

★ Roll Call Number

Agenda Item Number

25A

Date April 23, 2012

Application from Drake Relays Group requesting approval to temporarily place banner across the street on Grand Avenue between 12th and 13th Street starting and finish line for The Drake Relays Grand Blue Mile on April 24, 2012.

Moved by _____ to receive, file and approve banner.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GRIESS				
HENSLEY				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED

APPROVED

Mayor

City Clerk



25A

City of Des Moines
Application for Permission to Temporarily Place Banner(s) or Item(s)
Over/Across Public Street and/or Right-of-Way

Applicant: Drake Relays

Address: 2507 University Avenue ATTN: Carolyn Hill

Contact Person: Carolyn Hill Alternate Contact: Chris Burch

Daytime Telephone: 515.274.2114 Cell: Chris Burch 515.707.2293

E-Mail address: ontheroads@drake.edu Fax: Chris Burch 515.274.1596

Date(s) the banner(s) will be displayed: Tuesday, April 24, 2012

Purpose of the banner(s): start line for The Drake Relays Grand Blue Mile

Preferred location of banner(s): Grand Avenue between 12th and 13th Street, in front of Wellmark building.

How will the banner(s) be anchored? (rope/zip-tie) to aluminum truss scaffolding.

If you plan to anchor to the utility pole, please provide written permission from the utility company.

Banner(s) Size: 3'6" tall by 42'6" wide

Banner(s) Specifications: vinyl banner with rope/zip-tie attachments

Sketch of banner design:

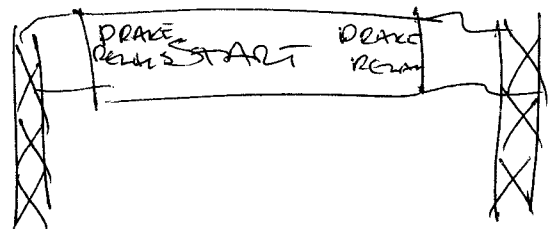
CHRIS BURCH

I, Carolyn Hill, of The Drake Relays, agree that the aforementioned organization will provide all maintenance and upkeep of the banners for the duration that the banners are in place. Banners may be removed at the expense of the applicant if required by the City. I also agree to keep the required insurance in effect while the banner(s) are displayed.

Signature

Date 4/9/12

FOR OFFICE USE ONLY:
Traffic Division approval
Risk Management approval
City Council approval



FILED
12 APR -9 AM 10:00



Re: Banner Approvals

Schultz, Mark <mjschultz@dmgov.org>
To: "Herzberg, Karen" <kmherzberg@dmgov.org>

Thu, Apr 19, 2012 at 10:22 AM

Approved. I will get copies of the insurance to you this week.

On Fri, Apr 13, 2012 at 12:09 PM, Herzberg, Karen <kmherzberg@dmgov.org> wrote:

Attached are two banners submitted by Chris Burch for approval for two different events. I need to put these on the April 23rd meeting. Please let me know if these meet all the requirements, so I can put them on the agenda.

Thank you.
Karen

—

Karen Herzberg
Executive Administrative Assistant
City Clerk's Office
Phone: 515-237-1389
Fax: 515-237-1645

—
Mark Schultz
Risk Manager
City of Des Moines, Iowa
400 Robert D. Ray Drive
Des Moines, IA 50309
515-237-1790



Re: Banner Approvals

Fri, Apr 13, 2012 at 1:11 PM

Dakovich, Jennifer <jldakovich@dmgov.org>
To: "Herzberg, Karen" <kmherzberg@dmgov.org>
Cc: Mark Schultz <MJSchultz@dmgov.org>

Karen -
These are approved by Traffic.

Thanks.
Jen

On Fri, Apr 13, 2012 at 12:09 PM, Herzberg, Karen <kmherzberg@dmgov.org> wrote:
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Thank you.
Karen

—
Karen Herzberg
Executive Administrative Assistant
City Clerk's Office
Phone: 515-237-1389
Fax: 515-237-1645

—
Jennifer Dakovich, PE

Principal Traffic Engineer
Traffic and Transportation Division
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Des Moines, IA 50309
Office: (515) 283-4973
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