

★ Roll Call Number

Agenda Item Number

14

Date August 11, 2008

BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa:

That the attendance reports of the various City Boards and Commissions through June 30, 2008 are hereby received and filed. (Attendance reports are attached.)

Moved by \_\_\_\_\_ to receive and file, and express our appreciation to all, especially those with perfect attendance.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
HENSLEY				
KIERNAN				
MAHAFFEY				
MEYER				
VLISSIS				
TOTAL				

MOTION CARRIED

APPROVED

\_\_\_\_\_  
Mayor

### CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk

**ACCESS ADVISORY BOARD**  
**Attendance Report 2008**  
**11 Meetings/year**

Name	Jan 16	Feb 20	Mar 19	April 16	May 21	June 18	July 16	Aug 20	Sept 17	Oct 15	Nov 19	No Mtg	Total Absences
Barber, Michael**	X	X											2
Bell, Michael	X						X						2
Dennis, Brian													
Dinges, Mark													
Jeppesen, Bob		X			X								2
McCauley, Susie *													
McGee, Mary													
Oberbroeckling, Steve													
Stanley, Mark													
Weich, T. Anthony	X												1
Young, Michael							X						1

X = Absent  
S = Special Meeting

**Please delete this section if it is not used**

Notes: \* Susie McCauley resigned effective January 17, 2008  
\*\* Michael Barber resigned effective March 18, 2008

+ No Quorum, meeting cancelled beforehand  
Board does not meet in December

~~March Meeting cancelled due to broken water pipe at meeting hall.~~  
~~June Meeting cancelled due to flood.~~

**Des Moines International Airport Board  
Attendance Report 2008  
12 Meetings/year**

Name	Jan 8	Feb 5	Mar 4	April 1	May 6	June 3	July 1	Aug 5	Sept 3	Oct 7	Nov 4	Dec 2	Total Abs
Ashman, Brice													
Brooks, Roger													
Erickson, James													
Nolden Gentry													
Hansell, Edgar													
Ward, Elizabeth						X*							1*
Ross, Thomas			X										1
Cupp, David													

X = Absent  
S = Special Meeting

Brice Ashman retired June 30, 2008  
David Cupp appointed to Board July 1, 2008  
\*Ms. Ward was given incorrect "dial-in" information and therefore was unable to attend the June 3 meeting.

Instructions:  
Use this form. DO NOT use a different form.  
Put names in alphabetical order  
To add another meeting date, place cursor to the left of where you want to add a date, go to Table, Insert – Columns – press enter  
Use 00/00 for month and day of meeting. Do not include year.  
We are trying to keep the form simple and uniform – MARK ONLY THE DATES ABSENT  
If you have 12-15 meetings per year, use this form

**Building & Fire Appeals Board  
Attendance Report 2008  
12 Meetings/year**

Name	Cancelled 01/10	02/14	Cancelled 03/13	Cancelled 04/10	05/08	Cancelled 06/14	07/10	08/14	09/11	10/09	11/13	12/11	Total Absences
Caldbeck, Garry						Flood							0
DeBolt, K. Dale													0
Delafield, Phil													0
Edgington, Gary													0
Layland, Chad							X						1
Linn, Marshall													0
Long-Hill, Vicky													0
Mendenhall, Martie					X		X						2
Miller, David					X		X						2
Oltrogge, Susan					X								1
Shivvers, Melvin													0
Shoemaker, Joe					X								1
Thyberg, Jon S.					X		X						2
Tinker, Randy		X			X								2
Van Wart, Rod													0
Ward, Marc					Appt Date								0
Zimmerman, Rick							X						1

X = Absent  
S = Special Meeting

**Citizen Odor Board  
Attendance Report 2008  
12 Meetings/year**

Name	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Absences
Burgess, Marjorie													0
Bushnell, Bob													0
Isaacson, Dusty													0
Isaacson, Judi													0
Mehl, Carolyn													0
Mehl, Keith													0
Miles, Ida													0
Sargent, Scott													0

X = Absent  
S = Special Meeting

Notes:

Instructions:

Use this form. DO NOT use a different form.

Put names in alphabetical order

To add another meeting date, place cursor to the left of where you want to add a date, go to Table, Insert – Columns – press enter Use 00/00 for month and day of meeting. Do not include year.

We are trying to keep the form simple and uniform – MARK ONLY THE DATES ABSENT

If you have 12-15 meetings per year, use this form

Civil Service Commission  
 Attendance Report 2008  
 24 Meetings Per Year  
 January - December

Date:		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Absence												
Member Name	2*	15	5	19	4	18	1	15	6	27	3	17*	1	15	5	19	2	16	7	21	4	18	2	16	Total	
Brooks, John A			X		X																					
Campos, Mary					X																					
Graham, Wayne			X		X					X																
Hall, Jeff																										
Quinn, Joseph		X	X			X																				
Wells, Neva**		X	X	X				X																		
Rounds, Peter																										

X = Absent  
 S = Special Meeting  
 \* = Meeting Cancelled  
**NOTES:** Neva Wells resigned at 05/27/08 meeting

**Historic Preservation Commission  
Attendance Report 2008  
12 Meetings/year**

Name	Jan 16	Feb 20	Mar 19	April 16	May 21	June 18	July	Aug	Sept	Oct	Nov	Dec	Total Absences
Berry, Sinde		X				X							2
Estes, Elaine				X									1
Fenton, Scotney													0
Holderness, Susan			X			X							2
Hoff, James*													0
Reavely, Mary					X	X							2
Shaw, Shirley		X											1
Taenzer, York													0
Weidmaier (Schneider), Teresa**	X		X										2

X = Absent  
S = Special Meeting

Notes:

- \* James Hoff was appointed to the Commission on March 24, 2008 and attended his first meeting until May 21, 2008.
- \*\* Teresa Schneider has changed her last name to Weidmaier due to marriage.

**Des Moines Human Rights Commission  
Attendance Report 2008  
12 Meetings/year**

Name	Jan 10	Feb *9	Mar 13	April 17	May 8	June 25	July 10	Aug 14	Sept 11	Oct 9	Nov 13	Dec 11	Total Absences
Baccam, Som					X								1
Bailey, Michelle						X							1
Bobo, Nancy													0
Dandy, Peggy				X									1
Gaines, Ruth Ann	X	X		X									3
Juarez, Stuart			X										1

X = Absent  
S = Special Meeting

Notes: There is a current vacancy on the Des Moines Human Rights Commission. Mr. James O'Daye died on January 20, 2008.  
\*Originally scheduled as a Retreat but became designated as the regular monthly Commission Meeting for February, 2008.

Instructions:  
Use this form. DO NOT use a different form.  
Put names in alphabetical order  
To add another meeting date, place cursor to the left of where you want to add a date, go to Table, Insert – Columns – press enter  
Use 00/00 for month and day of meeting. Do not include year.  
We are trying to keep the form simple and uniform – MARK ONLY THE DATES ABSENT  
If you have 12-15 meetings per year, use this form



**Housing and Appeals Board  
Attendance Report 2008  
12 Meetings/year**

Name	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Absences
Richard Bason													
James Favors													
Robert Gainer													
Jeffrey Gronstal													
William Horstman													
Mack Morgan	X												1
Andrew Tice				X									1

James Favors and Bill Horstman no longer members of the Board as of February 2008.

- X = Absent
- S = Special Meeting

Notes:

Instructions:  
 Use this form. DO NOT use a different form.  
 Put names in alphabetical order  
 To add another meeting date, place cursor to the left of where you want to add a date, go to Table, Insert – Columns – press enter  
 Use 00/00 for month and day of meeting. Do not include year.  
 We are trying to keep the form simple and uniform – MARK ONLY THE DATES ABSENT  
 If you have 12-15 meetings per year, use this form

**Library Board of Trustees  
Attendance Report 2008  
January-June**

Name	Jan 15	Feb 19	Mar 18	Apr 15	Apr 25	May 20	Jun 17	Total Absences
Hildebrandt, Barb								0
Techau, Kevin			X					1
Thorsen, Jule								0
Vande Haar, Dale			X					1
Voss, Susan				X		X		2

X = Absent  
SX = Absent Special Meeting

**Des Moines Music Commission  
Attendance Report 2008  
12 Meetings/year**

Name	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Absences
Bassford, Wade		X		X									2
James, Bo		X		X									2
James, Serena	X												1
Ramirez, Gus													
Walsmith, Jason	X			X	X								3
Zmolek, Tom													

X = Absent  
S = Special Meeting

Notes:

Instructions:

Use this form. DO NOT use a different form.

Put names in alphabetical order

To add another meeting date, place cursor to the left of where you want to add a date, go to Table, Insert – Columns – press enter

Use 00/00 for month and day of meeting. Do not include year.

We are trying to keep the form simple and uniform – MARK ONLY THE DATES ABSENT

If you have 12-15 meetings per year, use this form

**NEIGHBORHOOD REVITALIZATION BOARD**  
**Attendance Report 2008**  
**12 Meetings/year**

Name	Jan 9	*Feb 6	Mar 5	Apr 2	May 7	June 4	July 2	Aug 6	Sept 3	Oct 1	Nov 5	Dec 3	Total Absences
Affannato, Frank													
Gross, Justin				X		X	X						3
1Hansen, Kim													
Hielkema, Tim													
Hogate, Nadine													
Jenkins, Odell	X		X		X								3
King, Bob			X	X	X	X	X						5
Minahan, Jean													
Montgomery, Anthony				X		X							2
Owens, Frank													
Taenzer, York				X									1
Westergaard, Neal													

\* = Meeting Canceled  
X = Absent  
S = Special Meeting

Notes:

1. Hansen term expired 7/08
- 2.
- 3.

**Park and Recreation Board  
Attendance Report 2008  
12 Meetings/year**

Name	Jan 22	Feb 26	Mar 25	April 22	May 27	June 24	July 22	Aug	Sept	Oct	Nov	Dec	Total Absences
Burnett, Doug													0
Feltner, Paula		X			X								2
Gelb, Marian						X							1
Galloway, Joseph													0
George, Carol													0
Jensen, Suzette		X	X		X								3
Koenig-VandeHaar, Susan		X											1
Krumrey, George													0
Modersohn, Robert													0
Murphy, Dick	X	X		X									3
Noland, Susan													0
Ogle, Loyd													0
Scavo, Vincent													0
Thornton, F. Richard		X											1

X = Absent  
S = Special Meeting

**Plan and Zoning Commission  
Attendance Report 2008  
24 meetings/year**

Date:	Member Name	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
		-- 17	7 21	-- 6	3 17	1 15	5 19	-- 17	7 21	-- 18	2 16	6 20	4 18	
	Barcus		X			X								2
	Corigliano	*												2
	Cupp *		X			X								2
	Daniels					X		X						2
	Easley*													1
	Flaherty			X										2
	Heilman			X										2
	Irvine*													2
	Johannsen				X	X								2
	Jones													2
	Koontz					X		X						2
	Lozier*			X		X	X							3
	Martin, J*													3
	Martin													3
	Millard													1
	Simonson				X	X								3
	Sovern				X									1
	Urban*	X	X		X									3
	Wallace													1

X = Absent

S = Special Meeting

Notes:

- \*Corigliano appointed 1/28/08 to fill Seat #15 vacated by the resignation of James Martin.
- \*Cupp resigned effective 6/9/08 from P&Z to accept an appointment to the Airport Board.
- \*Lozier resigned effective immediately
- \*Irvine appointed 7/14/08 to fill Seat #12 vacated by the resignation of Kay Lozier.
- \*Martin appointed 7/14/08 to fill Seat #14 vacated by the resignation of David Cupp.
- \*Easley appointed 7/14/08 to fill Seat #4.

**Power Engineers  
Attendance Report 2008  
12 Meetings/year**

Name	Jan 01/11	Feb 02/0 5	Mar 03/05	April 04/01	May 05/0 6	June 06/0 2	July	Aug	Sept	Oct	Nov	Dec	Total Absences
Behanish, Rick													
Brown, Randy													
Downs, Greg													
Hinkle, Jim													
Meier, Manfred			x										1

X = Absent  
S = Special Meeting

Notes:

Instructions:  
Use this form. DO NOT use a different form.  
Put names in alphabetical order  
To add another meeting date, place cursor to the left of where you want to add a date, go to Table, Insert – Columns – press enter  
Use 00/00 for month and day of meeting. Do not include year.  
We are trying to keep the form simple and uniform – MARK ONLY THE DATES ABSENT  
If you have 12-15 meetings per year, use this form

**Public Housing Board  
Attendance Report 2008  
12 Meetings/year**

Name	Jan 16	Feb 20	Mar 19	April 16	May 21	June 18	July 16	Aug 20	Sept 17	Oct 15	Nov 19	Dec 17	Total Absences
Beavers, Jodi	X		X										2
Freed, Jan	X						X						2
Harlan, Mary					X								1
Nesbitt, Patricia						X	X						2
Ramsey, Paul													
Steidl, Cynthia			X										1

X = Absent  
S = Special Meeting

Please delete this section if it is not used  
Notes:



**Greater Des Moines Sister City Commission  
Attendance Report 2008  
12 Meetings/year**

Name	Jan 8	Feb 12	Mar 11	April 8	May 13	June 10	Total Absences
Andriano-Narber, Kathie		X	X	X	X	*	4
Brown, Carol	X		X		X		3
Burgess, Shirley			X	X	X	X	4
Chesnut, Don	X						1
Civitata, Patricia		X			EX		2
Cui, Shuxin		X					1
Green, Monica	X	X	X		X	X	5
Murphy, Sachiko			X	EX			2
Nahas, Cynthia		X				X	2
Nelson, Martha	X						1
Piedras, Alex			X		X		2
Rosen, Matt			X	EX			2
Sarcone, Jenelle			X	X		X	3
Spaine, Vidal	X	X		X		X	4

X = Absent  
S = Special Meeting

Notes: \* Andriano-Narber resigned June 2008  
EX Civitate in Catanzaro, Italy, May 2008  
EX Murphy and Rosen on Mayor's Delegation Trip to Kofu, Japan, May 2008

**Traffic Safety Committee  
Attendance Report 2008  
12 Meetings/year**

Name	Jan No Meeting	Feb No Meeting	Mar 11	April No Meeting	May 13	June No Meeting	July No Meeting	Aug	Sept	Oct	Nov	Dec	Total Absences
Mark Barkley			X		X								2
Jack Beardsley			X		X								2
Mary Conlow			X										1
Gary Fox													
Mary McBride			X		X								2
Carl McPherson			X										1
John Morrissey													
George Robinson													
Bob Saf													
Kevin Williamson			X										1
Jim Windsor													

X = Absent  
S = Special Meeting

Notes:

Instructions:

Use this form. DO NOT use a different form.

Put names in alphabetical order

To add another meeting date, place cursor to the left of where you want to add a date, go to Table, Insert – Columns – press enter

Use 00/00 for month and day of meeting. Do not include year.

We are trying to keep the form simple and uniform – MARK ONLY THE DATES ABSENT

If you have 12-15 meetings per year, use this form

**Board of Water Works Trustees of the City of Des Moines, Iowa**  
**Attendance Report January – June 2008**  
**12 Meetings/year**

Name	01/22	Special 01/31	02/26	Special 03/01	03/25	04/22	Special 04/28	05/27	06/24	Total Absences
David A. Carlson					X					1
Preston A. Daniels			X			X		X		3
Mary C. Gottschalk										0
Susan R. Huppert										0
Robert G. Riley, Jr.										0

X = Absent  
S = Special Meeting

Notes:  
The January 31 meeting was a joint meeting of the Board of Water Works Trustees and the City Council.  
The March 1 and April 28 meetings were special meetings of the Board of Water Works Trustees

Instructions:  
Use this form. DO NOT use a different form.  
Put names in alphabetical order  
To add another meeting date, place cursor to the left of where you want to add a date, go to Table, Insert – Columns – press enter  
Use 00/00 for month and day of meeting. Do not include year.  
We are trying to keep the form simple and uniform – MARK ONLY THE DATES ABSENT  
If you have 12-15 meetings per year, use this form

**Youth Advisory Board  
Attendance Report 2008  
12 Meetings/year**

Name	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Absences
Buckner, Doyle			X		X								2
Burch, Chris								X	X	X		X	4
Cabildo, Aldrich				X				X		X			3
Carra, Shellby													0
Crawford, Jamel								X					1
Hutchens, Jordan			X										1
Jacobus, Dalton					X							X	1
Ligas, Karen													1
McWeeny, Jim			X						X				2
Nguyen, Mong-Tuyen			X					X		X			3
Pocock, Tess													0
Rittgers, Tim													0
Stanley, Judy					X								1
Vanderlinden, Emily													0

X = Absent

S = Special Meeting

Notes:

Shellby Carra started in November 2007.  
Jordan Hutchens started in November 2007.  
Tess Pocock started in May 2008.  
Judy Stanley started in December 2007.

Instructions:

Use this form. DO NOT use a different form.

Put names in alphabetical order

To add another meeting date, place cursor to the left of where you want to add a date, go to Table, Insert – Columns – press enter  
Use 00/00 for month and day of meeting. Do not include year.

We are trying to keep the form simple and uniform – MARK ONLY THE DATES ABSENT

If you have 12-15 meetings per year, use this form

**Zoning Board of Adjustment  
Attendance Report 2008  
12 Meetings per Year**

Name	Jan 23	Feb 27	Mar 26	April 23	May 28	June 25	July 23	Aug 27	Sept 24	Oct 22	Nov 19	Dec 17	Total Absences
Clarke, Sr., Thomas (Vice Chair)						X							1
Clayton, Jeffrey							X						0
Gray, Bill (Chair)							X						1
Pins, Mel							X						1
Brook Rosenberg													0
Walker, LeaAnn				X									2
Westergaard, Linda													0

X = Absent

Notes:

\*The February 27, 2008 meeting was cancelled due to lack of quorum.

**Urban Design Review Board  
Attendance Report 2008  
20+ meetings/year**

<b>Meeting Date</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Absences</b>																
<b>Member Name</b>	--	15	5	19	4		11	18	1	5	29	S	20	3	17	-	5	19	2	16	7	21	4	18	2	16	<b>Total</b> Reg/Special As of 8-23-08		
Abler, David							X				X			X														2/1	
Allen, Scott							X						X															1/1	
Christensen, Jake	X	X	X	X	X						X		X	X														6/2	
Clark, Brian					X								X															2/0	
Garner, Todd					X								X															1/2	
Lawson, Emily													X															1/0	
Morgan, Jeffrey																												0/0	
Wattier, Greg														X														1/0	
Ryan, Nickolaus					X						X		X	X	X	X												5/2	
<b>Vacant positions</b>																													
Citizen Rep.	X	X	X	X	X			X	X	X	X		X	X	X														
Landscape Architect	X	X	X	X	X			X	X	X	X		X	X	X														

X = Absent

S = Special Meeting

**Notes:**

Cancelled Meetings: March 18, July 1 and 16, 2008

**Herzberg, Karen M.**

**From:** Gathright, Carolyn C.  
**Sent:** Tuesday, July 22, 2008 10:41 AM  
**To:** Herzberg, Karen M.  
**Subject:** RE: Attendance Report

Karen

The weed and seed committee no longer exists so I no longer need to send in a attendance report.

thanks

c.

---

**From:** Herzberg, Karen M.  
**Sent:** Friday, July 18, 2008 3:38 PM  
**To:** Behanish, Rick E.; Bishop, Ben C.; Gathright, Carolyn C.; Williams, Cindy S.; Collins, Emily L.; Davros, Lorna L.; Atkins, Debra F.; Delafield, Phil M.; Drost, Bert A.; Gunson, Steve A.; Drane, Hamilton S.; Hansen, Jack S.; Warburton, Joyce M.; Nees-Anderson, Kara L.; Kahoun, Kathy M.; Wells, Loretta L.; Luella Feldman; Neiderbach, Mary L.; Schomer, Michelle I.; Neff, Sharon K.; Newton, Cathy R.; Linhart, Rebecca J.; Reindl Kandi P.; Rita A. Conner; Ziebell, Roberta L.; Yaw, Tammy S.; Van Essen, Jason M.; Van Wart, Rodrick J.; Whitfield, Cathy L.  
**Subject:** Attendance Report

Please complete the attached attendance report for the six-month period. We would like to have this on the July 28, 2008 City Council Meeting. Please use only the attached form.

Thank you.

Karen



Karen Herzberg  
Executive Administrative Assistant  
City of Des Moines  
City Clerk's Office  
Phone: (515) 237-1389  
email: kmherzberg@dmgov.org

14

**Herzberg, Karen M.**

---

**From:** Neiderbach, Mary L.  
**Sent:** Tuesday, July 22, 2008 10:39 AM  
**To:** Herzberg, Karen M.  
**Subject:** RE: Attendance Reports

Karen - Just to make sure you know - The Strategic Planning Commission has not been appointed by Council so has not been meeting. I have no report to submit. thank you. Mary

---

**From:** Herzberg, Karen M.  
**Sent:** Tuesday, July 22, 2008 10:16 AM  
**To:** Behanish, Rick E.; Bishop, Ben C.; Gathright, Carolyn C.; Williams, Cindy S.; Collins, Emily L.; Davros, Lorna L.; Delafield, Phil M.; Drost, Bert A.; Gunson, Steve A.; Drane, Hamilton S.; Hansen, Jack S.; Warburton, Joyce M.; Nees-Anderson, Kara L.; Kahoun, Kathy M.; Wells, Loretta L.; Luella Feldman; Neiderbach, Mary L.; Schomer, Michelle I.; Neff, Sharon K.; Newton, Cathy R.; Linhart, Rebecca J.; Reindl Kandi P.; Rita A. Conner; Ziebell, Roberta L.; Yaw, Tammy S.; Van Essen, Jason M.; Van Wart, Rodrick J.; Whitfield, Cathy L.  
**Subject:** Attendance Reports

This is just a friendly reminder that we need your first six months attendance report for the Council Agenda for the meeting of July 28.

If you have already sent your report, thank you and disregard my reminder.

Karen



Karen Herzberg  
Executive Administrative Assistant  
City of Des Moines  
City Clerk's Office  
Phone: (515) 237-1389  
email: kmherzberg@dmgov.org