

★ Roll Call Number

Agenda Item Number

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Date August 13, 2012

Application from Downtown Events Group requesting approval for banners across the street on E. Locust from E. 4th to E. 6th Street for the 2012 World Food Festival from September 19-23, 2012.

Moved by _____ to approve.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GRIESS				
HENSLEY				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				

MOTION CARRIED

APPROVED

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Mayor

City Clerk



City of Des Moines
Application for Permission to Temporarily Place
Banner(s) or Item(s)
Over/Across Public Street and/or Right-of-Way

Please submit application 45 days in advance
(Print or Type)

2012 JUL 26 AM 9:29
CITY OF DES MOINES

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FILED

Applicant: Downtown Events Group

Address: 700 Locust, Suite 100 Des Moines, IA 50309

Contact Person: Beth Johnson **Alternate Contact** Glenn Lyons

Daytime Phone: 515-286-4946 **Cell Phone:** 515-681-9428

E-Mail Address: bjohnson@downtowndesmoines.com **Fax:** 515-286-4942

Date(s) the banner(s) or item(s) will be displayed: September 19-23, 2012

Purpose of the banner(s) or item(s): 2012 World Food Festival event.
Display of various flags of the world.

Preferred Location: Please provide a map or diagram of the street indicating banner location. flags hung across the street on E. Locust from
E. 4th to E. 6th Street.

How will the banner(s) or item(s) be anchored?
Flags are attached at one end to a rope with zip ties and tied
to the light poles.

If you plan to anchor to the utility pole, please provide written permission from the utility company or from the City (if poles are City-owned). Such permission is not a substitute for meeting the requirements for receiving this permit.

Size of banner(s) or item(s):
Each flag is 3'x5' and will hang vertically from the rope.

Specifications of banner(s) or item(s):

Type of Material: lightweight nylon fabric.

Number of grommets used to secure banner or item:
Each flag has 3 grommets and will be attached at the top only

Sketch of banner or item design: Will you need electricity provided for your item? If electricity is necessary, how would it be obtained:
No electricity required. Photo attached.

Indemnification:

To the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Des Moines, Iowa against any and all claims, demands, suites, or loss, including any and all outlay and expense connected therewith, by reason of personal injury, bodily injury or death, and property damage, which arises out of the Applicant erecting, displaying, maintaining and removing banner or item display.

Insurance:

A Certificate of Insurance to demonstrate compliance with these requirements shall be submitted to the City's Risk Management Office. Applicant shall purchase and maintain during the period of the banner or item display, including erection, display and removal of banner or item. General Liability Insurance with a limit of no less than \$500,000 per occurrence and/or aggregate, Automobile Liability Insurance for owned (if applicable), non-owned and hired vehicles with a limit of no less than \$500,000 per occurrence. Both the General and Automobile Liability Insurance policies shall include Contractual Liability coverage equivalent to that included in a standard ISO Insurance form. If the banner or item display is part of a special event for which a Street Use Permit is granted, the insurance required for the Street Use Permit will be considered to also cover insurance otherwise required for this permit.

Applicant agrees to provide all maintenance and upkeep of the banner(s) or item(s) for the duration that the banner(s) or item(s) is in place. Banner(s) or item(s) may be removed at the expense of the applicant if required by the City.

Beth Johnson
Signature

7/26/12
Date

Please return to City Clerk's Office
400 Robert D. Ray Drive
Des Moines, IA 50309
Phone: (515)283-4209, Ext. 7
Fax: (515)237-2645

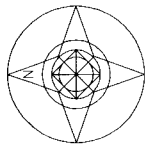
FOR OFFICE USE ONLY:

Traffic Division Approval: _____

Risk Management Approval: _____

City Council Approval: _____

U.S. CELLULAR WORLD FOOD FESTIVAL



Red line indicates where flags will be hung across E. Locust Street.

