

★ Roll Call Number

Agenda Item Number  
32

Date May 5, 2008

**RESOLUTION APPROVING AN AMENDMENT TO THE NEWSLETTER PRINTING AND MAILING CONTRACT WITH ACME PRINTING**

WHEREAS, the City Council approved Roll Call No. 05-2508, October 10, 2005, approving a one-year contract with Acme Printing, 66 Washington Avenue, Des Moines, in the amount of \$83,460.00, for the printing and mailing of the City Source Newsletter to all city households; and

WHEREAS, the City Council approved Roll Call No. 05-2523, October 13, 2005, approving two one-year extensions with Acme Printing for the printing and mailing of the City Source newsletter; and

WHEREAS, the City Council approved Roll Call No. 07-558, March 26, 2007, approving an increase of \$18,450.00 to the annual contract cost due to additional printing requests and higher postage rates; and

WHEREAS, the Park and Recreation Department wishes to use the Acme Printing contract to produce two 8 page inserts to be inserted in the 2008 City Source newsletter, to distribute information to all city households about summer and winter City Park and Recreation Department programs and events; and

WHEREAS, a contract amendment has been proposed to the Acme Printing contract, which expires in October 2008, which would provide for the inclusion of up four 8 page 4 color departmental inserts in the 2008 City Source newsletter and the printing of additional copies of the inserts for distribution by the departments as needed, at an amount not to exceed \$55,200.00; and

WHEREAS, Sec. 2-736(d) of the Municipal Code allows a change order to a purchase order to be approved by the City Council to an existing purchase order for a bid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, that the contract with Acme Printing is hereby amended to include 8 page 4 color inserts for the Park and Recreation Department for two 2008 City Source newsletters, plus an option to include two more inserts, for a total of four inserts in 2008, and additional copies of inserts for departmental distribution, in an amount not to exceed \$55,200 and the Procurement Administrator is hereby authorized to execute such amendment and purchase orders on behalf of the City.

(Council Communication No. 08- **241** )

Moved by \_\_\_\_\_ to adopt.

Approved as to Form:

*Ann DiDonato*  
Ann DiDonato, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
HENSLEY				
KIERNAN				
MAHAFFEY				
MEYER				
VLISSIS				
<b>TOTAL</b>				
MOTION CARRIED			APPROVED	

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk