

★ **Roll Call Number**

Agenda Item Number

17

.....
Date July 26, 2010

Notification from the Neighborhood Development Corporation, Heidi Wessels, Executive Director to appoint Cyndi Chen to the Director Position 5 effective immediately.

Moved by _____ to receive, file and adopt.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
HENSLEY				
GRIESS				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				
MOTION CARRIED			APPROVED	

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Mayor

City Clerk

June 22, 2010

Merrill Stanley
Assistant City Manager
City of Des Moines
400 Robert D. Ray Drive
Des Moines, Iowa 50309

RECEIVED
JUN 24 2010
CITY MANAGER'S OFFICE

Dear Mr. Stanley

I am writing to let you know that at its June 16, 2010, Board of Directors meeting, the Neighborhood Development Corporation approved the appointment of Cyndi Chen to its Board of Directors.

Ms. Chen is appointed to replace Eldon McAfee's Director Position 5 on our Board. Mr. McAfee was unable to serve his full term. The requirement for this position is *the appointment of an individual who is a resident of a Recognized, Designated or Charter neighborhood located in low to moderate-income census tracts in the City of Des Moines and shall possess experience, skills and knowledge that compliments the mission of the Neighborhood Development Corporation.* Therefore, we are pleased to welcome Ms. Chen, a resident at 1128 22nd Street in Des Moines to our board.

As per our bylaws (relevant section attached), please let this letter initiate the process of notifying the Des Moines City Council of this appointment so that Ms. Chen can join us at our August 2010 meeting. Please let me know if you have any questions.

Sincerely,



Heidi Wessels
Executive Director

removal.

The Des Moines City Council may appoint an alternate for the Director Position 2. The alternate shall meet the qualifications of the Director Position 2 and shall be eligible to vote at board meetings in the absence of the person holding the Director Position 2.

Director Position 3

The person holding Director Position 3 shall be the Neighborhood Development Corporation's representative to the City of Des Moines, Iowa's Neighborhood Revitalization Board and shall possess experience, skills and knowledge that compliment the mission of the Neighborhood Development Corporation.

Director Position 3 shall be appointed by the Board of the Neighborhood Development Corporation but shall not assume office until three (3) weeks after the date Des Moines City Council has been notified of the proposed appointment by the Neighborhood Development Corporation. . The Des Moines City Council shall have the power to remove the person holding Director Position 3. The Board of the Neighborhood Development Corporation shall have the power to appoint a person to Director Position 3 should a vacancy ever arise due to disqualification, resignation, or removal.

Director Position 4

The person holding Director Position 4 shall be a representative of the Neighborhood Finance Corporation.

Director Position 4 shall be appointed by the Neighborhood Finance Corporation's Board of Directors which shall have the power to remove the person holding Director Position 4 and shall also have the power to appoint a person to Director Position 4 should a vacancy ever arise due to disqualification, resignation, or removal.

Director Position 5

The person holding Director Position 5 shall be a resident of a Recognized, Designated, or Charter neighborhood located in low to moderate-income census tracks in the City of Des Moines, and shall possess experience, skills and knowledge that compliments the mission of the Neighborhood Development Corporation.

Director Position 5 shall be appointed by the-Board of the Neighborhood Development Corporation but shall not assume office until three (3) weeks after the date Des Moines City Council has been notified of the proposed appointment by the Neighborhood Development Corporation. The Des Moines City Council shall have the power to remove the person holding Director Position 5. The Board of the Neighborhood Development Corporation shall have the power to appoint a person to Director Position 5 should a vacancy arise due to disqualification, resignation, or removal.

Director Position 6