

★ **Roll Call Number**

Agenda Item Number

31

Date April 22, 2013

WHEREAS, Section 2-621 of the Municipal Code of the City of Des Moines provides that the Finance Director shall be the chief accounting and check-issuing officer of the City; and

WHEREAS, Section 2-623 of the Municipal Code of the City of Des Moines provides that the chief accounting officer shall draw all checks and that no checks shall be drawn except upon the order of the City Council; and

WHEREAS, the Finance Director has presented a list of checks, other than those for the Des Moines Municipal Housing Agency, to be drawn to pay for goods and services provided for City purposes in response to the purchase orders and contracts issued in compliance with state and municipal code requirements as requested by designated requisitioning authorities in accordance with approved budget appropriations; and

WHEREAS, the invoices, other than those for the Des Moines Municipal Housing Agency, presented by those firms and persons providing such goods and services have been pre-audited by Finance Department personnel in accordance with generally accepted internal control procedures and have been determined to have been requisitioned for a lawful municipal purpose, certified as having been received by the designated requisitioning authority, and, as appropriate, correctly computed on the basis of prices solicited by the Purchasing Agent; and

WHEREAS, the bills must be paid and approved for payment in accordance with City procedures. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa:

That the Finance Director be and is hereby authorized to draw the checks listed on the check registers for the weeks of April 22 and April 29, 2013; to draw the checks for the bills of the Des Moines Municipal Housing Agency to be presented to the Finance Director for the week of April 29, 2013; and to draw the checks for biweekly payroll due employees of the City on May 03rd, 2013.

BE IT FURTHER RESOLVED, that the Treasurer be and is hereby authorized and directed to make the necessary disbursements and the necessary cash transfers to the revolving funds.

BE IT FURTHER RESOLVED, that the City Clerk and Finance Director are hereby authorized and directed to furnish the statement of receipts and disbursements, and the summary of City Council proceedings in accordance with Iowa Code Section 372.13(6).

MOVED BY _____ to adopt.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
HENSLEY				
GRIESS				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				

MOTION CARRIED

APPROVED

Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk



Nannas, Pam <pgnannas@dmgov.org>

Vendor Payable for Housing Department

1 message

Chandavong, Christine <cbchandavong@dmgov.org>

Mon, Apr 1, 2013 at 8:03 AM

To: Karen Herzberg <kmherzberg@dmgov.org>, Pam Nannas <pgnannas@dmgov.org>

Cc: Scott Littell <SBLittell@dmgov.org>

Good Morning,

Just letting both of you know that Housing Dept. will not have Vendor/Payable check run for the week of 04/22-04/26/13. Please let me know if you have any questions.

—

Christine Chandavong
Accounting Analyst
City of Des Moines, Housing Department
Ph (515) 283-4041
Fax (515) 242-2844

**DES MOINES ENGINEERING DEPARTMENT
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**



**For Check Register of April 19, 2013
As approved by City Council on**

April 8, 2013

(Roll Call No. 13-0574)

April 15, 2013

Page No. 1

The work performed associated with the following listed construction contract partial payments has been constructed in substantial compliance with the plans and specifications, and the Engineering Department hereby requests that the Finance Department process payment to the following contractors:

<u>Activity ID</u>	<u>Project Title</u>	<u>Contractor</u>	<u>Partial Payment No.</u>	<u>Partial Payment Amount</u>
07-2012-003	2012 Sewer Lining Program	SAK Construction, LLC Boyd Hirtz, Vice President 864 Hoff Road O'Fallon, MO 63366	12	\$643,812.70
12-2008-001	Grand Avenue Bridge over Walnut Creek BRM-1945(738)--8N-77	Jenco Construction Inc. Herluf H.S. Jensen, President 6804 NW 2nd Street Des Moines, IA 50313	07	\$88,213.12


Requested by:


RN

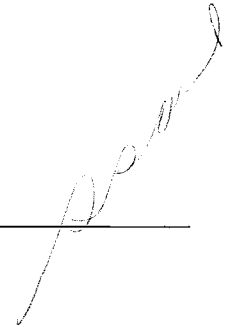
Jeb E. Brewer, P.E.
Des Moines City Engineer

cc: City Clerk

Funds available:



Scott E. Sanders
Des Moines Finance Director



**DES MOINES ENGINEERING DEPARTMENT
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**



For Check Register of April 12, 2013
As approved by City Council on

April 8, 2013

(Roll Call No. 13-) 0574

April 08, 2013

Page No. 1

The work performed associated with the following listed construction contract partial payments has been constructed in substantial compliance with the plans and specifications, and the Engineering Department hereby requests that the Finance Department process payment to the following contractors:

Activity ID	Project Title	Contractor	Partial Payment No.	Partial Payment Amount
07-2010-005	Riverpoint Trunk Sewer Separation and Pump Stations	Corell Contractor, Inc. Grant S. Corell, President 1300 Lincoln Street West Des Moines, IA 50265	22	\$131,100.51

I-JOBS #502

Note: The City Engineer has determined that the contract is substantially complete and this payment includes partial release of retainage requested by the Contractor pursuant to Iowa Code Chapter 26.

Requested by:

Jeb E. Brewer, P.E.
Des Moines City Engineer

Funds available:

Scott E. Sanders
Des Moines Finance Director

cc: City Clerk