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Date August 23, 2010
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ACCEPTING PROPOSAL FOR A CONSULTANT TO COMPLETE A NEEDS ASSESSMENT AND CREATE A REQUEST FOR PROPOSALS FOR THE ACQUISITION OF A NEW CITY-WIDE BUSINESS ENTERPRISE SOFTWARE SYSTEM AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT WITH PREMIS CONSULTING GROUP IN THE AMOUNT OF \$187,033 FOR THE SAME AND ACCEPTING PREMIS AS THE CONSULTANT FOR THE IMPLEMENTATION PHASE OF THE PROJECT

WHEREAS, on May 10, 2010, by Roll Call No. 10-724, the City Council authorized the issuance of a Request for Proposals (RFP) to select a consultant to complete a needs assessment for new business enterprise software; and

WHEREAS, on May 14, 2010, an RFP for consulting services to complete a needs assessment and create a Request for Proposals (RFP) for the acquisition of a new City-wide business enterprise software system and to assist in implementation of such new system was issued by the Procurement Division of the Finance Department; and

WHEREAS, the Procurement Administrator solicited proposals by advertising and mailing RFP V10-098 to thirteen (13) potential proposers with six (6) proposals received; and

WHEREAS, an Evaluation and Selection Committee has reviewed the proposals and has recommended that a contract for such services (Phases 1-6) be awarded to Premis Consulting Group, Joel Buege, Principal, 2843 N. Lincoln Avenue, Suite 102, Chicago, Illinois 60657; and

WHEREAS, the City Manager desires to negotiate a contract with Premis Consulting Group for the consulting services Phases 1-5 of the project, as described in the attached Council Communication, in the amount of \$187,033.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, that:

1. The proposal for consulting services to complete a needs assessment and create a Request for Proposals (RFP) for the acquisition of a new City-wide business enterprise software system and to assist in the implementation of such new system (Phases 1-6) submitted by Premis Consulting Group is hereby accepted and approved.

2. The City Manager is hereby authorized to negotiate a contract with Premis Consulting Group in the amount of \$187,033 for Phases 1-5 of the project, as described in the attached Council Communication, subject to review and approval of the form of the contract by the Legal Department, and the City Manager is hereby authorized to execute such contract and to execute any additional documents

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that may be necessary under such a contract, and the City Clerk is hereby authorized to attest to the City Manager's signature.

3. Following the definition of the scope of work during completion of Phases 1-5 of the project, the City Manager is hereby authorized to negotiate a contract with Premis Consulting Group for Phase 6, Implementation Phase, subject to approval of the contract by the City Council.

(Council Communication No. 10- 534)

Moved by _____ to approve.

APPROVED AS TO FORM:

Ann DiDonato
Ann DiDonato
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GRIESS				
HENSLEY				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED

APPROVED

Mayor

City Clerk