

★ **Roll Call Number**

Agenda Item Number
48L

Date July 13, 2009

WHEREAS, the Finance Department Print Shop, along with other City Departments wished to solicit bids for an annual supply of copy paper; and

WHEREAS, the Finance Department Procurement Division solicited bids by advertisement and mailing Invitation to Bid V09-137 to five (5) potential bidders with four (4) bids received; and

WHEREAS, the low dollar recycled paper compliant bid was received from Unisource, 1900 E. 17th Street, Des Moines, IA 50316, Brian Conley, Business Manager, at \$28.00/case; and


WHEREAS, funding is available from various departmental operating budgets; and

WHEREAS, the Green Initiative Sustainability Team recommends approval of the low dollar recycled paper compliant bid;

NOW THEREFORE BE IT RESOLVED; that the Des Moines City Council hereby accepts and approves the low dollar compliant bid for recycled copy paper as submitted by Unisource at a total cost of \$38,080.00.

Moved by _____ to adopt

Approved as to form:


 Ann DiDonato
 Assistant City Attorney

(Council Communication No. 09-476)

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
HENSLEY				
KIERNAN				
MAHAFFEY				
MEYER				
VLASSIS				
TOTAL				

MOTION CARRIED APPROVED

 Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

 City Clerk

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CITY OF DES MOINES - DEPARTMENT OF FINANCE - PURCHASING DIVISION

Copy Paper		City Departments	Bid No. V09-137
Opened: 07/06/09	Opened by: mv	Req. # -	
Bidder Address City Terms FOB: Delivery:	Unisource 1900 E. 17th St. Des Moines, IA 50316 Net 30 1 day	Xpedx 3201 SE Convenience Blvd. Ankeny, IA 50021 Net 30 Delivered Basis 3 days	Alternative Papers 608 51st Street West Des Moines, IA 50265 Net 30 Delivered 5 days
Copy Paper - 1360 Cases			
Non-Recycled Copy Paper - Cost/Case	\$27.16	\$36,937.60	\$26.95
Brand Name/Manufacturer	Comet	Excellent	Wausau Paper Mills
Recycled Copy Paper - Cost/Case	\$28.00	\$38,080.00	\$28.95
Brand Name/Manufacturer	Comet Recycled Xero.	Laser Sharp	Great White International Paper
			\$30.40
			\$30.83
			\$32.76
			\$35,428.00
			\$39,372.00
			\$41,344.00
			\$41,928.80
			\$44,553.60

NO RESPONSE FROM:

Shaughnessy