



.....  
April 21, 2014

**Date** .....

RESOLUTION OF PUBLIC HEARING  
NPI LIMO SERVICE LLC  
FOR CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY  
TO OPERATE LIMOUSINE SERVICES

WHEREAS, Section 126-62 of the Municipal Code forbids the operation of a limousine as a vehicle for hire upon the streets of Des Moines without obtaining a Certificate of Public Convenience and Necessity; and

WHEREAS, NPI Limo Service, LLC, 3329 109<sup>th</sup> Street, Urbandale, Iowa, has filed an application with the City Traffic Engineer requesting permission of the City Council to operate a limousine service in the City of Des Moines; and

WHEREAS, Section 126-65(a) provides if this Council finds at the conclusion of such public hearing that limousine, or further limousine, service in the City of Des Moines, or between any point or points in the City and elsewhere, is required by the Certificate of Public Convenience and Necessity and the applicant is fit, willing, and able to perform such public transportation and to conform to the provisions of the subchapter, then the Council shall direct the City Traffic Engineer to issue a certificate stating the name and address of the applicant, the number of vehicles authorized under said certificate and the date of issuance; and

WHEREAS, Section 126-65(b) provides that in making the findings of subsection (a) of said section, the Council shall take into consideration the number of limousines already in operation, whether existing transportation is adequate to meet the public need, the probable effect of increased service on local traffic conditions, and the character, experience, and responsibility of the applicant;

WHEREAS, Section 126-65(a) alternatively provides the application may be denied for failure to conform with any provision as listed above; and

WHEREAS, Section 126-65(e) provides an applicant who is disqualified under Section 126, Article III, but who is otherwise qualified and has not previously been issued a Probationary Certificate of Public Convenience and Necessity may be issued a Probationary Certificate of Public Convenience and Necessity for one year under the conditions provided for in Section 126-65(e) and (f); and



**Roll Call Number**

**Agenda Item Number**

55C

April 21, 2014

**Date**

NOW, THEREFORE, BE IT RESOLVED (Choose one of the three alternatives):

\_\_\_\_\_ Alternative One: That the Des Moines City Council shall grant a Certificate of Public Convenience and Necessity to NPI Limo Service, LLC.

MOVED BY \_\_\_\_\_ TO GRANT CERTIFICATE.

\_\_\_\_\_ Alternative Two: That the Des Moines City Council deny the Certificate of Public Convenience and Necessity.

MOVED BY \_\_\_\_\_ TO DENY CERTIFICATE.

\_\_\_\_\_ Alternative Three: That the Des Moines City Council grant a Probationary Certificate of Public Convenience and Necessity.

MOVED BY \_\_\_\_\_ TO GRANT PROBATIONARY CERTIFICATE.

FORM APPROVED:

K. Massier  
Katharine Massier  
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GATTO				
GRAY				
HENSLEY				
MAHAFFEY				
MOORE				
TOTAL				

MOTION CARRIED

APPROVED

\_\_\_\_\_  
Mayor

**CERTIFICATE**

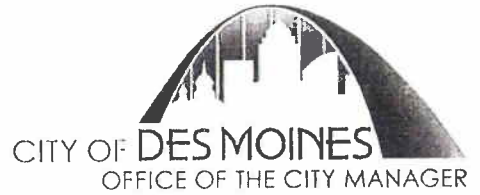
I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk

550

April 7, 2014



The Honorable Mayor  
and  
Members of the City Council  
City of Des Moines

RE: NPI Limo, LLC Applicant Brady Johnson (Item No. 42)

Dear Mayor and City Council Members:

On tonight's Council agenda, Item No. 42 is a hearing for NPI Limo Service, LLC to get their Certificate of Public Convenience and Necessity. The applicant is Brady Johnson. Staff is recommending Alternative 2 – Denial of this application for the following reasons:

- Lack of Experience
  - Mr. Johnson does not have any experience operating a limousine company. He is purchasing this company from his father's company, NPI Security, who used to have a limousine branch of their services.
  - The former NPI Security limousine company was licensed by the City; however, Mr. Johnson was never licensed by the City as a limousine driver.
  - On September 24, 2012 and again on December 3, 2012, City Council denied the application for a company license for Crown Cab based upon the lack of experience of the applicant.
  
- Criminal/Driving History
  - Upon review of the applicant's criminal history and driving record, which is standard procedure for a company license application, the Police Department staff recommended denial based upon the following occurring in the past five years: an OWI received in 2009, revocation of driver's license due to violation of probation in 2010, and driving while suspended in 2011.
  - With Mr. Johnson's background, he could not receive a limousine driver's license in the city.

The applicant has both a lack of experience and a history of misdemeanor and other driving related offenses; therefore, staff is recommending denial. Denying this license would also be consistent with what Council has done before in regards to lack of applicant experience.

Sincerely,

Richard A. Clark  
City Manager

cc: Jeb E. Brewer, P.E., City Engineer  
Jennifer L. Bohac, P.E., City Traffic Engineer  
Diane Rauh, City Clerk

14-0518  
42  
SSC

April 2, 2014

City Clerk

Pursuant to Section 126-64, I am filing with the City Clerk a memorandum in support of Roll Call Number 14-0476, Agenda Item Number 16.

As previous owner/registered agent for NPI Limo, I state my support for Brady Johnson, NPI Limo Service, LLC for approval of CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY TO OPERATE LIMOUSINE SERVICES. During my time as owner, Brady Johnson was employed by me. Brady was in charge of day to day operations of the limo company. He has purchased 3 limousines from me, and would like to continue the service we had provided to our clients the last few years. He knows the business and is a responsible young man capable of providing excellent limousine services to the City of Des Moines and surrounding areas. NPI Limo Services, LLC would be filling the void for our clients, since we no longer handle that type of business. I have known Brady Johnson for 24 years. He has made some mistakes, as all young persons do, but I feel he has learned from them and has matured.

He is a responsible business man and should be given an opportunity to make a living at what he knows, and be granted a CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY TO OPERATE LIMOUSINE SERVICES within the City of Des Moines.

Sincerely,



Mark Kirchner

14-0568

**CITY OF DES MOINES**  
Office of  
**TRAFFIC AND TRANSPORTATION**

**TO:** SPO Mike West, Traffic Unit  
DM Police Department

**DATE:** March 12, 2014

**FROM:** Mike Berry  
Eng. Dept. – Traffic Div.

**SUBJECT:** Transmittal of Request for a Certificate  
of Public Necessity to operate a  
Limousine Company – **NPI Limo  
Service, LLC**

Mike,

Attached, you will find the information that I have been provided by the applicant, Brady Johnson, applying for a Certificate of Public Necessity to operate a Limousine Company.

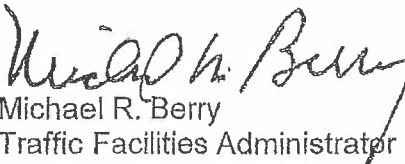
Under §126-63.5 the Police Department has a requirement to investigation the criminal and drivers records of an applicant, when applying for a license to operate as a limousine company, in the City of Des Moines.

Please see the attached documents;

The applicant is asking that this go before Council as soon as possible. I have forwarded this to the Clerk to file on the 24<sup>th</sup> of this month and set the hearing date as the 7<sup>th</sup> of April.

If I could hear back from you on this not later than the Monday, March 24<sup>th</sup>, I would really appreciate it.

If you have any questions or further comments regarding this matter, please feel free to contact me. Thanks.

  
Michael R. Berry  
Traffic Facilities Administrator

Encl.



14-05108

**City of Des Moines, Iowa  
Office of  
Des Moines Police Department  
Community Outreach and Protective Services Section  
Traffic Unit**

**To:** Jennifer Bohac  
Traffic and Transportation

**Date:** 03/18/2014

**From:** Michael West  
Senior Police Officer  
Traffic Unit

**Subject:** Certificate of Public  
Public Necessity  
Brady Johnson

The applicant currently has a valid Iowa Class "D" driver's license which does meet the requirements to operate a taxicab\limo. A review of Mr. Johnson's Iowa/Local criminal record reflects that within 5 years preceding this application the following activity occurred.

04/21/2009	Revoked	OWI Test Refusal.
10/09/2010	Suspended	Violation of Probation.
11/29/2010	Convicted	Driving While Suspended, Denied, Cancelled or Revoked.
10/09/2011	Suspended	Driving While Suspended, Denied, Cancelled or Revoked.

This application is being denied under City of Des Moines Ordinance 126-218 (a-1, i).

  
\_\_\_\_\_  
Michael West 4810

14-05165  
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# Limousine Company Application -

March 24,  
2014

STATEMENT: I Michael R. Berry, Traffic Facilities Administrator with the City of Des Moines Engineering Department, Traffic & Transportation Division, certify that I have prepared the preceding "Limousine Company Application Checklist." The attached documents that have had information blocked out, if any, have had that information removed for identity theft protection of the applicant and others referenced by the applicant and to protect confidential records under Iowa Code Chapter 22. The original documents are on file in the City Traffic Engineers Office and the entire document(s) may be reviewed by anyone with the right to know, under provisions of Iowa Code Chapter 22.

NPI LIMO  
SERVICE LLC

*Michael R. Berry*

Michael R. Berry, Traffic Facilities Administrator, City of Des Moines

dated: *March 12*, 20 *14*





Limousine Company Application Checklist

Applicant: NPI LIMO SERVICE LLC

Marked block w/ initials indicates that the applicant has provided documentation meeting or exceeding the requirements of the Municipal Code of the City of Des Moines.

Sec. 126-62.5. Requirements for limousine service.

Each company filing an application for a limousine certificate shall meet the following minimum requirements:

- (1) Maintain a central place of business in a location properly zoned for that business and have a telephone so that any individual may request the services of the limousine company. The business shall have a listed telephone number. If vehicle maintenance and storage is provided separately from the central office, then the vehicle maintenance/storage area must also be in a location properly zoned for such activity.  
*3329-109th Urbandale 864-1515 Properly Zoned (Statement from Urbandale)*
- (2) Provide transportation of passengers in a motor vehicle from or to any point in the city only on a prearranged basis, for a minimum of one hour at an hourly rate as provided in this article. For contracted limousine service the minimum trip rate and prearranged time restriction do not apply. For limousine service which is booked at least 24 hours in advance, the minimum trip rate does not apply. *FXI.*
- (3) Meet all applicable zoning ordinance regulations. *Urbandale Zoning Statement - OK*

Sec. 126-63. Application for certificate of public convenience and necessity.

Any person seeking a certificate shall file an application with the traffic engineer. The application shall be signed by the applicant or by an officer of the applicant and verified under oath and shall contain the following information:

- (1) The name, address and age of the applicant. If the applicant is a corporation, <sup>LLC ✓</sup> its name, the address of its principal place of business, and the name and address of its registered agent. ~~If the applicant is a partnership, its name, the names of general and limited partners and the address of its principal place of business.~~ If the place of business is outside the corporate limits of the city, the applicant shall provide a statement from the governing jurisdiction that the business complies with the appropriate zoning regulations, except that any person lawfully operating a limousine service

BRADY Johnson

provided ↗



2 | Limousine Company Application Checklist – City of Des Moines

at the time of adoption of this article shall not be required to provide such a statement.

- (2) The financial status of the applicant, including the amounts of all unpaid judgments against the applicant and the nature of the transaction or acts giving rise to the judgments. If the applicant is a firm, partnership, corporation or any other type of business entity which has been organized for less than five years, prior to the date of application, this information shall be provided for each of the shareholders, partners, officers, or other investors of the business entity. The federal tax identification number (or social security number for an individual) and state sales tax permit number shall also be provided.
- (3) The experience of the applicant in the transportation of passengers including a statement of any state or municipality where the applicant has ever been licensed to operate a taxicab or limousine service, whether such license was ever suspended or revoked and the reasons for suspension or revocation, and whether an application for a license or a renewal of a license was denied and the reasons for denial.
- (4) Any facts which the applicant believes tend to prove that public convenience and necessity requires the granting of a certificate.
- (5) The number of vehicles to be operated or controlled by the applicant. *4 3-Black 1-White*
- (6) The location of proposed vehicle storage. *3329-109<sup>th</sup> Urbandale*
- (7) A statement of the condition of the vehicles to be operated including the age and type of each vehicle, and the date on which the vehicle passed its most recent safety inspection, if any.
- (8) A statement as to whether the applicant has, within the ten years immediately preceding the date of application, been convicted of, pled guilty to or stipulated to the facts of violating any criminal statute or ordinance, including traffic laws and municipal ordinances. If the applicant has been convicted, a statement as to the date and place of conviction, the nature of the offense and the punishment imposed. *Application narrative does not match DCI / DOT Reports. —*
- (9) The number of vehicles proposed for operation during periods of maximum demand and during periods of least demand. *(4) (2)*
- (10) Where the applicant will operate its central place of business. *3329-109<sup>th</sup> Urbandale*
- (11) The color scheme or insignia, if used, to designate the vehicles of the applicant. *None*
- (12) Such further information as the traffic engineer may require of each applicant.

*DCI Report Attached*

3 | Limousine Company Application Checklist – City of Des Moines

Sec. 126-63.5. Investigation of applicant.

The police department shall review each applicant's arrest and traffic records and report the results of the investigation to the city council. Where the applicant is a corporation, the corporate officers' records shall be investigated; where a partnership, each partner's records shall be investigated. *IN PROCESS Application Denied by DMPD.*

Sec. 126-66. Liability insurance required.

(a) A certificate shall not be issued or continued in effect unless and until the owner of the limousine business furnishes to the traffic engineer for filing with the city clerk an insurance policy or certificate of insurance issued by an insurance company licensed to do business in the state, providing commercial general liability and automobile liability insurance coverage, or the equivalent thereof, for the limousine business with minimum limits of liability equal to any applicable limits required by the Code of Iowa, the United States Code, and/or interstate commerce commission regulation, whichever is greater. The above coverages and limits shall extend to the following on a per occurrence basis. The injury or death of any one person; the injury or death of any number of persons in one accident; damage to property in the care, custody and control of the insured but excluding property of the insured; the bodily injury or death of others resulting from negligent acts of the insured while involved in the furtherance of the limousine business.

*Need General Liability for Company*

(b) The certificate of insurance referred to in this section shall provide that the insurance policy or policies have been endorsed to provide 30 days advance written notice of cancellation, non-renewal, reduction in insurance coverage or limits and ten days written notice for nonpayment by registered mail to the traffic engineer. *AND*

(c) The cancellation or other termination of any required insurance policy shall automatically revoke and terminate the certificate and all licenses issued for the limousine business and the vehicles covered by such insurance policy(ies), unless another policy(ies), complying with this section, shall be provided and in effect at the time of such cancellation or termination. The traffic engineer shall immediately issue written notification of the revocation of said certificate and all licenses for the limousine business and the vehicles covered by such insurance which is cancelled or terminated and shall file a copy of such notice with the city council.

Sec. 126-82. Booking sheets.

(a) Each holder shall maintain a daily booking sheet upon which are recorded all charters booked by the company each day, showing the date and time the

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SSC

4 | **Limousine Company Application Checklist – City of Des Moines**

charter was booked, the date and time of the service, place of origin and destination, number of passengers, and the amount of fare. Upon request by any law enforcement officer or any city police cadet, any driver shall present the booking sheet, or a copy thereof, showing the name(s) of the passenger(s) being picked up, and if at the airport, the flight number of the arriving passenger(s).

- (b) Each holder shall retain and preserve all booking sheets in a safe place for at least one month following the date of the making of the record. Booking sheets shall be available to the chief of police or the traffic engineer.
- (c) Each holder shall submit to the traffic engineer a report by January 30 of each year summarizing the activity of the previous year. The report shall contain information on number and types of complaints received including specific information on any discrimination complaints; number of passengers carried; number of trips per vehicle; age, mileage and general condition of each vehicle; tenure and turnover of drivers' and other information as required by the traffic engineer.



**Sec. 126-62. Certificate of public convenience and necessity required.**

Any person owning, operating or controlling a limousine as a vehicle for hire upon the streets of the city or picking up any passenger for a fare within the corporate limits of the city, shall first obtain a certificate and the required annual limousine license from the traffic engineer. The following motor vehicles are excluded from the requirements of this article:

- (1) Motor vehicles owned and operated by hotels, motels and other boarding places, used for the purpose of transporting patrons, without fee or charge, between said hotel, motel or boarding place and the local station of a common carrier.
- (2) Ambulances and other emergency vehicles.
- (3) Funeral hearses.
- (4) Metropolitan Transit Authority buses or other commercial vehicles designed to transport 16 or more persons, including the driver, duly licensed by the state.

**FYI**

**Sec. 126-70. Limousine driver's license required.**

Every person who operates a limousine for hire upon the streets of the city shall first obtain and shall properly display a limousine driver's license.

**FYI**

**Sec. 126-72. Designation.**

5 | Limousine Company Application Checklist – City of Des Moines

Each limousine may bear on the outside of the door or on the side glass on each side the name of the company and, in addition, may bear an identifying design. If an identifying name or design is used, the markings shall be painted or affixed by decal in letters or figures at least 1 1/2 inches in height. Any licensed vehicle shall not have a color scheme, identifying design, monogram, or insignia that will conflict with or imitate any existing limousine or any official or emergency vehicle color scheme, identifying design, monogram or insignia in a manner that will mislead or deceive or defraud the public.

**Sec. 126-81. Limousine service.**

Limousine service may be undertaken by the holder of a certificate subject to the following conditions:

- (1) No limousine service shall be booked less than one hour prior to the service, except for contracted limousine service under a written contract or agreement on file with the traffic engineer.
- (2) <sup>ok</sup> The holder shall maintain a central place of business in a location properly zoned for that business.
- (3) <sup>ok</sup> If vehicle maintenance and storage is provided separately from the central office, then the vehicle maintenance/storage area must also be in a location properly zoned for such activity.
- (4) <sup>ok</sup> The holder shall have a listed telephone number.
- (5) The service must be booked at a scheduled rate on file with the traffic engineer for a minimum of one hour, even if the trip requires less than one hour, except for contracted limousine service under a written contract or agreement on file with the traffic engineer.

Definitions

*Airport* means the Des Moines International Airport located in southwest Des Moines on Fleur Drive between McKinley Avenue and Army Post Road.

*Aviation director* means the director of the airport or an authorized representative.

*Booking* means an agreement between a limousine company and a passenger, or group of passengers, for limousine service at a specified time not less than one hour after the acceptance of such agreement.



6 | Limousine Company Application Checklist -- City of Des Moines

*Booking sheet* means a record prepared by a limousine company of all charters booked by the company showing the date and time the charter was booked, the date and time of the service, place of origin and destination, number of passengers, and the amount of fare. If service is provided at the airport, the booking sheet shall also include the name(s) of the passenger(s) being picked up and the flight number of the arriving passenger(s).

*Certificate* means a certificate of public convenience and necessity issued by the city council authorizing the holder to conduct a limousine service in the city.

*City clerk* means the city clerk or an authorized representative.

*Contracted limousine service* means a written agreement or contract with a business, for a period of not less than 180 days duration, for limousine service.

*Finance director* means the finance director of the city or an authorized representative.

*Holder* means a person to whom a certificate of public convenience and necessity has been issued.

*Limousine* means a motor vehicle engaged in the transportation of passengers for hire in limousine service.

*Limousine license* means the license granted annually to a person who holds a certificate to conduct a limousine service in the city.

*Limousine service* means transportation of passengers in a motor vehicle from or to any point in the city on a prearranged basis, for a minimum of one hour at an hourly rate.

*Rate card* means a card issued by the holder which contains the rates of fare then in force.

*Solicit* means to invite another, either by word or deed, to be a passenger in a vehicle for hire. Such deeds may include, but are not limited to, parking in any area where prospective passengers might be found without a booking sheet listing a specific passenger to be picked up.

*Traffic Engineer* means the city traffic engineer of the city or an authorized representative.

14-0568

# Application for Limousine Service within the City of Des Moines

2 minutes ago 8:37 AM

From Cindy Johnson

To mrberry@dmgov.org

[Scan0031.pdf 3.56 MB](#)


Michael

Thank you so very much for taking the time last week to educate me on what you need from us to apply for a company application for a Certificate of Public Convenience and Necessity for NPI Limo Service, LLC.

I believe I have covered all the bases and have attached everything to this email. Hard copy will follow with original signature. Please let me know if you require any additional information from NPI Limo Service and I will provide it immediately.

If you have all of the information needed, is there any way to get us on the agenda for the next city council meeting? It would be much appreciated. Please let me know the date of the council meeting and we will be present.

Again, I cannot thank you enough for helping me out with this. It is very much appreciated.

Make It A Great Day!  
  
Cindy Johnson  
NPI Limo Service, LLC  
Administrative Manager  
3329 109th Street  
Urbandale, IA 50322  
515-491-4127

Michael  
Thanks so much!  
Cindy

~~42~~  
14-0568  
SSC

**NPI LIMO SERVICE LLC**  
**3329 109th Street**  
**Urbandale, IA 50322**  
**515-864-1515**

**Sec. 126-62.5. - Requirements for limousine service.**

Central Place of Business: 3329 109th Street, Urbandale, IA 50322 (515)864-1515 is properly zoned for this activity. Proposed storage site is the same as the place of business. (see attached e-mail from City of Urbandale)

Proposed Storage site: 3329 109th Street, Urbandale, IA 50322

Vehicle Maintenance: Acheson Auto - 8000 University BLVD is zoned M-1 (see attached letter from City of Clive)

**Sec. 126-63. - Application for certificate of public convenience and necessity.**

- 1) LLC Name: NPI Limo Service LLC - 3329 109th Street, Urbandale, IA 50322  
Registered Agent: Brady Johnson (Age 24) 3329 109th Street, Urbandale, IA 50322  
Zoning Regulation Compliance: NPI Limo Service, LLC located at 3329 109th Street, Urbandale, IA meets appropriate zoning requirements (see attached e-mail from City of Urbandale).
- 2) Financial Status of Applicant: There are no unpaid judgments against the applicant or NPI Limo Service LLC  
Federal Tax ID: 46-4219187  
State Sales Tax Permit Number: 177120991
- 3) Experience of Applicant: Brady Johnson has never been licensed to operate as a taxicab or limousine service. However, he was an employee of NPI Limo before he purchased the company and was responsible for day to day operations and bookings of such services and has firsthand knowledge of the operations of such business.
- 4) Granting Public Convenience Certificate: It is our company belief that there is a growing need for this service. I purchased this business from the owners knowing the amount of bookings would continually increase. The business had several requests from business executives, political candidates, celebrities, hotels, and many local businesses. This business is NOT another limousine company, it is replacing the original NPI Limo Service, under new ownership.
- 5) Number of Vehicles Operated or Controlled by the Applicant: Currently 4 vehicles.
- 6) Location of Proposed Vehicle Storage: 3329 109th Street
- 7) Statement of Vehicle Condition: All vehicles are in excellent condition. (see attached schedule of insured vehicles with Certificate of Insurance)
- 8) Applicant Criminal History: Applicant has not been convicted of violating any criminal statute or ordinance.

- 9) Vehicle Demand: We estimate that our periods of maximum demand will be weekends, with a maximum of 4 vehicles in operation. Lower demand time Monday - Friday during the day, with at least 2 vehicles in service during this time period.
- 10) Central Place of Business: 3329 109th Street, Urbandale, IA 50322
- 11) Color Scheme: 3 black vehicles and 1 white vehicle - no insignia.
- 12) Further Information: We will supply information as requested.

### **Sec. 126-66. - Liability Insurance**

- a) Certificate of Insurance: (Attached)
- b) Endorsed to provide 30 days advance written notice of cancellation, non-renewal, reduction in insurance coverage or limits and 10 day written notice for nonpayment to the traffic engineer

### **Sec. 126-82. - Booking Sheets**

- a) Booking Sheet: (Attached)

### **Sec. 126-81. - Proposed Schedule of Rates**

- 1) It is clearly understood that no limousine service shall be booked less than one hour prior to the service except for contracted limousine service under a written contract or agreement on file with the traffic engineer. We are not a taxi service.
- 5) Proposed Rates:(1 hour minimum)
  - SUV - \$120/hr
  - Escalade Limo - \$185/hr
  - Lincoln Town car - \$120/hr
  - Hummer Limo - \$200/hr

Applicant Signature

  
Brady Johnson

Date

2/28/14



14-05-2018

# RE: NPI Limo Application for Certificate of Public Convenience and Necessity in the City of Des Moines, IA

3 hours ago 10:51 AM

From Steve Franklin

To 'Cynthia Johnson'

3329 109<sup>th</sup> Street is zoned "M-1" Light Industrial District, which is an appropriate classification for NPI Limo Service, LLC to operate their business, including storage as long as it is screened from adjacent streets and properties.

Steven S. Franklin, APA, PLA  
Community Development Manager/Chief Planner  
City of Urbandale  
3600 86<sup>th</sup> Street  
Urbandale, Iowa 50322  
515-331-6720  
[sfranklin@urbandale.org](mailto:sfranklin@urbandale.org)

---

From: Cynthia Johnson [mailto:[cindyj1958@icloud.com](mailto:cindyj1958@icloud.com)]  
Sent: Thursday, February 27, 2014 11:12 AM  
To: Steve Franklin  
Subject: NPI Limo Application for Certificate of Public Convenience and Necessity in the City of Des Moines, IA

Steve,

Thank you for your time today. I appreciate your assistance in providing the traffic engineer Michael R. Berry of the City of Des Moines, IA with the following information regarding NPI Limo Service, LLC located at 3329 109th Street, Urbandale, IA 50322.

1. Verification that 3329 109th Street, Urbandale, IA meets all applicable zoning ordinance regulations for the activity of operating a limousine company within the city limits of Urbandale.
2. Verification that the prosed storage site, same address is properly zoned for such storage.

I believe this is all I need from you. I will forward this information to:

Michael R. Berry  
Traffic & Transportation Division  
Engineering Department  
400 Robert D. Ray Drive, 2nd Floor  
Des Moines, IA 50309

Make it a Great Day!

Cindy Johnson  
Administrative Manager  
NPI Limo Service, LLC  
3329 109th Street  
Urbandale, IA 50322  
515-491-4127  
[cindyj1958@icloud.com](mailto:cindyj1958@icloud.com)

14-0568



Auto-Owners Insurance Company  
Tailored Protection Policy Proposal

Date: 03/07/2014

Agency Code: 07-0308-00

CLIENT:  
NPI Limo Services LLC  
3329 109TH ST  
URBANDALE, IA 50322-8105  
Phone: (515) 864-1515

AGENCY:  
INSPRO INC  
2501 WESTOWN PKWY STE 1104  
WDM, IA 50266-1438  
Phone: (515) 226-9565  
E-Mail: jmeyers@insproins.com

Proposed premium is: \$387.00 (Annual Term)  
Proposed premium if Paid In Full: \$348.00

The Paid in Full Discount is not Available for Escrow Direct Bill or Agency Bill

Company Bill Option	Required Down Payment	Number of Remaining Payments	Remaining Payment Amount
ESCROW DIRECT BILL	\$0.00	0	\$0.00
FULL PAY	\$348.00	0	\$0.00
SEMI-ANNUAL	\$193.50	1	\$193.50
THREE PAY	\$128.99	2	\$129.01
QUARTERLY	\$154.80	3	\$77.40
MONTHLY	\$32.90	11	\$32.19

Delays in issuing policies may result in larger payment amounts spread over fewer installments. Your payment due date is based on your policy effective date and may be changed at your request.

Your total amount per payment may vary due to unique situations affecting your account.

*Company general liability  
proposal from agent.*



Auto-Owners Insurance Company  
Iowa Tailored Protection Policy (TPP)  
New Business Proposal

42  
14-05/08  
SSC

Date: 03/07/2014

Proposal ID: NPILimoServicesLLCTPP-825162

**CLIENT** **AGENCY**

Client: NPI Limo Services LLC

Agency Code: 07-0308-00

Contact/Producer: COri

DBA: Npi Limo

Agency: INSPRO INC

Address: 3329 109TH ST  
URBANDALE, IA 50322-8105

Address: 2501 WESTOWN PKWY STE 1104  
WDM, IA 50266-1438

Phone: (515) 864-1515

Phone: (515) 226-9565

Email: jmeyers@insproins.com

Website:

**PROPOSAL INFORMATION**

Proposal Effective Date: 03/07/2014 - 03/07/2015

Rate Effective Date: 02/04/2014

Proposal Started: 03/07/2014

Entity Type of Primary Named Insured: Limited Liability Company

**PREMIUM OVERVIEW**

Total Commercial General Liability Premium	\$387.00
<hr/>	
Total Proposed Premium	\$387.00
Total Premium if Paid In Full	\$348.00

**Premiums quoted are subject to change based upon the actual coverages requested and completed underwriting information provided. All terms, conditions, coverages and premiums are subject to underwriting acceptance and approval.**

Merit Rating Plan:

Year Business Started: 2013  
Prior Losses: 0  
Commercial General Liability Prior Carrier Premium: \$0.00  
Commercial General Liability Merit Rating Applies: 0%  
Will verifiable loss information be submitted? No

**Commercial General Liability**

Limits of Liability - Including CGL Plus Endorsement \*

**NOTICE:** Acceptability of all proposed applicants will be subject to approval by our Underwriting Department.

**THIS PROPOSAL IS VALID FOR 60 DAYS**

General Aggregate (Other than Products-Completed Operations):	\$2,000,000
Products-Completed Operations Aggregate:	\$2,000,000
Each Occurrence:	\$1,000,000
Personal Injury and Advertising Injury:	\$1,000,000
Damage to Premises Rented to You:	\$300,000 Any One Premises
Medical Payments:	\$10,000 Any One Person
Hired Auto and Non-Owned Auto:	\$1,000,000 Each Occurrence

Twice the "General Aggregate Limit" shown above is provided at no additional charge for each 12 month period. Products-Completed Operations Aggregate is automatically reinstated once.

**Optional Coverages:**

Commercial General Liability Plus Endorsement Included at a percentage of the Premises-Operations Premium Applies to all Locations (see coverage package supplemental for details)	Included
Hired Auto and Non-Owned Auto Liability	Included

Location 1 - 3329 109TH ST URBANDALE, IA 50322-8105  
 Program: Office  
 County: Polk  
 Territory: 1 - DES MOINES

**CLASSIFICATIONS:**

61226 - Buildings or Premises - Office - NOC - For Profit	
Exposure: 2,000	
Premium Basis: Area	\$379.00
Premises-Operations:	\$4.00
Products-Completed Operations:	
Terrorism - Certified Acts	\$4.00

Total Commercial General Liability Location 1 Premium \$387.00

<b>Total Commercial General Liability Premium</b>	<b>\$387.00</b>
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**PREMIUM RECAP**

Total Commercial General Liability Premium	<u>\$387.00</u>
Total Proposed Premium	\$387.00
Total Premium if Paid in Full	\$348.00



**THIS PROPOSAL IS VALID FOR 60 DAYS**

**Premiums quoted are subject to change based upon the actual coverages requested and completed underwriting information provided. All terms, conditions, coverages and premiums are subject to underwriting acceptance and approval.**

This proposal requires notification of the Terrorism Risk Insurance Extension Act of 2002. Please refer to form 59345 **IMPORTANT INFORMATION REGARDING TERRORISM RISK INSURANCE COVERAGE and REJECTION OF TERRORISM RISK INSURANCE COVERAGE**, which your agent will provide you information about the act. An additional premium charge may be made after 12-31-2014 if the Act is not extended or if the Act is revised in any way. It will not apply if the Act is simply extended.

**ADDITIONAL DISCOUNTS AVAILABLE**

An additional 2% discount may apply if the business owner, a partner, or a corporate officer has one of the following policies with Auto-Owners Life Insurance Company:

- Life Insurance policy - \$100,000 or greater face amount
- Disability policy - \$1,000 or greater monthly benefit
- Annuity policy - combined cash value exceeding \$10,000
- Annuity policy or Retirement Plan - combined cash value exceeding \$10,000 written in the name of the business
- Simplified Issue Life policy with a face amount of \$50,000
- Long Term Care policy

This discount is not available in all states.  
Please ask your agent for details.

**Vehicle Dealer Bonds**

Vehicle Dealer Bonds are available under our new simplified bond program. A 10% discount off the bond premium is given with a supporting Garage Liability policy. Contact your Auto-Owners Agent for assistance.

**Commercial General Liability Plus Endorsement**

**Commercial General Liability Plus Endorsement applies to the Commercial General Liability coverage form**

- Extended Watercraft - less than 50 feet in length
- Broadened Supplementary Payments
  - Loss of Earnings - \$400
- Additional Products-Completed Operations Aggregate
- Personal Injury Extension
- Broadened Knowledge of Occurrence
- Damage to Premises Rented to You -
  - (Fire, Lightning, Explosion, Smoke, or Water Damage) - up to \$300,000
- Medical Payments Amendment - \$10,000
- Blanket Additional Insured – Lessor of Leased Equipment
- Blanket Additional Insured – Managers or Lessors of Premises
- Newly Formed or Acquired Organizations Extension
- Blanket Waiver of Subrogation

14-0568



February 26, 2014

To whom it may concern:

Acheson Auto, located at 8000 University BLVD, is currently zoned M-1 (Light Industrial District); auto assembly and repair is allowed within this zoning district.

If you have further questions, please contact me at (515)223-6221 or [krivera@cityofclive.com](mailto:krivera@cityofclive.com)

Sincerely,

Kelly Rivera  
Administrative Assistant

14-0568

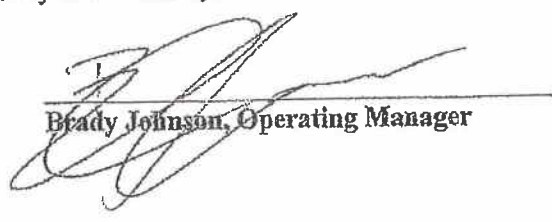
468/66

SECRETARY OF STATE  
IOWA  
13 DEC -4 11:22 AM '13

RESOLUTION OF LIMITED LIABILITY COMPANY  
ADOPTING FICTITIOUS NAME IN IOWA

55.00 NAME CHANGE  
D.F.10  
875158

I, Brady Johnson, certify that I am the Operating Manager of **Brady's Transportation Services, , L.L.C.**, a limited liability company subject to the provisions of the Iowa Code, and that the following is a true and correct copy of a resolution duly adopted at a meeting of the Members of the Limited Liability Company on the 1st day of December, 2013.

  
Brady Johnson, Operating Manager

"RESOLVED, that the Limited Liability Company adopts use of the name:

**NPI Limo Service, L.L.C.**

under which it may operate in Iowa, that the Manager is authorized to certify a copy of this resolution and is directed to deliver the copy of the resolution to the Secretary of State of Iowa for filing, pursuant to the limited liability company provisions of the Iowa Code.

FILED  
IOWA  
SECRETARY OF STATE  
12-4-13  
11:22 AM  
W884493



14-0568

# IOWA

No: W00884491  
Date: 12/04/2013

## SECRETARY OF STATE

489DLC-423016  
NPI LIMO SERVICE, L.L.C.

### ACKNOWLEDGEMENT OF DOCUMENT FILED

The Secretary of State acknowledges receipt of the following document:

Change of Registered Office and/or Agent

The document was filed on Dec 4 2013 11:22AM, to be effective as of Dec 4 2013 11:22AM.

No filing fee was required.



A handwritten signature in blue ink, appearing to read "Matt Schultz", is written over a horizontal line.

MATT SCHULTZ SECRETARY OF STATE



423016  
4-09-08  
55C



MATT SCHULTZ  
Secretary of State  
State of Iowa

STATEMENT OF CHANGE  
OF REGISTERED OFFICE  
AND/OR  
REGISTERED AGENT

Pursuant to Iowa law, the undersigned submits this Statement to change the business entity's registered office and/or registered agent in Iowa. Read the instructions on the back of this form before completing the information and signing below.

1. The name of the business entity is: NPI LIMO SERVICE, LLC

2. The address of the CURRENT registered OFFICE, as indicated on the Secretary of State's records is:  
974 - 73<sup>rd</sup> Street Ste 20. DSM IA 50324  
Street Address City State Zip

3. The address of the NEW registered OFFICE is:  
10139 N Glenstone Ct. Johnston, IA 50131  
Street Address City State Zip

4. The name of the CURRENT registered AGENT as indicated on the Secretary of State's records is:  
David L. Wetsch.  
(If more than one AGENT is registered, Indicate which one is being replaced.)

5. The name and email address of the NEW registered AGENT is:  
Brady Johnson Brady Johnson 16@me.com  
Name Email Address

SECRETARY OF STATE  
13 DEC -4 AM 11:22

6. If the REGISTERED AGENT has changed, the NEW Registered Agent must sign here, consenting to their appointment, or attach their written consent to this form.  
[Signature]  
Signature of NEW Registered Agent  
Complete ONLY if the Registered Agent changes.

7. If the REGISTERED AGENT changes the street address of their business office on this form must sign here indicating that NOTICE of the change has been given to the business entity.  
[Signature]  
Signature of Registered Agent  
Complete ONLY if the Registered Agent changes the street address of their business office.

FILED  
IOWA  
SECRETARY OF STATE  
12-4-13  
11:22 AM  
W884491

8. After any/all change(s) are made, the street address of the registered office and the street address of the registered agent will be identical.

9. Signature by authorized\* representative: [Signature] Date: 12/4/13  
\*See instruction #9 on back  
PRINT Name and Title: Brady Johnson owner (515) 864-1515  
Name and Title Telephone Number



14-0568

# IOWA

No: W00884493  
Date: 12/04/2013

## SECRETARY OF STATE

489DLC-468166  
BRADY'S TRANSPORTATION SERVICES, L.L.C.

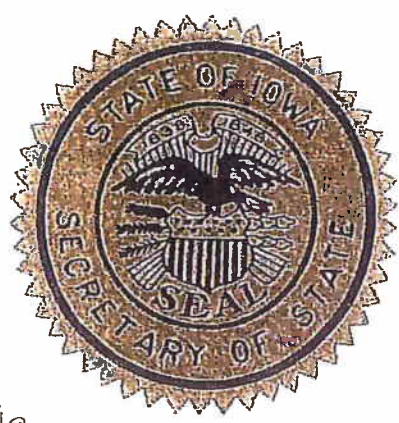
### ACKNOWLEDGEMENT OF DOCUMENT FILED

The Secretary of State acknowledges receipt of the following document:

Resolution to Adopt a Fictitious Name

The document was filed on Dec 4 2013 11:22AM, to be effective as of Dec 4 2013 11:22AM.

The amount of \$5.00 was received in full payment of the filing fee.



A handwritten signature in blue ink, appearing to read "Matt Schultz", is written over a horizontal line.

MATT SCHULTZ / SECRETARY OF STATE

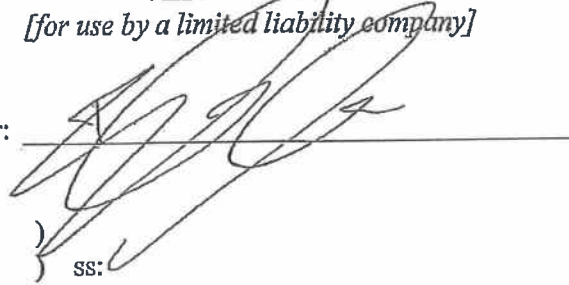


14-0568

**VERIFICATION**

*[for use by a limited liability company]*

Signature of LLC Manager: \_\_\_\_\_



STATE OF IOWA

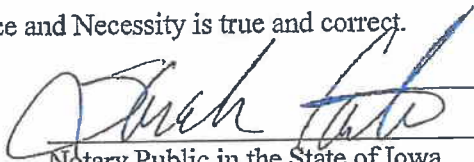
COUNTY OF Polk

ss: \_\_\_\_\_

On this 5<sup>th</sup> day of March, 2014, before me, a notary public, personally appeared Brady Johnson, who first being by me duly sworn, states that  
*[Printed/typed name of LLC manager]*

he/she is a manager of NPI Limo Service, LLC, and that the foregoing  
*[Printed/typed name of company]*

Application for Certificate of Public Convenience and Necessity was signed on behalf of said limited liability company with authority, and he/she affirms that the information in the Application for Certificate of Public Convenience and Necessity is true and correct.

  
\_\_\_\_\_  
Notary Public in the State of Iowa



55C-42  
14-05/08



State of Iowa  
Division of Criminal Investigation  
215 E 7<sup>th</sup> St  
Des Moines IA 50319  
Ph. 515-725-6066 Fax 515-725-6080



### Iowa Criminal History Record Check Walk-In Request

Your name	Brady Cooper Johnson
Address	10139 N. Ekastere Ct.
City/State/Zip	Johnson, IA 50131
Phone#	515-864-1515

Fill in all shaded areas.

#### Requesting an Iowa criminal history record check on:

<b>Last Name</b> <i>Apellido</i> (mandatory)	<b>First Name</b> <i>Primer Nombre</i> (mandatory)	<b>Middle Name</b> <i>Segundo Nombre</i> (recommended)
Johnson	Brady	Cooper
<b>Date of Birth</b> <i>Fecha Nacimiento</i> (mandatory)	<b>Gender</b> <i>Genero</i> (mandatory)	<b>Social Security Number</b> (recommended)
1/1/	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	

**Waiver Signature** *Firma* (If the request is on yourself, please sign. If the request is on someone else, write N/A.)

#### Results

As of 3-5-14, a name and date of birth check revealed:

No record found

Record attached, DCI # 853414

DCI initials JO

DCI USE ONLY

2014 MAR 5 PM 12:13

#### Receipt

Number of requests 1 x \$15.00 per last name = Total amount \$ 15.00

Method of payment:  cash  money order  check #  MasterCard or Visa

Cardholder's name \_\_\_\_\_ Last 4 digits of MC or Visa 8122

DCI initials JO

Credit Card Number.# \_\_\_\_\_ Exp. Date \_\_\_\_\_

14-0568

IOWA CRIMINAL HISTORY  
MISDEMEANOR CONVICTIONS ONLY

DCI 00853414  
PAGE 1 OF 2  
DATE PRINTED-  
2014/03/05

DCI:00853414

NAME: JOHNSON, BRADY COOPER

DOB	SEX	RAC	HGT	WGT	EYE	HAIR	SKN	POB
	M	W	601	185	BLU	BRO	FAR	IA

ADDITIONAL IDENTIFIERS PHOTO AVAILABLE: Y  
CCH RECORD \*\*\*

01 ARRESTED 20081220

AGENCY: IA0520200 IOWA CITY PD  
 CHARGE NO- 01 IA STATUTE IA321J.2(A)  
 OPER VEH WH INT (OWI) / 1ST OFF  
 TRK#: 1A005SL01  
 CHARGE NO- 02 IA STATUTE IA124.401(5)  
 POSSESSION OF A CONTROLLED SUBSTANCE  
 TRK#: 1A005SL02

COURT DISPOSITION

AGENCY: IA052015J JOHNSON CO DIST COURT  
 COUNT NO- 01 IA STATUTE IA321J.2(A)  
 OPER VEH WH INT (OWI) / 1ST OFFENSE  
 COURT CASE ID: 06521 OWCR085685  
 CHARGE CLASS: MISDEMEANOR CONVICTION  
 TRK#: 1A005SL01  
 DRUNK DRIVING SCHOOL  
 SUBSTANCE ABUSE EVALUATION

SENTENCE		DISP EFF DAT
JAIL	2D	20090603
FINE	\$1250	20090603

COURT DISPOSITION

AGENCY: IA052015J JOHNSON CO DIST COURT  
 COUNT NO- 02 IA STATUTE IA124.414  
 POSSESSION OF DRUG PARAPHERNALIA  
 COURT CASE ID: 06521 OWCR085685  
 CHARGE CLASS: MISDEMEANOR CONVICTION  
 TRK#: 1A005SL02

SENTENCE		DISP EFF DAT
FINE	\$500	20090603
	COURT REVIEW 01/01/2010	

02 ARRESTED 20101207

AGENCY: IA0520200 IOWA CITY PD  
 CHARGE NO- 01 IA STATUTE IA124.401(1)(d)-F  
 CONTROLLED SUBSTANCE VIOLATION  
 TRK#: 1A00AQI01

COURT DISPOSITION

AGENCY: IA052015J JOHNSON CO DIST COURT  
 COUNT NO- 01 IA STATUTE IA124.401(1)(D)-F  
 CONTROLLED SUBSTANCE VIOL.  
 COURT CASE ID: 06521 FECCR092760

CHARGE CLASS: NON CONVICTION  
TRK#: 1A00AQI01

SENTENCE		DISP EFF DAT
DEFERRED JUDGEMENT	\$750 CIVIL PENALTY	20110614
PROBATION	3Y	20110614
	SUPERVISED PROBATION	
DISCHARGED FROM		20130612
DEFERRED JUDGEMENT		

AN ARREST WITHOUT DISPOSITION IS NOT AN INDICATION OF GUILT. THIS RECORD MAINTAINED BY THE IOWA DIVISION OF CRIMINAL INVESTIGATION, BUREAU OF IDENTIFICATION IS A PUBLIC RECORD BUT CAN ONLY BE RELEASED TO NON-LAW ENFORCEMENT AGENCIES BY THE DCI.

IN THE ABSENCE OF FINGERPRINTS FOR POSITIVE IDENTIFICATION THIS RECORD IS BASED ON INFORMATION FURNISHED. WE CANNOT CONFIRM OR DENY THAT THE RECORD COVERS THE SUBJECT OF YOUR INQUIRY.  
DIVISION OF CRIMINAL INVESTIGATION

*jo*



14-0568



# Iowa Department of Transportation

Office of Driver Services  
PO Box 9204, Des Moines, IA 50306-9204

(Toll Free) 800-532-1121  
515-244-8124  
FAX: 515-239-1837

## Certified Abstract of Driving Record

<b>Inquiry Date:</b>	3/5/2014	<b>DL/ID #:</b>		<b>Customer #:</b>	
<b>Name:</b>	Johnson, Brady Cooper	<b>Class:</b>	D	<b>ID Status:</b>	VAL
<b>Address:</b>	10139 N GLENSTONE CT	<b>Audit #:</b>	7420464	<b>DL Status:</b>	VAL
<b>City/State:</b>	JOHNSTON, IA 501312450	<b>Issue Date:</b>	10/09/2013	<b>CDL Status:</b>	None
<b>Mailing Address:</b>	10139 N GLENSTONE CT	<b>Expiration Date:</b>	06/25/2015	<b>CDL Cert Status:</b>	None
<b>Mailing City/State:</b>	JOHNSTON, IA 501312450	<b>Endorsements:</b>	3L	<b>CDL Med Status:</b>	None
		<b>Restrictions:</b>	Corrective Lenses	<b>Restriction Supplement:</b>	None
		<b>Date of Birth:</b>			
		<b>Sex:</b>	M		

## History Information

### Convictions

Citation Date	Conviction Date	ACD	Explanation	County	JUR
12/20/2008	06/03/2009	A20	Operating While Intoxicated	Johnson	IA
07/06/2010	08/18/2010	S92	Speed	Guthrie	IA
11/29/2010	04/01/2011	B20	Driving While Suspended, Denied, Cancelled, Revoked	Johnson	IA

### Operating While Intoxicated Test Refusal/Test Failure Violations

Occurance	ACD	Explanation	JUR
12/20/2008	A12	OWI Test Refusal	IA

### Sanctions

Type	Effective	End	ACD	Explanation	Occurrence JUR	JUR
Revoked	04/21/2009	04/18/2010	A12	OWI Test Refusal	IA	IA
Suspended	10/09/2010	10/08/2011	D27	Violation of Probation	IA	IA
Suspended	10/09/2011	10/07/2012	B26	Driving While Suspended, Denied, Cancelled, Revoked	IA	IA

42  
55C

Suspended	12/26/2011	10/08/2012	B63	Fail to Refile SR22	IA	IA
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**Name:** Johnson, Brady Cooper **DL/ID:**

Pursuant to Iowa Code §321.10, I, Kim Snook, Director of Office of Driver Services, Iowa Department of Transportation, do hereby certify that I am the custodian of the records held by the Office of Driver Services, that this is a true and accurate copy of an official record currently in the custody of said Office, and that I have been authorized by the Director of the Iowa Department of Transportation to so certify.

In witness whereof, I have caused my signature and the seal of the Department to be set upon this document, at Ankeny, Iowa this date:



3/5/2014

*Kim Snook*

Office of Driver Services  
Iowa Department of Transportation

**Name:** Johnson, Brady Cooper **DL/ID:**

14-0568

corporate officers' records shall be investigated; where a partnership, each partner's records shall be investigated.

(O.13,720)

**Sec. 126-64. Public hearing.**

Upon the filing of an application, the city council shall fix a time and place for a public hearing thereon. Written notice of such hearing shall be given to the applicant by the city clerk and to all current holders of certificates. Any interested person may file with the city clerk a memorandum in support of or opposition to the issuance of a certificate.

(C62, § 26A-4; O.8474; C75, C79, § 19-50; O.10,060; C91, § 19-50; O.13,720)

**Sec. 126-65. Issuance of certificate of public convenience and necessity.**

- (a) If the city council finds that further limousine service in the city, or between any point or points in the city and elsewhere, is required by the public convenience and necessity and that the applicant is fit, willing, and able to perform such public transportation and to conform to the provisions of this article, then the city council shall direct the traffic engineer to issue a certificate stating the name and address of the applicant, the number of vehicles authorized under said certificate and the date of issuance; otherwise the application shall be denied.
- (b) In making the findings of subsection (a) of this section, the city council shall take into consideration the information in the application, the results of the investigation and the following factors:
  - (1) Age of applicant. No certificate shall be granted to any person under the age of 18 years.
  - (2) The expectation that if the applicant is granted a certificate, the applicant will operate the limousine(s) in accordance with the provisions of this article.
  - (3) Number of vehicles the applicant owns or controls.
  - (4) The condition of each vehicle owned or controlled by the applicant including:
    - a. Age.
    - b. Type.
    - c. Whether and where vehicles have passed recent safety inspections.
    - d. General appearance, including cleanliness.
    - e. Fitness for patronage.
  - (5) The number of limousines already in operation.
  - (6) Whether existing transportation is adequate to meet the public need.

- (7) The probable effect of increased service on local traffic conditions, and the character, experience, and responsibility of the applicant.
- (c) A person lawfully possessing a certificate shall not be required to renew the certificate unless it has been revoked or voluntarily surrendered or the licenses herein required are not renewed within 30 days after the expiration thereof. Renewal of the certificate shall be pursuant to the same procedure as for the original issuance thereof. In the event the application is denied, the city council shall specify the grounds for such denial and the facts upon which such denial is based.
- (d) Whenever any application for a certificate shall have been denied by the city council, no new application covering the same applicant or any principal, member, partner, or shareholder of the same or similar applicant, if not an individual, shall be filed with the traffic engineer or considered by the city council until one year shall have elapsed from the date of filing the previous application. Provided, however, that this prohibition on filing and consideration shall not extend to an applicant who can demonstrate to the traffic engineer through clear and convincing evidence verified under oath that there has been a substantial, material change in circumstances since the previous application.

(C62, § 26A-5; O.8474; C75, C79, § 19-51; O.10,060; C91, § 19-51; O.13,720; C00, §126-65; O.15,154)

**Sec. 126-66. Liability insurance required.**

- (a) A certificate shall not be issued or continued in effect unless and until the owner of the limousine business furnishes to the traffic engineer for filing with the city clerk an insurance policy or certificate of insurance issued by an insurance company licensed to do business in the state, providing commercial general liability and automobile liability insurance coverage, or the equivalent thereof, for the limousine business with minimum limits of liability equal to any applicable limits required by the Code of Iowa, the United States Code, and/or interstate commerce commission regulation, whichever is greater. The above coverages and limits shall extend to the following on a per occurrence basis: The injury or death of any one person; the injury or death of any number of persons in one accident; damage to property in the care, custody and control of the insured but excluding property of the insured; the bodily injury or death of others resulting from negligent acts of the insured while involved in the furtherance of the limousine business.

14-0568



Community Development

1900 NW 114<sup>th</sup> ST

Clive, IA 50325

(515)223-6221

(515)457-3091 Fax

[www.cityofclive.com](http://www.cityofclive.com)

February 26, 2014

To whom it may concern:

Acheson Auto, located at 8000 University BLVD, is currently zoned M-1 (Light Industrial District); auto assembly and repair is allowed within this zoning district.

If you have further questions, please contact me at (515)223-6221 or [krivera@cityofclive.com](mailto:krivera@cityofclive.com)

Sincerely,

Kelly Rivera  
Administrative Assistant



55C 42  
14-0568

**RE: NPI Limo Application for Certificate of Public Convenience and Necessity in the City of Des Moines, IA**

3 hours ago 10:51 AM

From Steve Franklin

To 'Cynthia Johnson'

3329 109<sup>th</sup> Street is zoned "M-1" Light Industrial District, which is an appropriate classification for NPI Limo Service, LLC to operate their business, including storage as long as it is screened from adjacent streets and properties.

Steven S. Franklin, APA, PLA  
Community Development Manager/Chief Planner  
City of Urbandale  
3600 86<sup>th</sup> Street  
Urbandale, Iowa 50322  
515-331-6720  
sfranklin@urbandale.org

From: Cynthia Johnson [mailto:cindyj1958@icloud.com]  
Sent: Thursday, February 27, 2014 11:12 AM  
To: Steve Franklin  
Subject: NPI Limo Application for Certificate of Public Convenience and Necessity in the City of Des Moines, IA

Steve,

Thank you for your time today. I appreciate your assistance in providing the traffic engineer Michael R. Berry of the City of Des Moines, IA with the following information regarding NPI Limo Service, LLC located at 3329 109th Street, Urbandale, IA 50322.

1. Verification that 3329 109th Street, Urbandale, IA meets all applicable zoning ordinance regulations for the activity of operating a limousine company within the city limits of Urbandale.
2. Verification that the proposed storage site, same address is properly zoned for such storage.

I believe this is all I need from you. I will forward this information to:

Michael R. Berry  
Traffic & Transportation Division  
Engineering Department  
400 Robert D. Ray Drive, 2nd Floor  
Des Moines, IA 50309

Make it a Great Day!

Cindy Johnson  
Administrative Manager  
NPI Limo Service, LLC  
3329 109th Street  
Urbandale, IA 50322  
515-491-4127  
cindyj1958@icloud.com

14-0568

- 9) Vehicle Demand: We estimate that our periods of maximum demand will be weekends, with a maximum of 4 vehicles in operation. Lower demand time Monday - Friday during the day, with at least 2 vehicles in service during this time period.
- 10) Central Place of Business: 3329 109th Street, Urbandale, IA 50322
- 11) Color Scheme: 3 black vehicles and 1 white vehicle - no insignia.
- 12) Further Information: We will supply information as requested.

**Sec. 126-66. - Liability Insurance**

- a) Certificate of Insurance: (Attached)
- b) Endorsed to provide 30 days advance written notice of cancellation, non-renewal, reduction in insurance coverage or limits and 10 day written notice for nonpayment to the traffic engineer

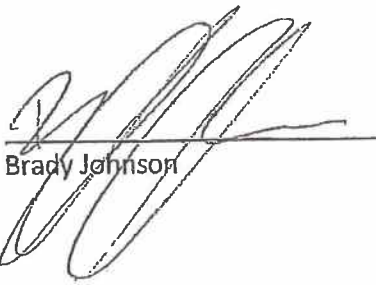
**Sec. 126-82. - Booking Sheets**

- a) Booking Sheet: (Attached)

**Sec. 126-81. - Proposed Schedule of Rates**

- 1) It is clearly understood that no limousine service shall be booked less than one hour prior to the service except for contracted limousine service under a written contract or agreement on file with the traffic engineer. We are not a taxi service.
- 5) Proposed Rates:(1 hour minimum)
  - SUV - \$120/hr
  - Escalade Limo - \$185/hr
  - Lincoln Town car - \$120/hr
  - Hummer Limo - \$200/hr

Applicant Signature



Brady Johnson

Date

2/28/14

14-0568

**NPI LIMO SERVICE LLC**  
**3329 109th Street**  
**Urbandale, IA 50322**  
**515-864-1515**

**Sec. 126-62.5. - Requirements for limousine service.**

Central Place of Business: 3329 109th Street, Urbandale, IA 50322 (515)864-1515 is properly zoned for this activity. Proposed storage site is the same as the place of business. (see attached e-mail from City of Urbandale)

Proposed Storage site: 3329 109th Street, Urbandale, IA 50322

Vehicle Maintenance: Acheson Auto - 8000 University BLVD is zoned M-1 (see attached letter from City of Clive)

**Sec. 126-63. - Application for certificate of public convenience and necessity.**

- 1) LLC Name: NPI Limo Service LLC - 3329 109th Street, Urbandale, IA 50322  
Registered Agent: Brady Johnson (Age 24) 3329 109th Street, Urbandale, IA 50322  
Zoning Regulation Compliance: NPI Limo Service, LLC located at 3329 109th Street, Urbandale, IA meets appropriate zoning requirements (see attached e-mail from City of Urbandale).
- 2) Financial Status of Applicant: There are no unpaid judgments against the applicant or NPI Limo Service LLC  
Federal Tax ID: 46-4219187  
State Sales Tax Permit Number: 177120991
- 3) Experience of Applicant: Brady Johnson has never been licensed to operate as a taxicab or limousine service. However, he was an employee of NPI Limo before he purchased the company and was responsible for day to day operations and bookings of such services and has firsthand knowledge of the operations of such business.
- 4) Granting Public Convenience Certificate: It is our company belief that there is a growing need for this service. I purchased this business from the owners knowing the amount of bookings would continually increase. The business had several requests from business executives, political candidates, celebrities, hotels, and many local businesses. This business is NOT another limousine company, it is replacing the original NPI Limo Service, under new ownership.
- 5) Number of Vehicles Operated or Controlled by the Applicant: Currently 4 vehicles.
- 6) Location of Proposed Vehicle Storage: 3329 109th Street
- 7) Statement of Vehicle Condition: All vehicles are in excellent condition. (see attached schedule of Insured vehicles with Certificate of Insurance)
- 8) Applicant Criminal History: Applicant has not been convicted of violating any criminal statute or ordinance.

14-0568

# NPI Limo Service

TRIP NO: 2075

## TRIP SHEET

**CLIENT NAME:** \_\_\_\_\_ **CELL #** \_\_\_\_\_

**DRIVER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**VEHICLE:** \_\_\_\_\_ **# PASSENGERS:** \_\_\_\_\_

**CONTRACTED TIME**  
**PICK UP:** \_\_\_\_\_ **DROP OFF:** \_\_\_\_\_

**ACTUAL TIME**  
**PICK UP:** \_\_\_\_\_ **DROP OFF:** \_\_\_\_\_

**PICK UP LOCATION:**  
\_\_\_\_\_  
\_\_\_\_\_

**DROP OFF LOCATION:**  
\_\_\_\_\_  
\_\_\_\_\_

**EVENT DETAILS:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SPECIAL NOTES:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PAYMENT INFO:** CASH / CREDIT CARD / BILLABLE      **STATUS:** COLLECT OR BILL

**CHARGES:** \_\_\_\_\_ HRS @ \$ \_\_\_\_\_

**REFERRED BY:** \_\_\_\_\_

**NPI REPRESENTATIVE:** \_\_\_\_\_

TURN IN **ALL PAPERWORK** IN THE FINISH BOX AT THE END OF YOUR EVENT.

55C 42  
14/05/08

# NPI Limo Service

NO: 2264

ORDER FORM

DATE: \_\_\_\_\_

CLIENT NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

PICKUP DATE: \_\_\_\_\_ PICKUP TIME: \_\_\_\_\_

PICKUP ADDRESS: \_\_\_\_\_

HOW MANY PEOPLE: \_\_\_\_\_ DROPOFF TIME: \_\_\_\_\_

EVENT DETAILS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VEHICLE: \_\_\_\_\_

PRICE QUOTE: \_\_\_\_\_ HRS @ \_\_\_\_\_

PAYMENT METHOD: CASH / CREDIT CARD / BILL / OTHER

BILLING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

CREDIT CARD INFO NEEDED:

TYPE OF CARD: VISA / AM EX / MC / DISC

CARD NUMBER: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_ SECURITY CODE: \_\_\_\_\_

NAME ON CARD: \_\_\_\_\_

CREDIT CARD ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

EMAIL ADDRESS FOR CONTACT: \_\_\_\_\_

REFERRED BY: \_\_\_\_\_

TRIP NO: \_\_\_\_\_

NPI REP: \_\_\_\_\_



14-0568

ENDORSEMENT  
NO. 003

**National Casualty Company**

Attached to and forming a part of  
Policy No. CA00258900  
Named Insured NPI LIMO SERVICES LLC DBA NPI

Endorsement Effective Date 02-05-14  
12:01 A.M., Standard Time  
Agent No. 14002

**CANCELLATION NOTICE TO DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL AUTO COVERAGE PART**

In the event of cancellation of the insurance afforded by this Coverage Part, we agree to mail prior written notice of cancellation to:

**SCHEDULE**

<b>1. Name:</b> CITY OF DES MOINES CITY OF DES MOINES
<b>2. Address:</b> ENGINEERING DEPARTMENT TRAFFIC & TRANSPORTATION DIVISION 400 ROBERT D. RAY DRIVE DES MOINES, IA 50309
<b>3. Number of days advance notice:</b> 30
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

AUTHORIZED REPRESENTATIVE

1 02-28-14

DATE

# Schedule of Commercial Vehicles

Print Date: 02/28/14

14-0568

**Client Name and Address**  
 NPI Limo Services LLC dba NPI  
 Limo  
 3329 109th St  
 Urbandale, IA 50322

**Company**  
 National Casualty Co.  
**Policy Number**  
 CAO0258900  
**Effective Date**  
 12/06/13  
**Expiration Date**  
 12/06/14

**Agency Name and Address**  
 INSPRO Insurance  
 2501 Westown Parkway, Suite 1104  
 West Des Moines, IA 50266

Veh. #	Clk. #	Vehicle Description Garage Location	Body Type	GVW / GCW Cost New	Comp Ded	Vehicle I. D. Number Coll Ded	ST	Date On Class Code	Date Off Premium
1		2002 Cadillac Escalade St L	L		\$2,500	1GYEC63T32R203723 \$2,500	IA	12/06/13	
2		2006 Hummer H2 Limo	L		\$2,500	5GRGN23U36H102198 \$2,500	IA	12/06/13	
3		1999 Lincoln Towncar	L			1L11FM81WSXY689963	IA	12/30/13	
4		2007 Cadillac Escalade	SPORT		\$2,500	1GYEC63877R302502 \$2,500	IA	02/27/14	

14-0568



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/12/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Inspro, Inc. - West Des Moines 2501 Westown Pwky, Suite 1104  West Des Moines IA 50266	CONTACT NAME:		
	PHONE (A/C, No, Ext):	FAX (A/C, No):	
E-MAIL ADDRESS:			
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A: National Casualty Company			11991
INSURER B:			
INSURER C:			
INSURER D:			
INSURER E:			
INSURER F:			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-ECT <input type="checkbox"/> LOC						
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			CAO0258900	12/06/2013	12/06/2014	COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ 1,500,000 csl PROPERTY DAMAGE (Per accident) \$ UM/UIM \$ 100,000.
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
30 days advance notification to the City of Des Moines in the event of cancellation, reduction of insurance coverage or change of covered limits; 45 days advance written notice of non-renewal; and ten days advance written notice of cancellation due to non-payment of premium. These notices will be sent by registered mail to the city of Des Moines Office of Traffic and Transportation, attn City Traffic Engineer

CERTIFICATE HOLDER  City of Des Moines Engineering Department; Traffic & 400 Robert D. Ray Drive Des Moines IA 50309	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  





14-0568

**Berry, Mike R.**

---

**From:** Berry, Mike R.  
**Sent:** Wednesday, March 05, 2014 8:33 AM  
**To:** 'Cynthia Johnson'  
**Cc:** Bohac, Jennifer L.  
**Subject:** RE: Application for Limousine Service within the City of Des Moines  
**Attachments:** Insurance Statement Required 2013.docx

Cindy,

I think you've probably done one of the most thorough applications packets, for a first try, of anyone I've ever had make application.

There are a few things I need to clarify or resolve so that I can get this packet taken care of and move it forward;

1. Are you the registered Agent for this LLC? If so, I need that noted as a part of the application narrative. If not, is there a registered agent other than Brady?
2. Are there ANY other partners in this LLC? If so, I need their names and the same information as provided for Brady as noted in Section 23-63, paragraphs 1-3.
3. With the above I need a copy of the LLC registration document from the Iowa Department of State, for NPI Limo Service, LLC. A photocopy will suffice, showing the company's name exactly as registered as a LLC. This is because we also have an NPI Security company licensed as the successor to the former NPI
4. I need either a statement in the narrative that clearly indicates that Brady has not:
  - a. Within the ten years immediately preceding the date of application, been convicted of, pled guilty to or stipulated to the facts of violating any criminal statute or ordinance, including traffic laws and municipal ordinances, OR
  - b. Provide a current copy of the Iowa Department of Criminal Investigation Report (DCI Report) and a current copy of the Iowa Department of Transportation (IDOT) certified driving record for Brady.
    - i. The DCI report can be obtained at 215 East 7<sup>th</sup> Street
    - ii. The IDOT "certified" driving record can be obtained on-line (must be the "certified" copy or at the IDOT Testing Station in Ankeny (6310 SE Convenience Blvd).
5. I need a copy of the Certificate of Insurance for the business (I have the vehicle insurance documents). The business certificate must be issued on a "per occurrence" basis (same as each occurrence) and meet the requirements noted on the attachment.
6. The current Certificate of Insurance for the vehicles does not address notification in the event of non-renewal, reduction in insurance coverage or limits. Please see the attachment for wording that will meet these requirements. This certificate is also not issued on a "per occurrence" basis and must be.
7. Please provide a copy of your proposed "Booking Sheet," See Section 126-82 a-c. This should be different than your individual "Trip Sheet" or "Order Form" and should be a roll-up of activity for a period of time (daily, weekly monthly, etc.). The Trip Sheets are also used to provide information for the required annual report that must be turned in to the City not later than January 30<sup>th</sup> of each year.

Once I have the above information I will submit a copy of this packet to Senior Police Officer Mike West with the City of Des Moines Police Department's Traffic Unit. SPO West will review the packet and must return a memo to me indicating no problems found. That memo becomes a part of the application packet that goes to the City Council. At that time I go through the entire application packet and REMOVE any personal identification numbers (driver's license numbers, social security numbers, birthdays, etc.,) that could be used for identity theft. The original packet will stay on file in my office and the edited copy will go forward to Council. The reason this is done is because as soon as this packet goes forward it becomes "public information" and anyone, for any reason, can request a copy. The packet on file in my




office can be held and would not be released for individual review unless a valid reason, as noted by our Legal Department, is presented.

I really do appreciate the diligence that you put into preparing this packet.

Thank you,

Mike Berry

Michael R. Berry  
Traffic Facilities Administrator



CITY OF **DES MOINES**  
ENGINEERING DEPARTMENT  
400 Robert D. Ray Drive  
City Hall – 2<sup>nd</sup> Floor  
Des Moines, IA 50309  
(515) 283-4973

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**From:** Cynthia Johnson [mailto:cindyj1958@icloud.com]  
**Sent:** Monday, March 03, 2014 10:59 AM  
**To:** Berry, Mike R.  
**Subject:** Re: Application for Limousine Service within the City of Des Moines

Thank you.

Make it a great day!

*Cindy Johnson | Your Realtor®*  
Coldwell Banker Mid-America Group, Realtors®  
A Chairman's Circle Company | LICENSED IN IOWA  
8825 Northpark Court | Johnston, IA 50131-3018  
DIRECT LINE 515-491-4127 | FAX 515-224-8580 |  
CindyJohnsonHomes.com |  
cindy.johnson@cbdsm.com |  
We Believe In Home!

On Mar 3, 2014, at 9:45 AM, "Berry, Mike R." <[MRBerry@dmgov.org](mailto:MRBerry@dmgov.org)> wrote:

Cindy,

I wanted just quickly acknowledge receipt of your documents.  
I haven't had a chance to look them over yet but will get to them as soon as possible.  
Since this is the first Monday of the month I have a series of financial reports that I have to run for our Finance folks – then putting out a few fires that grew in size while I was gone to Chicago last week.

The earliest date, to get this on the Council Agenda for the first time is going to be March 24<sup>th</sup>, so I have a couple of days to do the review of the documents before I report this as an item for the preliminary agenda.

I'll be back in touch.

Thanks,

Mike Berry

Michael R. Berry  
Traffic Facilities Administrator  
<image001.png>  
400 Robert D. Ray Drive  
City Hall – 2<sup>nd</sup> Floor  
Des Moines, IA 50309  
(515) 283-4973

**From:** Cindy Johnson [<mailto:cindyj1958@icloud.com>]

**Sent:** Monday, March 03, 2014 8:38 AM

**To:** Berry, Mike R.

**Subject:** Application for Limousine Service within the City of Des Moines

Michael

Thank you so very much for taking the time last week to educate me on what you need from us to apply for a company application for a Certificate of Public Convenience and Necessity for NPI Limo Service, LLC.

I believe I have covered all the bases and have attached everything to this email. Hard copy will follow with original signature. Please let me know if you require any additional information from NPI Limo Service and I will provide it immediately.

If you have all of the information needed, is there any way to get us on the agenda for the next city council meeting? It would be much appreciated. Please let me know the date of the council meeting and we will be present.

Again, I cannot thank you enough for helping me out with this. It is very much appreciated.

Make It A Great Day!

Cindy Johnson  
NPI Limo Service, LLC  
Administrative Manager  
3329 109th Street  
Urbandale, IA 50322  
515-491-4127

55C 42  
14-0568

**Berry, Mike R.**

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**From:** Berry, Mike R.  
**Sent:** Wednesday, March 05, 2014 12:18 PM  
**To:** 'Cindy Johnson'  
**Subject:** RE: Application for Limousine Service within the City of Des Moines

Cindy,

Please don't kill the messenger.

Because this is a corporation I have to have clarification on the controlling interests in the business.

While you understand the structure of your LLC, I have numerous ones that I have dealt with, regarding Tax & Limousine matters, and they are all structured differently- and some have partners and some do not. A single signature can represent the LLC, as an agent- but does not address ownership. In this case the signature does have Brady's name under it, but is illegible.


I do need the verification of ownership document-this is a requirement from my Legal Department. If this is not included it will create a hold by our attorney reviewing these types of items.

If there is a problem getting it notarized, we have several administrative assistants on this floor that could notarize this document, at no charge, probably in less than five minutes, if Brady wanted to stop before the end of the week and sign the form in front of one them.

I have been preparing these packets for the Council for a long time. During that time I have learned what information is of most importance and where questions will arise. Remember that this application packet will be received and filed for approximately two weeks (between Council meetings) allowing review by all interested parties. These interested parties are then given the opportunity to speak for or against Council licensing another limousine company, in Des Moines. I always try to make sure that each packet meets all of the requirements and that it is a "strong" application, able to stand up to all review.

Mike Berry

Michael R. Berry  
Traffic Facilities Administrator



CITY OF DES MOINES  
ENGINEERING DEPARTMENT  
400 Robert D. Ray Drive  
City Hall - 2<sup>nd</sup> Floor  
Des Moines, IA 50309  
(515) 283-4973

**From:** Cindy Johnson [mailto:cindyj1958@icloud.com]  
**Sent:** Wednesday, March 05, 2014 11:35 AM

To: Berry, Mike R.

Subject: Re: Application for Limousine Service within the City of Des Moines

Mike

1. I am NOT a registered agent of this LLC. I am administrative manger (office manager, secretary for that matter) doing day to day bookkeeping activities for NPI Limo Service, LLC.
2. There are NO other partners in this LLC. Brady Johnson is sole proprietor of this LLC.
3. If you notice, the application was signed by Brady Johnson, NOT me ( I simply assisted in getting the information to you).
4. With the fact that I am not a registered agent of the LLC, and Brady Johnson actually signed the Application, do you still need the VERIFICATION that needs to be notarized??

I should have all other items to you by tomorrow at the latest.

Make It A Great Day!  
Cindy Johnson  
NPI Limo Service, LLC  
Administrative Manager  
3329 109th Street  
Urbandale, IA 50322  
515-491-4127

On Mar 05, 2014, at 08:33 AM, "Berry, Mike R." <[MRBerry@dmgov.org](mailto:MRBerry@dmgov.org)> wrote:

Cindy,

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14-0568

**Berry, Mike R.**

---

**From:** Cynthia Johnson <cindyj1958@icloud.com>  
**Sent:** Wednesday, March 05, 2014 1:26 PM  
**To:** Berry, Mike R.  
**Subject:** Re: Application for Limousine Service within the City of Des Moines

No shooting of the messenger here! I just wanted to make sure that I made myself clear that I was not part of the LLC. Only acting as an office manager so to speak. I will get that form notarized. And all information back to you very soon

Again, I truly appreciate your assistance.

Make it a great day!

*Cindy Johnson | Your Realtor®*  
**Coldwell Banker Mid-America Group, Realtors®**  
**A Chairman's Circle Company | LICENSED IN IOWA**  
**8825 Northpark Court | Johnston, IA 50131-3018**  
**DIRECT LINE 515-491-4127 | FAX 515-224-8580 |**  
**CindyJohnsonHomes.com |**  
**cindy.johnson@cbdsm.com |**  
**We Believe In Home!**

On Mar 5, 2014, at 12:17 PM; "Berry, Mike R." <[MRBerry@dmgov.org](mailto:MRBerry@dmgov.org)> wrote:

Cindy,

Please don't kill the messenger.

Because this is a corporation I have to have clarification on the controlling interests in the business.

While you understand the structure of your LLC, I have numerous ones that I have dealt with, regarding Taxi & Limousine matters, and they are all structured differently- and some have partners and some do not.

A single signature can represent the LLC, as an agent- but does not address ownership. In this case the signature does have Brady's name under it, but is illegible.

I do need the verification of ownership document- this is a requirement from my Legal Department. If this is not included it will create a hold by our attorney reviewing these types of items. If there is a problem getting it notarized, we have several administrative assistants on this floor that could notarize this document, at no charge, probably in less than five minutes, if Brady wanted to stop before the end of the week and sign the form in front of one them.

I have been preparing these packets for the Council for a long time. During that time I have learned what information is of most importance and where questions will arise. Remember that this application packet will be received and filed for approximately two weeks (between Council meetings) allowing review by all interested parties. These interested parties are then given the opportunity to speak for or against Council licensing another limousine company, in Des Moines. I always try to make sure that each packet meets all of the requirements and that it is a "strong" application, able to stand up to all review.



14-0568

**Berry, Mike R.**

---

**From:** Cynthia Johnson <cindyj1958@icloud.com>  
**Sent:** Tuesday, March 11, 2014 3:04 PM  
**To:** Berry, Mike R.  
**Subject:** Re: NPI Limousine Packet

I will get that to you ASAP. Was expecting it today

Make it a great day!

*Cindy Johnson | Your Realtor®*  
Coldwell Banker Mid-America Group, Realtors®  
A Chairman's Circle Company | LICENSED IN IOWA  
8825 Northpark Court | Johnston, IA 50131-3018  
DIRECT LINE 515-491-4127 | FAX 515-224-8580 |  
[CindyJohnsonHomes.com](http://CindyJohnsonHomes.com) |  
[cindy.johnson@cbdsm.com](mailto:cindy.johnson@cbdsm.com) |  
We Believe In Home!

On Mar 11, 2014, at 4:00 PM, "Berry, Mike R." <[MRBerry@dmgov.org](mailto:MRBerry@dmgov.org)> wrote:

Cindy,

I have not heard back from you or your insurance agent regarding the Commercial & Automobile Liability Insurance and the cancellation statements that are required. Thought I'd ask because my cut-off for the next Council meeting, as I had indicated, is noon tomorrow. I will also need the annual company license fee (\$250) and the individual vehicle fee (@ \$75) per vehicle to be included either with the final documents or shortly thereafter. If you could check on this, and let me know the status, it would be appreciated. Thank you,

Mike Berry

Michael R. Berry  
Traffic Facilities Administrator  
<image001.png>  
400 Robert D. Ray Drive  
City Hall – 2<sup>nd</sup> Floor  
Des Moines, IA 50309  
(515) 283-4973

55C42  
140508

**Berry, Mike R.**

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**From:** Berry, Mike R.  
**Sent:** Wednesday, March 12, 2014 11:20 AM  
**To:** 'Cynthia Johnson'  
**Cc:** Bohac, Jennifer L.  
**Subject:** RE: NPI Limo Services LLC [SYS\*REF#0290552]

Cindy,


I will need <sup>you</sup> to provide to me, even if it is just an e-mail, a statement explaining how you consider the required automobile insurance coverage to also meet the "equivalent" coverage requirements for the business general liability that is or would provide the minimum coverage requirements noted in the City Code, for the general liability requirements for this limousine business.

If a modification in this manner is asked for or is desired—or if a determination of coverage is needed -- I need to send the complete application packet to our Legal Department for their opinion. I cannot make a determination or approval that is not in complete compliance with the City Code. I cannot say that one type of coverage, specifically identified as automobile coverage in a limousine operation will or would also cover the general liability requirements for the operation of a limousine business, as noted in the City Code.

That said, please provide the asked for statement regarding the insurance coverage so I can put this packet together to send to the Legal Department. Please be aware that this packet cannot go to Council – or be scheduled to go to Council for setting a hearing date, until this question is resolved.

Mike Berry

Michael R. Berry  
Traffic Facilities Administrator



CITY OF DES MOINES  
ENGINEERING DEPARTMENT  
400 Robert D. Ray Drive  
City Hall – 2<sup>nd</sup> Floor  
Des Moines, IA 50309  
(515) 283-4973

**From:** Cynthia Johnson [mailto:cindyj1958@icloud.com]  
**Sent:** Wednesday, March 12, 2014 10:38 AM  
**To:** Berry, Mike R.  
**Subject:** Re: NPI Limo Services LLC [SYS\*REF#0290552]

Mike

Thanks for all your help. As we discussed last week, we will obtain general liability if required, but from a risk management standpoint it does not appear to be a necessity. The wording in the code does state "or equivalent " and after discussions with our insurance carrier we hope you consider the liability insurance on vehicles adequate and equivalent insurance coverage.

Please let me know if you still require anything from me in order to get on the city council agenda.

Make it a great day!

**Cindy Johnson | Your Realtor®**  
Coldwell Banker Mid-America Group, Realtors®  
A Chairman's Circle Company | LICENSED IN IOWA  
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[cindy.johnson@cbdsm.com](mailto:cindy.johnson@cbdsm.com) |  
We Believe In Home!

On Mar 12, 2014, at 10:42 AM, "Berry, Mike R." <[MRBerry@dmgov.org](mailto:MRBerry@dmgov.org)> wrote:

Mark,

Yes, that wording will meet the requirements for the automobile liability.  
They will need the same wording on their general liability, if they obtain that coverage through you.  
Thanks

Mike Berry

Michael R. Berry  
Traffic Facilities Administrator  
<[image002.png](#)>  
400 Robert D. Ray Drive  
City Hall – 2<sup>nd</sup> Floor  
Des Moines, IA 50309  
(515) 283-4973

From: Mark Currie [<mailto:mcurrie@insproins.com>]  
Sent: Wednesday, March 12, 2014 9:33 AM  
To: Berry, Mike R.  
Subject: FW: NPI Limo Services LLC [SYS\*REF#0290552]

Hí Mike,

The company has sent this certificate wording for your review.....would this be acceptable?

Mark Currie, CIC  
Account Executive

<[image003.gif](#)>

515-226-9565 Office Extension 1106  
515-226-9443 Fax

55C 42  
140568



## Limousine, Taxicab & Para-Transit Insurance Information

In §126-66 (Limousine) and §126-87 (Taxi & Para-Transit), Chapter 126 (Vehicles for Hire) of the Municipal Code for the City of Des Moines there is a requirement that an applicant for a new or renewal of a Certificate of Public Convenience & Necessity for;

- a Taxicab Company,
- a Limousine Company or,
- a License for a Para-Transit Company,

states that the applicants insurance certificate **must** provide a statement indicating that the applicants insurance company is providing **COMMERCIAL GENERAL LIABILITY** and **AUTOMOBILE LIABILITY INSURANCE** coverage that will provide;

- **30 day's advance notification to the City of Des Moines in the event of cancellation for non-renewal, cancellation for cause, reduction of insurance coverage and in the event of a change in the covered limits, to be sent by registered mail to the City of Des Moines Office of Traffic and Transportation to the attention of the City Traffic Engineer.**

The insurance policy certificate must also provide a statement indicating that the City of Des Moines will receive;

- **10 day's advance notice of cancellation for non-payment, also by registered mail to the City of Des Moines Office of Traffic and Transportation to the attention of the City Traffic Engineer.**

This notification information must be clearly stated on the Certificate of Insurance or placed as an endorsement to the policy if a standard ACORD form is used, since modification of the wording on the ACORD form is not allowed by State law.

**The standard wording where the insurance company will "endeavor" to provide these notifications is not considered adequate and the Certificate of Insurance will not be acceptable to the City of Des Moines.**

When an insurance policy is renewed and a renewal document is provided to the City of Des Moines, prior to the expiration date, the renewal document must also have this same wording.

55C 42  
14056

Client#: 96999

NPIL1

DATE (MM/DD/YYYY)

03/19/2014

ACORD<sup>TM</sup>

# CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
**INSPRO Insurance**

2501 Westown Parkway, Suite 1104  
West Des Moines, IA 50266  
515 226-9565

CONTACT NAME: **Alex Dingman**

PHONE (A/C, No, Ext):  
E-MAIL: **adingman@insproins.com**  
ADDRESS:

FAX (A/C, No):

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: **Auto Owners Ins Co.**

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

**NPI Limo Services LLC dba NPI Limo**  
10139 N Glenstone Ct  
Johnston, IA 50131

### COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY			39752559	03/07/2014	03/07/2015	EACH OCCURRENCE	\$1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$5,000	
							PERSONAL & ADV INJURY	\$1,000,000	
							GENERAL AGGREGATE	\$2,000,000	
							PRODUCTS - COM/OP AGG	\$2,000,000	
							GEN'L AGGREGATE LIMIT APPLIES PER:		
							<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		
		AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
		ANY AUTO						BODILY INJURY (Per person)	\$
	ALL OWNED AUTOS	<input type="checkbox"/>	SCHEDULED AUTOS	BODILY INJURY (Per accident)	\$				
	HIRED AUTOS	<input type="checkbox"/>	NON-OWNED AUTOS	PROPERTY DAMAGE (Per accident)	\$				
	UMBRELLA LIAB			EACH OCCURRENCE	\$				
	EXCESS LIAB	<input type="checkbox"/>	OCCUR	AGGREGATE	\$				
	DED		CLAIMS-MADE		\$				
	RETENTION \$			WC STATU-TORY LIMITS	OTH-ER				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			E.L. EACH ACCIDENT	\$				
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	Y/N N/A	E.L. DISEASE - EA EMPLOYEE	\$				
				E.L. DISEASE - POLICY LIMIT	\$				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

### CERTIFICATE HOLDER

City of Des Moines Engineering  
Department  
Traffic & Transportation Division  
400 Robert D Ray Dr  
Des Moines, IA 50309

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Neil Trout*

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14-0568

AGENCY 07-0308-00 POLICY 142307-39752559

13563 (8-03)

INSPRO INC  
2501 WESTOWN PKWY STE 1104  
WDM, IA 50266

04-03-2014



Your agency's phone number is (515) 226-9565

P.O. BOX 30660, LANSING, MICHIGAN 48909-8160 • 517-323-1200  
AUTO-OWNERS INSURANCE COMPANY  
AUTO-OWNERS LIFE INSURANCE COMPANY  
HOME-OWNERS INSURANCE COMPANY  
OWNERS INSURANCE COMPANY  
PROPERTY-OWNERS INSURANCE COMPANY  
SOUTHERN-OWNERS INSURANCE COMPANY

NPI LIMO SERVICES LLC  
DBA NPI LIMO  
3329 109TH ST  
URBANDALE, IA 50322-8105

You may view your policy online at [www.auto-owners.com](http://www.auto-owners.com).  
To enroll, use the policy number **39752559** and  
Personal ID code **R7R 16C 6T6**. Once enrolled, you may  
choose to stop receiving the paper policy in the mail.

Thank you for allowing Auto-Owners to handle your insurance needs.

Auto-Owners Insurance Group is financially sound with sufficient reserves to be ranked among the leaders in the industry for financial security. Our A + + (Superior) rating by the A.M. Best Company signifies that we have the financial strength to provide the insurance protection you need.

If your policy is an audited policy, the billing of the audit premium will be included in your regular premium billing account. This premium is due in full upon billing and failure to pay as billed may result in the cancellation of all policies on the billing account. If you have questions on your audit or about your insurance needs, please contact your agent at the telephone number shown at the top of this letter.

Auto-Owners Insurance - The "No Problem" People ®

\*\*\*\*\* THIS IS NOT A BILL. \*\*\*\*\*  
**IF ADDITIONAL PREMIUM IS OWED, A BILL WILL BE MAILED SEPARATELY. PLEASE  
PAY ANY UNPAID BILLS.**

~ Serving Our Policyholders and Agents for More Than 90 Years ~

# Auto-Owners

Page 1

55055 (7-87)  
Issued 04-03-2014

MUTUAL INSURANCE COMPANY  
6101 ANACAPRI BLVD., LANSING, MI 48917-3999

TAILORED PROTECTION POLICY DECLARATIONS

Change Endorsement Effective 04-02-2014

AGENCY **INSPRO INC**  
**07-0308-00** MKT TERR 031 (515) 226-9565

POLICY NUMBER 142307-39752559-14

INSURED **NPI LIMO SERVICES LLC**  
**DBA NPI LIMO**

Company  
Bill

POLICY TERM	
12:01 a.m.	12:01 a.m.
03-12-2014	to 03-12-2015

ADDRESS **3329 109TH ST**  
**URBANDALE, IA 50322-8105**

## DESCRIPTION OF CHANGE

1 FORM 55205 **ADD'L INSURED - INCL PROD/COMP OPS - IS AMENDED TO**  
**INCLUDE:**

**CITY OF DES MOINES ENGINEERING DEPARTMENT TRAFFIC AND TRANSPORTATION**  
**DIVISION**

2 **ALSO ADDED 30 DAY CANCELLATION NOTICE**

TRANSACTION NUMBER: **002**

ENDORSEMENT PREMIUM:

(THIS IS NOT A BILL)

**\$50.00**  
**ADDITIONAL**

**COMMERCIAL GENERAL LIABILITY  
55205 (12-04)**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

**SCHEDULE**

**Name of Person or Organization (Additional Insured):**  
CITY OF DES MOINES ENGINEERING DEPARTMENT TRAFFIC &  
TRANSPORTATION DIVISION

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

**A. Under SECTION II - WHO IS AN INSURED,** the following is added:

The person or organization shown in the above Schedule is an Additional Insured, but only with respect to liability arising out of "your work" for that insured by or for you.

**B. Under SECTION III - LIMITS OF INSURANCE,** the following is added:

The limits of liability for the Additional Insured are those specified in the written contract or agreement between the insured and the owner, lessee or contractor, not to exceed the limits provided in this policy. These limits are inclusive of and not in ad-

dition to the limits of insurance shown in the Declarations.

**C. Under SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance,** the following is added:

This insurance is primary for the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that person or organization by or for you. Other insurance available to the person or organization shown in the Schedule will apply as excess insurance and not contribute as primary insurance to the insurance provided by this endorsement.