

Date March 26, 2012

APPROVING AND ADOPTING AN AMENDED SCHEDULE OF FEES FOR CEMETERIES UNDER CHAPTER 34 OF THE CITY CODE

WHEREAS, Chapter 34 of the City Code, entitled "Cemeteries" and referred to informally as the Cemeteries Ordinance, provides for the City's management and regulation of City cemeteries; and

WHEREAS, the City's Cemeteries Ordinance establishes and authorizes the Park and Recreation Board to review and determine the amount of fees for all services performed under the Cemeteries Ordinance subject to the approval of the City Council and authorizes the Park and Recreation Department to collect fees from users of the City cemeteries for various services and requiring City regulatory activity with regard thereto; and

WHEREAS, the Cemeteries Ordinance provides that such fees are to be in the amounts provided in a Schedule of Fees to be adopted by the City Council by resolution; and

WHEREAS, by Roll Call No. 02-3007 on December 18, 2002, the City Council approved and adopted a schedule of fees for City cemeteries, and amended by Roll Calls No. 05-292 on December 5, 2005, No. 08-1017 on June 9, 2008, and No. 09- 345, on February 23, 2009; and

WHEREAS, at its meeting on January 24, 2012, the Park and Recreation Board approved a recommendation that the schedule of fees be amended pursuant to the attached schedule of fees.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA that the Cemeteries Schedule of Fees appended hereto and by this reference hereto is hereby approved and adopted.

AND BE IT FURTHER RESOLVED that said Cemeteries Schedule of Fees shall be maintained on file in the office of the City Clerk, the Park and Recreation Department, and each City cemetery for public reference, and that the fees therein established shall become effective upon and as of March 13, 2012.

(Council Communication No. 12- 137) MOVED BY _____ TO ADOPT.

APPROVED AS TO FORM:

Ann DiDonato
Ann DiDonato, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GRIESS				
HENSLEY				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				
MOTION CARRIED			APPROVED	

CERTIFICATE

I, DONNA V. BOETEL-BAKER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

_____ Mayor

_____ City Clerk

DEPARTMENT	CATEGORY	SUB-CATEGORY	CODE	DESCRIPTION	FEES	LATE FEES	ADMIN FEES	EFFECT DATE	ROLL CALL	RC DATE
CITY CLERK	CEMETERIES	Businesses	30-376	After Hours Business (Renewal Application)	\$300.00	\$25.00	\$100.00	12/04/06	06-2397	12/04/2006
PARKS & REC	CEMETERIES	Ground Interment: Opening & Closing	34-69	Infant See footnote: 22	\$0.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Ground Interment: Opening & Closing	34-69	Adult See footnote: 22	\$825.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Ground Interment: Opening & Closing	34-69	Saturday Infant Interment See footnote: 22	\$0.00			03/01/09	09-345	02/23/2009
PARKS & REC	CEMETERIES	Ground Interment: Opening & Closing	34-69	Saturday Adult Interment See footnote: 22	\$1,200.00			03/01/09	09-345	02/23/2009
PARKS & REC	CEMETERIES	Mausoleum Interment	34-69	Opening and Closing of Crypt Glendale	\$650.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Mausoleum Interment	34-69	Mausoleum Niche Glendale See footnote: 21	\$315.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Columbarium Niche Space Package	34-69	Niche, Urn, Plaque, Opening & Closing See footnote: 21	\$1,575.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Columbarium Niche Space Package	34-69	Package Without Urn See footnote: 21	\$1,515.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Disinterment: Monday – Friday; No holidays and no frozen ground	34-69	Infant	\$900.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Disinterment: Monday – Friday; No holidays and no frozen ground	34-69	Adult	\$1,550.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Disinterment: Monday – Friday; No holidays and no frozen ground	34-69	Ashes / Cremains	\$410.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Ashes / Cremains; Scattering	34-69	Ashes / Scattering – Glendale See footnote: 21	\$490.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Ashes / Cremains in Containers; Ground Interment:	34-69	Opening and Closing: Monday – Friday See footnote: 21	\$425.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Ashes / Cremains in Containers; Ground Interment:	34-69	Opening and Closing: Saturday See footnote: 21	\$500.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Ashes / Cremains in Containers; Ground Interment:	34-69	Ashes placed / sealed in cement See footnote: 21	\$450.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Foundation Charges:	34-69	Monument or marker; per square inch charge; See footnote: 7	\$0.63			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Foundation and Setting:	34-69	Veteran; See footnote: 7	\$335.00			07/01/08	08-1017	06/09/2008

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DEPARTMENT	CATEGORY	SUB-CATEGORY	CODE	DESCRIPTION	FEES	LATE FEES	ADMIN FEES	EFFECT DATE	ROLL CALL	RC DATE
PARKS & REC	CEMETERIES	Setting of Markers:	34-69	Flush Markers Only	\$50.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Extra Work/Special Care: Per hour with one hour minimum, plus materials:	34-69	Monday thru Friday	\$50.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Extra Work/Special Care: Per hour with one hour minimum, plus materials:	34-69	Saturday	\$80.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Extra Work/Special Care: Per hour with one hour minimum, plus materials:	34-69	Flower or decoration placement fee	\$0.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Overtime charge per hour	34-69	Monday thru Friday	\$200.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Overtime charge per hour	34-69	Saturday	\$345.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Second Interment on a space	34-69	Second Named Interment Fee	\$345.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Single space at time of need, flush marker only,	34-69	Infant	\$200.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	no planting, staff selected	34-69	Junior Space 38-C at Glendale (3 ft. 6 in x 8 ft)	\$545.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Single space at time of need, flush marker only,	34-69	Adult; Block 41 at Glendale A-A, W-B at Laurel Hill (Flush Marker)	\$600.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	no planting, staff selected	34-69	Islamic – Block 37 Section B, at Glendale (Flush Marker)	\$600.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Single space at time of need, flush marker only,	34-69	In-Ground Cremation at Glendale (Flush Marker)	\$200.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Tai-Dam Block	34-69	Block 37, Lots 304-316, single space only with 2 nd named interment option with only one monument centered in west space line and no footstone option, maximum monument size 36" long x 18" wide, with plantings at Glendale (Upright Monument)	\$1,000.00			03/01/09	09-345	02/23/2009
				Elm Grove	\$835.00			07/01/08		
PARKS & REC	CEMETERIES	Single Select Grave Spaces	34-69	Veteran Space – Blocks 49, 50, 51 at Glendale and A at Laurel Hill (Flush Monument)	\$200.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Single Select Grave Spaces	34-69	Veteran Spouse Space – Blocks 49, 50, 51 at Glendale and A at Laurel Hill (Flush Monument)	\$700.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Single Select Grave Spaces	34-69	In-Ground Cremation Block H-C at Glendale Block N at Laurel Hill (Flush Monument) <i>See footnote: 21</i>	\$400.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	Single Select Grave Spaces	34-69	Block 38-C at Glendale, Block P at Laurel Hill (Upright						

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PARKS & REC	CEMETERIES	Single Select Grave Spaces	34-69	monument) See footnote: 21. 2 nd Names Interment (All blocks except Veteran) See footnote: 21.	\$800.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	2 Space Lots	34-69	Blocks 37-A, H at Glendale M and P at Laurel Hill (Flush Monument)	\$345.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	2 Space Lots	34-69	Blocks 38-C at Glendale (Upright Monument) See footnote: 21.	\$1,400.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	-There are only single's left 2 Space Lots	34-69	Blocks H-A and J R at Glendale (Upright Monument) See footnote: 21.	\$1,600.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	2 Space Lots	34-69	Blocks H-A and J R at Glendale (Upright Monument) See footnote: 21.	\$1,800.00			03/01/09	09-345	07/23/2009
PARKS & REC	CEMETERIES	2 Space Lots	34-69	Block J at Laurel Hill (Upright Monument) See footnote: 21.	\$1,900.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	2 Space Lots	34-69	Block 31, and 37 at Glendale (Upright Monument) See footnote: 21.	\$3,000.00			03/01/09	09-345	07/23/2009
PARKS & REC	CEMETERIES	2 Space Lots	34-69	Block L at Laurel Hill (Upright Monument) See footnote: 21.	\$2,200.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	2 Space Lots	34-69	Block M at Glendale (Upright Monument) See footnote: 21.	\$3,250.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	3 space Lots	34-69	37-A and H at Glendale, M and P at Laurel Hill (Upright Monument) See footnote: 21.	\$2,100.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	3 space Lots There aren't any of these left	34-69	38-C (118,13 sq ft) See footnote: 21	\$2,235.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	3 space Lots	34-69	H-A & J R (132 sq ft) See footnote: 21	\$2,700.00			03/01/09	09-345	07/23/2009
PARKS & REC	CEMETERIES	3 space Lots	34-69	28,30B, 31, 37, L (132 ft) See footnote: 21.	\$4,500.00			07/01/08	08-1017	06/09/2008
PARKS & REC	CEMETERIES	3 space Lots	34-69	Block L at Laurel Hill (Upright Monument) See footnote: 21.	\$3,240.00			03/01/09	09-345	07/23/2009
PARKS & REC	CEMETERIES	3 space Lots	34-69	Block M at Glendale (Upright Monument) See footnote: 21.	\$4,875.00			07/01/08	08-1017	06/09/2008
POLICE DEPT		False Police Alarms	38-123.01	Block M at Glendale (Upright Monument) See footnote: 21.	\$50.00			12/18/02		
POLICE DEPT		False Police Alarms	38-123.01	First False police alarm in any calendar year	\$75.00			12/18/02		
POLICE DEPT		False Police Alarms	38-123.01	Second and all subsequent false police alarms in any calendar year	\$50.00			12/18/02		
FIRE DEPT	EMS Section		38-26 (a)(1)	BLS Care	\$575.00			02/26/08	08-350	07/25/2008
FIRE DEPT	EMS Section		38-26 (a)(2)	ALS Intercept	\$200.00			02/26/08		
FIRE DEPT	EMS Section		38-26 (a)(3)	Treatment Without Transport	\$150.00			12/18/02		
FIRE DEPT	EMS Section		38-26(a)(2)	ALS Care	\$575.00			02/26/08	08-350	07/25/2008
FIRE DEPT	EMS Section		38-26(b)	Additional Attendants; Each	\$55.00			02/26/08	08-350	07/25/2008
FIRE DEPT	EMS Section		38-26(b)	Medical Supply Charge	\$75.00			12/18/02		
FIRE DEPT	EMS Section		38-26(b)	Oxygen Administration	\$35.00			02/26/08	08-350	07/25/2008
FIRE DEPT	EMS Section		38-26(c)	Loaded Mileage Fee; per loaded mile	\$8.00			02/26/08	08-350	07/25/2008
FIRE DEPT	EMS Section	False Fire Alarms	38-84.01	First false fire alarm in any calendar year	\$100.00			12/18/02		

- 8. Exemption: The license fee identified above shall apply only to the initial license for any flower pot or planter without signage. No license fee shall be charged for the renewal of a license for any flower pot or planter, if no signage on the pot or planter.
- 9. Exemption: The license fee identified above shall apply only to the initial license for any awning, canopy or marquee. No license fee shall be charged for the renewal of a license for any awning, canopy or marquee.
- 10. Note: The sign area includes the area between letters and figures.
- 11. No fee shall be required for any sound equipment permit issued to the city, the state, or the federal government or a governmental subdivision or agency.
- 12. In addition to the fees, the owner shall pay the notification costs for property owners, publication costs and recording costs as established by the community development department.
- 13. In addition to such fee the applicant shall pay the estimated notification costs as determined by the Community Development Department
- 14. In addition to such fee the applicant shall pay the estimated notification to property owners as established by the community development department.
- 15. New Application – if the applicant does not currently hold a license or has not held a license within the previous 12 months
- 16. New Application – if the applicant currently holds a license or has held a license within the previous 12 months
- 17. Renewal – license that is currently in effect
- 18. Permanent or temporary transfer of license from one premise to another (not required if transfer is within 60 days prior to renewal date of an existing license)
- 19. If the term commences after July 1st of the first year, then the fee per square foot of licensed area for the remainder of the term of 3 calendar years shall be: \$3.75 (\$0.75 for the 1st year and \$1.50 per year for the 2nd and 3rd years) If the licensee is forced to vacate the adjoining business by no fault of its own prior to the expiration of the 2nd calendar year of the term, the City Manager or designee may, upon written request of such licensee, refund such portion of the fee for each unused full calendar year (\$1.50 sf) or unused full ½ calendar year (\$0.75 sf). Effective date: 06/13/2011.
- 20. If the term commences after July 1st of the first year, then the rental per square foot of leased area for the remainder of the term of 3 calendar years shall be: \$3.75 (\$0.75 for the 1st year and \$1.50 per year for the 2nd and 3rd years) . If the lessee is forced to vacate the adjoining business by no fault of its own prior to the expiration of the 2nd calendar year of the term, the City Manager or designee may, upon written request of such licensee, refund such portion of the rental for each unused full calendar year (\$1.50 sf) or unused full ½ calendar year (\$0.75 sf). Effective date: 06/13/2011.
- 21. Note: ~~3020% of all held the gross prices for the sale of interment spaces and ashes scattering~~ are deposited in the respective cemetery perpetual care maintenance fund (FCM) Laurel Hill or Glendale accounts. ~~30% PCM amounts are calculated then rounded up to the nearest \$5.00 for each burial space, lot or plot, vault, crypt, columbarium, ashes scattering, and ashes placed in cement~~ sold then indicated as such on our deposit. ~~The examination fee required by Iowa Code Sec. 5231.80, 8 to be submitted with the cemetery's annual report shall not be included in the gross selling price.~~
- 22. Late charge: A late charge fee shall be levied against any funeral home or monument company this is delinquent in payment. Such fee shall be one percent after 30 days and 1.5 percent after 60 days. ~~Any account that is 90 days overdue shall be referred to the city legal department.~~

Fee has been deemed - INACTIVE