



**Roll Call Number**

**Agenda Item Number**

39

**Date** December 17, 2012

WHEREAS, Section 2-621 of the Municipal Code of the City of Des Moines provides that the Finance Director shall be the chief accounting and check-issuing officer of the City; and

WHEREAS, Section 2-623 of the Municipal Code of the City of Des Moines provides that the chief accounting officer shall draw all checks and that no checks shall be drawn except upon the order of the City Council; and

WHEREAS, the Finance Director has presented a list of checks, other than those for the Des Moines Municipal Housing Agency, to be drawn to pay for goods and services provided for City purposes in response to the purchase orders and contracts issued in compliance with state and municipal code requirements as requested by designated requisitioning authorities in accordance with approved budget appropriations; and

WHEREAS, the invoices, other than those for the Des Moines Municipal Housing Agency, presented by those firms and persons providing such goods and services have been pre-audited by Finance Department personnel in accordance with generally accepted internal control procedures and have been determined to have been requisitioned for a lawful municipal purpose, certified as having been received by the designated requisitioning authority, and, as appropriate, correctly computed on the basis of prices solicited by the Purchasing Agent; and

WHEREAS, the bills must be paid and approved for payment in accordance with City procedures. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa:

That the Finance Director be and is hereby authorized to draw the checks listed on the check registers for the weeks of December 17, December 24, December 31, 2012 and January 07, 2013; to draw the checks for the bills of the Des Moines Municipal Housing Agency to be presented to the Finance Director for the weeks of December 17, December 31, 2012 and January 07, 2013; and to draw the checks for biweekly payroll due employees of the City on December 28<sup>th</sup>, 2012 and January 11<sup>th</sup>, 2013.

BE IT FURTHER RESOLVED, that the Treasurer be and is hereby authorized and directed to make the necessary disbursements and the necessary cash transfers to the revolving funds.

BE IT FURTHER RESOLVED, that the City Clerk and Finance Director are hereby authorized and directed to furnish the statement of receipts and disbursements, and the summary of City Council proceedings in accordance with Iowa Code Section 372.13(6).

MOVED BY \_\_\_\_\_ to adopt.

| COUNCIL ACTION | YEAS | NAYS | PASS | ABSENT |
|----------------|------|------|------|--------|
| COWNIE         |      |      |      |        |
| COLEMAN        |      |      |      |        |
| HENSLEY        |      |      |      |        |
| GRIESS         |      |      |      |        |
| MAHAFFEY       |      |      |      |        |
| MEYER          |      |      |      |        |
| MOORE          |      |      |      |        |
| <b>TOTAL</b>   |      |      |      |        |

MOTION CARRIED APPROVED

\_\_\_\_\_  
Mayor

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk



Nannas, Pam &lt;pgnannas@dmgov.org&gt;

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**Vendor/Payable for Housing Dept.**

1 message

**Chandavong, Christine** <cbchandavong@dmgov.org>

Tue, Nov 27, 2012 at 9:36 AM

To: Pam Nannas &lt;pgnannas@dmgov.org&gt;, Karen Herzberg &lt;kmherzberg@dmgov.org&gt;

Cc: Scott Littell &lt;SBLittell@dmgov.org&gt;

Good morning Karen and Pam,

Just letting both of you know that Housing Dept. will not have Vendor/Payable check run for the week of 12/24-12/28/12. Please let me know if you have any questions.

Thank you,

—

**Christine Chandavong**  
**Accounting Analyst**  
**City of Des Moines, Housing Department**  
**Ph (515) 283-4041**  
**Fax (515) 242-2844**

**DES MOINES ENGINEERING DEPARTMENT  
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**



**For Check Register of December 14, 2012**

**As approved by City Council on**

**December 3, 2012**

**(Roll Call No. 12-1856)**

December 10, 2012

Page No. 1

The work performed associated with the following listed construction contract partial payments has been constructed in substantial compliance with the plans and specifications, and the Engineering Department hereby requests that the Finance Department process payment to the following contractors:

| <u>Activity ID</u> | <u>Project Title</u>   | <u>Contractor</u>  | <u>Partial Payment No.</u> | <u>Partial Payment Amount</u> |
|--------------------|--|--|----------------------------|-------------------------------|
| 06-2012-001        | 2012 HMA Pavement Scarification and Resurfacing  | OMG Midwest, Inc. d/b/a<br>Des Moines Asphalt &<br>Paving<br>James Gauger, President<br>P.O. Box 3365<br>Des Moines, IA 50316-0365                         | 06                         | \$32,857.92                   |
| 08-2010-008        | Lower Union Park Sewer Separation  | Cramer and Associates, Inc.<br>& Merchants Bonding<br>Company (Mutual)<br>Robert Cramer,<br>President/CAO<br>3100 S.W. Brookside Drive<br>Grimes, IA 50111 | 21                         | \$271,442.32                  |
|                    | 08-DRI-033<br>Make payable to Cramer and Associates, Inc., and send to Cramer and Associates, Inc. at 3100 S.W. Brookside Drive, Grimes, IA 50111; also distribute a copy of payment to Merchants Bonding Company (Mutual), 2100 Fleur Drive, Des Moines, IA 50321-1158. |  |                            |                               |
| 09-2012-002        | 2012 Sidewalk Replacement Program  | T K Concrete Inc.<br>Tony J. Ver Meer, President<br>1608 Fifield Road<br>Pella, IA 50219   | 03                         | \$10,664.65                   |
| 10-2009-012        | Fire Station No. 1 Replacement   | Oakview dck, LLC<br>Doug White, President<br>Structural Div.<br>1981 "G" Avenue<br>Red Oak, IA 51566   | 13                         | \$383,409.96                  |
| 10-2009-016        | Police Station Window Replacement  | Strong Tower Construction,<br>LLC dba Koch Corporation<br>Benjamin Feinn, CEO<br>1131 Logan Street<br>Louisville, KY 40204                                 | 12                         | \$43,145.45                   |
|                    | DE-SC0003333/002<br>Note: The City Engineer has determined that the contract is substantially complete and this payment includes release of retainage requested by the Contractor pursuant to Iowa Code 26.  |  |                            |                               |
| 11-2011-003        | Gray's Lake Trail Connection   | Corell Contractor, Inc.<br>Grant S. Corell, President<br>1300 Lincoln Street<br>West Des Moines, IA 50265  | 02                         | \$28,390.86                   |
|                    | RT-1945(791)--9H-77  |  |                            |                               |



**DES MOINES ENGINEERING DEPARTMENT  
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**

For Check Register of December 14, 2012  
As approved by City Council on December 3, 2012

(Roll Call No. 12-1856)

December 10, 2012 Page No. 2

| <u>Activity ID</u> | <u>Project Title</u> | <u>Contractor</u> | <u>Partial Payment No.</u> | <u>Partial Payment Amount</u> |
|--------------------|----------------------|-------------------|----------------------------|-------------------------------|
|--------------------|----------------------|-------------------|----------------------------|-------------------------------|

Requested by:

*J. E. Brewer*  
RD

Jeb E. Brewer, P.E.  
Des Moines City Engineer

cc: City Clerk

Funds available:

*Scott E. Sanders*

Scott E. Sanders  
Des Moines Finance Director

*[Handwritten signature]*

**DES MOINES ENGINEERING DEPARTMENT  
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**



**For Check Register of December 7, 2012  
As approved by City Council on December 3, 2012**

**(Roll Call No. 12-1856)**

December 03, 2012 Page No. 1

The work performed associated with the following listed construction contract partial payments has been constructed in substantial compliance with the plans and specifications, and the Engineering Department hereby requests that the Finance Department process payment to the following contractors:

| <b>Activity ID</b> | <b>Project Title</b>  | <b>Contractor</b>   | <b>Partial Payment No.</b> | <b>Partial Payment Amount</b> |
|--------------------|---|---|----------------------------|-------------------------------|
| 06-2010-009        | Indianola Avenue Widening - Phase 2<br><br>STP-U-1945(745)—70-77  | Reilly Construction Co., Inc.<br>Chris R. Reilly, President<br>110 E. Main Street<br>PO Box 99<br>Ossian, IA 52161              | 11                         | \$81,577.30                   |
| 06-2012-004        | 2012 Expanded Street Resurfacing Program - Contract 2   | OMG Midwest, Inc. d/b/a<br>Des Moines Asphalt & Paving<br>James Gauger, President<br>P.O. Box 3365<br>Des Moines, IA 50316-0365 | 04                         | \$173.46                      |
| 08-2011-002        | Tonawanda Drive Ravine Improvements<br><br>I-JOBS #495  | Corell Contractor, Inc.<br>Grant S. Corell, President<br>1300 Lincoln Street<br>West Des Moines, IA 50265                       | 09                         | \$8,822.65                    |
| 08-2012-001        | 2012 Sewer Repair - Contract 1<br><br>Disaster Number: FEMA-1930<br>NOTE: Make payable to: J & K Contracting, LLC, Escrow Account #8761186223, and send to: North American Construction Services, Inc., 1710 Douglas Drive N., Suite109, Golden Valley, MN 55422. | J & K Contracting, LLC<br>Jeremy Feldmann, President<br>1307 East Lincoln Way<br>PO Box 1790<br>Ames, IA 50010-1790             | 07                         | \$27,763.26                   |
| 08-2012-002        | 2012 Sewer Repair - Contract 2  | The Underground Company, Ltd.<br>Duane Burkhardt, President<br>12245 Dakota Street<br>Carlisle, IA 50047                        | 02                         | \$10,622.13                   |
| 09-2012-003        | 2012 ADA Sidewalk Ramp Program - Contract 1   | Navarro Enterprise Construction, Inc.<br>John Navarro, President<br>2914 R Street<br>Omaha, NE 68107                            | 03                         | \$165,050.85                  |

NOTE, PER REQUEST DATED AUGUST 13, 2012: Make payable to - Northern Escrow, Inc., FBO Navarro Enterprise Construction, Inc.; and send payment to - Northern Escrow, Inc., Attn: Heather K. Schaus, 1276 South Robert Street, West St. Paul, MN 55118.

DES MOINES ENGINEERING DEPARTMENT  
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST



For Check Register of December 7, 2012  
As approved by City Council on

December 3, 2012

(Roll Call No. 12-) 1856

December 03, 2012

Page No. 2

| <u>Activity ID</u>  | <u>Project Title</u>   | <u>Contractor</u>   | <u>Partial Payment No.</u> | <u>Partial Payment Amount</u> |
|---|--|---|----------------------------|-------------------------------|
| 10-2009-016   | Police Station Window Replacement<br><br>DE-SC0003333/002                            | Strong Tower Construction, LLC dba Koch Corporation<br>Benjamin Feinn, CEO<br>1131 Logan Street<br>Louisville, KY 40204 | 11                         | \$26,661.75                   |
| 10-2009-017   | City Hall Window Replacement<br><br>DE-SC0003333/002                                 | Strong Tower Construction, LLC dba Koch Corporation<br>Benjamin Feinn, CEO<br>1131 Logan Street<br>Louisville, KY 40204 | 10                         | \$21,034.58                   |
| Note: The City Engineer has determined that the contract is substantially complete and this payment includes release of retainage requested by the Contractor pursuant to Iowa Code Chapter 26. |  |   |                            |                               |
| 10-2011-005   | Public Works Salt Storage Facility   | Joiner Construction Co., Inc<br>Zeb Joiner, Vice President<br>11996 490th Street<br>Plano, IA 52581                     | 02                         | \$107,509.46                  |
| 11-2011-012   | Glendale Cemetery Columbaria Plaza and Niches  | The Hansen Company, Inc.<br>Craig Faber, President<br>5665 Greendale Road, Suite A<br>Johnston, IA 50131                | 02                         | \$295,127.25                  |
| 12-2011-002   | 6th Avenue over Des Moines River Bridge Rehabilitation<br><br>STP-U-1945(787)--70-77 | Jensen Construction Company<br>Kurt E. Rasmussen, Owner<br>5550 NE 22nd Street<br>Des Moines, IA 50313                  | 08                         | \$112,368.78                  |

Requested by:

Jeb E. Brewer, P.E.  
Des Moines City Engineer

cc: City Clerk

Funds available:

Scott E. Sanders  
Des Moines Finance Director