



Roll Call Number

Agenda Item Number

19

Date September 9, 2013

Recommendation from the City of Windsor Heights to appoint Tracy Levine to the Greater Des Moines Sister Cities Commission, Seat 18.

Tracy Levine
1133 – 66th Street
Windsor Heights, IA 50324

MOVED BY _____ to adopt

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GRIESS				
HENSLEY				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED

APPROVED

Mayor

City Clerk

CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
August 5, 2013 - 6:00 p.m. City Hall - Publication version

RC=Roll Call Vote

Mayor Sullivan called the meeting to order at 6:00 p.m. Council present: Diana Willits, Charlene Butz, David Jenison, Betty Glover and Dave Burgess.

Approval of the Agenda

Council Member Burgess moved approval, Council Member Willits seconded approval of the agenda. Voice vote passed unanimously.

Good of the Order- No report

Approval of Minutes

Council Member Glover moved to approve the July 15th minutes, Council Member Willits seconded approval of minutes. Voice vote passed unanimously.

Public Comment

Windsor Heights resident Allen Sydnes asked the Council to reconsider their action taken to stop funding the Windsor Living Newsletter. Windsor Heights Resident Steve Peterson also asked the Council to reconsider the Windsor Living Newsletter. Windsor Heights Resident Julie Rose asked for a stop sign to be placed at 63rd and Center Street.

Public Hearing to take comments and concerns about proposed amendments to Chapter 155 of the Windsor Heights Municipal Code, Swimming Pool Requirements.

Council Member Butz made a motion to open the public hearing. Council Member Burgess seconded. RC Vote passed unanimously. The public hearing convened at 6:15 PM. Windsor Heights Resident Vicki Sodawasser provided a petition against the potential changes. She also submitted concerns in writing that are included as attachments to the minutes and are at City Hall. Windsor Heights Resident Kathy Witkovski supports the Ordinance and wants to see some additional regulations included. Windsor Heights Residents Vern Chiles and Jodi Wineski have concerns regarding lockable covers. Windsor Heights Resident Denise Swartz wants clarification for grandfather language. Windsor Heights Resident Marilyn Smith has concerns about the ordinance as written. City Administrator Fiegenschuh said staff would take the residents' concerns when making changes to the ordinance. He also stated all current pools are exempt from the new regulations and are considered lawful nonconforming uses as defined and enforced by City Code. He also said no grandfather language was added or taken from the current code. Unless structural changes are made to current pools they are exempt. These comments were backed by the City Attorney. Hearing no further comments Council Member Butz motioned to close the public hearing. Council Member Willits seconded. RC Vote passed unanimously. The public hearing was closed at 6:40 PM.

Approval of the Consent Agenda

Council Member Jenison moved to approve, Council Member Butz seconded approval for Claims & Payroll and appointment of Tracy Levine to the Sister City Commission. Voice Vote passed unanimously.

Proclamation for Fire Marshall Jason Cutsforth

The proclamation was read by Mayor Sullivan at City Hall.

Proclamation for Baru 66

The proclamation was read by Mayor Sullivan and is on file at City Hall.

Presentation by Daren Fife regarding the Walnut Creek Watershed Coalition annual creek clean-up August 31st

Resident Daren Fife was on hand to thank the City for their support, especially Sheena Danzer and Dave Burgess. The Rain Barrel Program has been successful and over 50 rain barrels have been distributed. Volunteers are needed for the Walnut Creek Clean-Up event, and the event will include a Watershed Festival. For more information, citizens can contact City Hall.

Consideration of New Class C Liquor License Request

Council Member Jenison moved to approve, Council Member Butz seconded approval. Voice vote passed unanimously.

Consideration of Resolution 13-0851 authorizing a contract with NewCom Technologies for GIS services in an amount not to exceed \$13,000

CA Fiegenschuh informed the council the NewCom proposal was the lowest proposal received and within budget. Council Member Burgess moved to approve the resolution, Council Member Glover seconded. RC Vote passed unanimously.

Consideration of Resolution 13-0852 authorizing the approval of the City of Windsor Heights' Record Retention Policy

CA Fiegenschuh said the new record retention policy will mirror the IA League of Cities recommended policies. Council Member Willits moved to approve the resolution, Council Member Butz seconded. RC Vote passed unanimously.

Consideration of Ordinance 13-08, an ordinance adopting a new comprehensive plan for the City of Windsor Heights, Iowa (3rd Reading)

Council Member Willits moved to approve, Council Member Jenison seconded approval. CA Fiegenschuh thanks City Inspector/Planning and Zoning Administrator Sheena Danzer for all her hard working updating the comprehensive plan. RC Vote passed unanimously.

Consideration of Ordinance 13-09, an ordinance amending the municipal code of ordinances of the City of Windsor Heights, Iowa, by amending provisions pertaining to specific provisions dealing with swimming pool code, under the ordinances of Chapter 155 (1st Reading)

Council Member Willits made a motion to table Ordinance 13-09 to the September 3rd Council Meeting, Council Member Burgess seconded. RC Vote passed unanimously.

Council Member Comments

Burgess (Thanked the staff for help with the Water Shed Coalition), Glover (Bravo has posted a job description for the Executive Director position), Willits (Thanked the Sister City Members), Jenison (National Night Out is August 6th in Colby Park), Butz (Make sure funding is available to repave Washington Street).

Mayor's Inquiries

Nothing to report.

Adjourn to 6:00pm on August 19, 2013 for the regular meeting of the City Council.

Council Member Willits moved and Council Member Burgess seconded. Voice vote passed unanimously.

Jerry Sullivan, Mayor

ATTEST:

Jeffrey Allen Fiegenschuh, City Administrator/Clerk



Windsor Heights
the heart of it all

AUGUST 5, 2013 REGULAR BUSINESS MEETING AGENDA
6:00 P.M. CITY HALL, 1133 66TH STREET
WINDSOR HEIGHTS, IOWA

Mayor:
Jerry Sullivan

Council Members:
Diana Willits (Mayor Pro Tem)
Charlene Butz
Betty Glover
David Jenison
Dave Burgess

City Administrator
Jeffery A. Fiegenschuh

Chief Financial Officer:
Vacant

Police Chief:
Dennis McDaniel

Fire Chief:
Christopher Cross

Director of Public Works:
Jason VanAusdall

City Inspector:
Sheena Danzer

City Attorney:
Matt Brick

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1. Call to Order/Roll Call/Pledge of Allegiance
2. Approval of the Agenda
3. Good of the Order
4. Approval of the Minutes:
 - July 15, 2013
5. Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation from 2 to 5 minutes.)
6. Public Hearing to take comments and concerns about proposed amendments to Chapter 155 of the Windsor Heights Municipal Code, Swimming Pool Requirements
7. Approval of the Consent Agenda.
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.
 - (a) Claims & Payroll
 - (b) Appointment of Tracy Levine to the Sister City Commission
8. Proclamation for Fire Marshall Jason Cutsforth
9. Proclamation for Baru 66
10. Presentation by Daren Fife regarding the Walnut Creek Watershed Coalition annual creek clean-up August 31st
11. Consideration of New Class C Liquor License Request
 - Gateway Market- Community & Events Center Raw and Refined Dinner
12. Consideration of Resolution 13-0851 authorizing a contract with NewCom Technologies for GIS services in an amount not to exceed \$13,000
13. Consideration of Resolution 13-0852 authorizing the approval of the City of Windsor Heights' Record Retention Policy
14. Consideration of Ordinance 13-08, an ordinance adopting a new comprehensive plan for the City of Windsor Heights, Iowa (3rd Reading)
15. Consideration of Ordinance 13-09, an ordinance amending the municipal code of ordinances of the City of Windsor Heights, Iowa, by amending provisions pertaining to specific provisions dealing with swimming pool code, under the ordinances of Chapter 155 (1st Reading)
16. Council Member Comments
17. Mayor's Inquiries
18. Adjourn to 6:00pm on Monday August 19, 2013 at City of Windsor Heights City Hall