding and Safari Grill Building	Johnson Concrete & Petroleum Const. Inc. Robert L. Johnson, President 107 Arthur Avenue Des Moines, IA 50313	09	\$94,603.07

Requested by:

Handwritten signature of Jeb E. Brewer.

Jeb E. Brewer, P.E.  
Des Moines City Engineer

cc: City Clerk

Funds available:

Handwritten signature of Allen McKinley.

Allen McKinley  
Des Moines Finance Director

BGB