



- **Date: September 13, 2010**

COMMUNICATION FROM THE CHAIR OF THE POLK COUNTY HOUSING CONTINUUM BOARD RECOMMENDING THAT THE CITY COUNCIL ADOPT THE BOARD'S RECOMMENDATIONS FOR THE 2010 SUPPORTIVE HOUSING PROGRAM PRIORITIES AND PROCEDURES

WHEREAS: at its meeting on April 7, 2010, the Polk County Housing Continuum (PCHC) Board approved a motion to adopt the following priorities and procedures for the 2010 Supportive Housing Program application:

- Applications for the renewal of existing projects will receive high priority.
- Applications of new projects will be considered only for permanent affordable housing, or for permanent affordable housing with supportive services.
- The only exception allowed will be for supportive services only applications tied to a permanent affordable housing application.

WHEREAS: support for these priorities is based on 1) a demonstrated need for more permanent housing units for homeless individuals and families, and 2) the potential for insufficient funds to support existing projects in 2012 should new supportive services only or transitional housing projects be funded in 2010; and

WHEREAS: final recommendations and rankings for the 2010 projects shall be based on the scores assigned to each applicant by an independent Scoring Committee whose recommendations will be presented to the full PCHC Board for approval; and

WHEREAS: the PCHC Board will forward the recommended projects and rankings for the Continuum of Care application to the Housing Coordinating Council for their information and to the City Manager for presentation and final approval by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that the priorities and procedures for development of the City's 2010 Supportive Housing Program application, as set forth herein and as recommended by the Polk County Housing Continuum Board in the attached communication from the Board Chair, are hereby approved.

BE IT FURTHER RESOLVED that the comments and recommendations of the City Manager as set out in Council Communication No. 10- _____, are hereby received, filed and approved.

★ **Roll Call Number**

Agenda Item Number

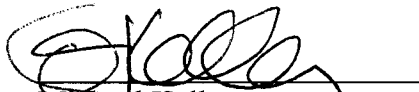
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- **Date: September 13, 2010**

APPROVED AS TO FORM:

MOVED BY _____ TO ADOPT


 Michael Kelley,
 Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GRIESS				
HENSLEY				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED

_____ Mayor

_____ City Clerk

TO: The Honorable Mayor and Members of the City Council

FROM: Tim Shanahan, Chair
Polk County Housing Continuum (PCHC) Board

SUBJECT: PCHC Board Recommendations for 2010 Supportive Housing Program Priorities

Date: September 8, 2010

At their meeting on Wednesday, April 7, 2010, the Polk County Housing Continuum (PCHC) Board approved a motion to adopt the following priorities for the 2010 Supportive Housing Program application:

- All renewal grant applications for existing projects receive high priority,
- New grant applications be considered only for permanent affordable housing, or for permanent affordable housing with supportive services. The only exception allowed would be for supportive services only applications tied to a permanent affordable housing a

At this time it is estimated that the Notice of Funding Availability (NOFA) will not be published until late August or early September, 2010.

Because of the tight time-frame for preparation and submission of the application, training for potential applicants was conducted on June 14, 2010. Applications were submitted on July 19, 2010. Agencies received copies of the scoring instrument before they submitted their applications so that they were aware of how their applications would be scored. The Independent Scoring Committee was named by the PCHC Executive Committee and is made up of local persons involved in the delivery of housing, supportive services, and/or administration of federal grant programs. None of these persons are a part of any organization seeking funding through the Continuum of Care application. Training was conducted for the Scoring Committee on July 29 & 30, 2010. Since the NOFA has not been published as of this date, no final recommendations have been made by the PCHC. It may be necessary, although not likely, to amend some or all of the applications based on the final published regulations.

Final recommendations and ranking for the projects shall be based on the scores assigned to each applicant. The Scoring Committee's recommendations will be presented to the full PCHC Board for approval. The PCHC Board will submit the recommended projects and ranking for the C of C application to the Homeless Coordinating Council for their information and to the City Manager for presentation and approval by the City Council.

The PCHC Board recommends that the City Council approve the above priorities and procedures to facilitate a smooth and fair application process.


Tim Shanahan, Chair
Polk County Housing Continuum Board