

Date June 24, 2013

**APPROVING EXCEPTION TO COMPETITIVE PROCUREMENT PROCESS  
AND APPROVING 3 MONTH EXTENSION TO AGREEMENT WITH EMC RISK  
SERVICES TO PROVIDE WORKERS' COMPENSATION BILL REVIEW, BILL  
PAYMENT AND CLAIMS MANAGEMENT FOR THE PERIOD JULY 1, 2013  
THROUGH SEPTEMBER 30, 2013**

WHEREAS, EMC Risk Services, Barb A. Sullivan, President, 717 Mulberry Street, Des Moines, Iowa 50309, currently provides workers' compensation bill review, bill payment and claims management pursuant to an agreement which will expire June 30, 2013;

WHEREAS, a request for proposal (RFP) for a new agreement for these services was issued on April 22, 2013; and

WHEREAS, during the proposal evaluation process, it was determined that more data will be required before a proposal can be put forward for approval; and

WHEREAS, as described in the attached Council Communication, the proposers now have until July 3, 2013 to provide the additional data; and

WHEREAS, EMC Risk Services is willing to extend the current bill review agreement through September 30, 2013 without a rate increase in order to allow the City to complete its RFP evaluation for a new agreement; and

WHEREAS, while the 3 month extension of the EMC Risk Services agreement has not been obtained through a competitive process, Des Moines Municipal Code Subsection 2-710(b) authorizes the City Council subject to the recommendation of the City Manager, to waive the RFP process upon good cause shown; and

WHEREAS, the City Manager recommends that the above described procurement be exempted from the RFP requirements for good cause shown, pursuant to Des Moines Municipal Code Subsection 2-710(b); and

Date June 24, 2013

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Des Moines, Iowa:

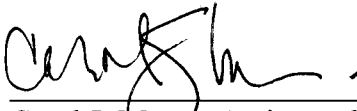
1) That good cause has been established to exempt the procurement of a three month extension for workers' compensation bill review, bill payment and claims management from the competitive procurement requirements of Des Moines Municipal Code Subsection 2-710(b); and

2) That an agreement for workers' compensation bill review, bill payment and claims management for the term July 1, 2013 through September 30, 2013 is approved and the Mayor is authorized and directed to execute an extension agreement on behalf of the City of Des Moines.

(Council Communication 13-327 )

Moved by \_\_\_\_\_ to adopt.

Approved as to form:



Carol J. Moser, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GRIESS				
HENSLEY				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				
MOTION CARRIED		APPROVED		

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk