



**Roll Call Number**

**Agenda Item Number**

31

**Date** April 6, 2015

Application from St. Anthony's Church requesting approval of banners across the streets on SW 1<sup>st</sup> Street and Indianola Avenue, SW 1<sup>st</sup> Street and Columbus Avenue, 104 SW 1<sup>st</sup> Street, 1703 S. Union Street and Granger Avenue and 11 Dunham Avenue in recognition of the Annual Corpus Christi Celebration on May 17, 2015.

Moved by \_\_\_\_\_ to receive, file and approve banner design.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GATTO				
GRAY				
HENSLEY				
MAHAFFEY				
MOORE				
TOTAL				

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED

APPROVED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



City of Des Moines  
Application for Permission to Temporarily Place  
Banner(s) or Item(s)  
Over/Across Public Street and/or Right-of-Way

31

Please submit application 45 days in advance  
(Print or Type)

Applicant: St. Anthony Catholic Church  
Address: 15 Indianola Rd, Des Moines, IA 50315  
Contact Person: Stephanie Howard Alternate Contact Michelle Romeo  
Daytime Phone: 244-4709 Cell Phone: \_\_\_\_\_  
E-Mail Address: showard@stanthony Fax: 280-6959  
dsm.org  
Date(s) the banner(s) or item(s) will be displayed: 5/17/15

Purpose of the banner(s) or item(s): Corpus Christi Procession

Preferred Location: Please provide a map or diagram of the street indicating banner location. \_\_\_\_\_

How will the banner(s) or item(s) be anchored?

Tied with rope to the poles

If you plan to anchor to the utility pole, please provide written permission from the utility company or from the City (if poles are City-owned). Such permission is not a substitute for meeting the requirements for receiving this permit.

Size of banner(s) or item(s): 20ft. x 2ft.

Specifications of banner(s) or item(s):

Type of Material: Canvas

Number of grommets used to secure banner or item:  
49 grommets with end anchor

Sketch of banner or item design: Will you need electricity provided for your item? If electricity is necessary, how would it be obtained:

No electricity needed

**Indemnification:**

To the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Des Moines, Iowa against any and all claims, demands, suites, or loss, including any and all outlay and expense connected therewith, by reason of personal injury, bodily injury or death, and property damage, which arises out of the Applicant erecting, displaying, maintaining and removing banner or item display.

**Insurance:**

A Certificate of Insurance to demonstrate compliance with these requirements shall be submitted to the City's Risk Management Office. Applicant shall purchase and maintain during the period of the banner or item display, including erection, display and removal of banner or item, General Liability Insurance with a limit of no less than \$500,000 per occurrence and/or aggregate occurrence. The General Liability Insurance policy shall include Contractual Liability coverage equivalent to that included in a standard ISO Insurance form. If the banner or item display is part of a special event for which a Street Use Permit is granted, the insurance required for the Street Use Permit will be considered to also cover insurance otherwise required for this permit.

Applicant agrees to provide all maintenance and upkeep of the banner(s) or item(s) for the duration that the banner(s) or item(s) is in place. Banner(s) or item(s) may be removed at the expense of the applicant if required by the City.

*Stephanie Howard*

Signature

*2/19/15*

Date

Please return to City Clerk's Office  
400 Robert D. Ray Drive  
Des Moines, IA 50309  
Phone: (515)283-4209, Ext. 7  
Fax: (515)237-2645

**FOR OFFICE USE ONLY:**

Traffic Division Approval: \_\_\_\_\_

Risk Management Approval: \_\_\_\_\_

City Council Approval: \_\_\_\_\_

### MAP OF THE EVENT SITE

A detailed map of the event site MUST be drawn here and sent to City Manager's Office, 400 Robert D. Ray Drive, Des Moines, IA, 50309. The following must be identified and labeled (Do not use color to identify these references, as it will not photo copy.)

Name of Event: Corpus Christi Procession Event Date Sun. May 17, 2015

- 1. The site of the event (label streets, etc)
- 2. Routes for races, parades, etc
- 3. Fencing
- 4. First Aid Facilities
- 5. Restroom Facilities
- 6. Canopies, tents, stages
- 7. Alcohol Serving / Consuming Area
- 8. Barricades (If known)
- 9. Show 20' Clear Fire lane

