

Date June 14, 2010

WHEREAS, the Department of Finance, Procurement Division was requested to secure a provider to furnish office supplies for use by City Departments during fiscal year 2011; and

WHEREAS, the Iowa Biotechnology Association (IBA) Purchasing Consortium, consisting of the State of Iowa and its agencies, the Board of Regents institutions, including the University of Iowa and Iowa State University, and the Iowa Department of Transportation, solicited bids competitively and awarded State of Iowa Contract 3804-10 to Office Max, 75 Remittance Drive, Chicago, IL 60675-2698, Sam Duncan, Chairman and CEO; and

WHEREAS, Municipal Code section 2-726 (c) provides for the procurement of goods and/or services from contracts established by the State of Iowa General Services or Department of Transportation, pursuant to procedures established by Code of Iowa rules and regulations promulgated thereunder, without conforming to the competitive bidding requirements of the Procurement Division; and

WHEREAS, funding is available from various departmental office supply accounts for an annual estimated cost of \$175,000; and

WHEREAS, the Procurement Administrator recommends approval to use the State of Iowa Contract with Office Max, including any renewal options offered by the State of Iowa.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Des Moines, Iowa, that the purchase of office supplies during the fiscal year 2011 from Office Max, at a total estimated annual cost of \$175,000, is hereby accepted and approved.

BE IT FURTHER RESOLVED that the Procurement Administrator is authorized to issue purchase orders for up to four additional years against the State of Iowa Contract with Office Max as future renewals of the State of Iowa contract become available.

(Council Communication No. 10-357)

Moved by _____ to adopt.

Approved as to form:

Ann DiDonato
Ann DiDonato
Assistant City Attorney

| COUNCIL ACTION | YEAS | NAYS | PASS | ABSENT |
|----------------|----------|------|------|--------|
| COWNIE | | | | |
| COLEMAN | | | | |
| GRIESS | | | | |
| HENSLEY | | | | |
| MAHAFFEY | | | | |
| MEYER | | | | |
| MOORE | | | | |
| TOTAL | | | | |
| MOTION CARRIED | APPROVED | | | |

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

_____ Mayor

_____ City Clerk