



**Roll Call Number**

**Agenda Item Number**

15

**Date** August 10, 2015

Recommendation from Council Member Bob Mahaffey to appoint Sarah Moore to the Housing Appeals Board, Seat 5, for a three-year term commencing March 16, 2015 to expire March 16, 2018.

Sarah Moore  
829 E. 26<sup>th</sup> Street  
Des Moines, IA 50317

(515) 554-2814 (A)  
(515) 277-7590 (B)

Moved by \_\_\_\_\_ to adopt.

| COUNCIL ACTION | YEAS | NAYS | PASS | ABSENT |
|----------------|------|------|------|--------|
| COWNIE         |      |      |      |        |
| COLEMAN        |      |      |      |        |
| GATTO          |      |      |      |        |
| GRAY           |      |      |      |        |
| HENSLEY        |      |      |      |        |
| MAHAFFEY       |      |      |      |        |
| MOORE          |      |      |      |        |
| TOTAL          |      |      |      |        |

MOTION CARRIED APPROVED

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

15



**Tyler, Shelly L.**

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**From:** Rauh, Diane I.  
**Sent:** Wednesday, December 31, 2014 8:11 AM  
**To:** Tyler, Shelly L.  
**Subject:** 2nd application FW: Apply to Serve on a City Board - form submission

This is the same gal, but slightly different information.....

-----Original Message-----

**From:** website@dmgov.org [mailto:website@dmgov.org]  
**Sent:** Wednesday, December 31, 2014 7:34 AM  
**To:** BoardAppointments  
**Subject:** Apply to Serve on a City Board - form submission

**First Name:** Sarah

**Last Name:** Moore

**Address:** 829 East 26th Street

**City:** Des Moines

**State:** IA

**Zip:** 50317

**Daytime Phone:** 515-554-2814

**Alternate Phone:** 515-554-2814

**Email:** sarah.moore@mediacombb.net

**Occupation:** School Coordinator

**Occupation Duration:**

**Employer:** Everybody Wins! Iowa

**Employment Duration:**

**Business Address 1:** P.O. Box 691

**Business Address 2:**

**Business City:** Des Moines

**Business State:** IA

**Business Zip:** 50303

*Letter - WARD V -  
Entered - Scanned  
12-31-14*

15

Business Phone: 515-277-7590

Business Fax:

Birth Date: 10/07/1983

Gender: Female

Des Moines Resident: Yes

Ward: Ward 4

Residency Duration:

Registered Voter: Yes

Previous City Employment: No

City Employed Relatives:

Check if you have served on Any Board, Commission, or Committee: No

List Boards, Commissions and Committees and Date(s) served:

List Boards, Agencies, Civic, Service and/or Professional Organizations to which you are affiliated:

Indicate other experiences or skills which will contribute to the mission of this Board, Commission or Committee: I am disabled. I have cerebral palsy. I currently have an internship with the client assistance program which is part of the department of persons with disabilities. I also work for a literacy/mentoring program called everybody wins! Iowa. I have a BA in law, politics, and Society. I also have a juris doctor.

First Board: Library Trustees

Second Board: Sister Cities Commission

Third Board: Youth Advisory Board

Fourth Board: Access Advisory Board

Fifth Board: Plan and Zoning Commission

Most board seats have no special requirement other than being a citizen of Des Moines. However, some seats require special criteria for members.: Citizen of Des Moines, Person with disability, Represents interest of Business, Non-Profit and Education community

Comments: As I said, I am an intern with the client assistance program which assists persons with disabilities. I am also a school coordinator with everybody wins! Iowa which is a literacy program operating through the schools. I am also a person with a disability and therefore I believe that my internship as well as my personal experience give me a vested interest in the disabled community.

Signature: Sarah A Moore

City of Des Moines, Iowa  
Boards and Commissions  
Board Composition

**Housing Appeals Board**

Description: Holds hearings, grants variances, mediates appeals, and recommends enforcement action in the administration of Housing Code Enforcement.

Staff contact: Jim Nelson 283-4197

Term length: Three years

Expiration: March 16th

Meetings: 5:30 PM, Second Wednesday of each month,

Location: 400 Robert D Ray Drive  
City Hall, Second floor, Room: City Council Chambers

Requirements: Seven members: one Iowa licensed realtor; one Iowa-registered architect or structural engineer; two contractors experienced in construction and remodeling; three representatives of the general public, one of whom has demonstrated interest in historic preservation. If City Council by resolution finds that no suitable person with the required qualifications is available to fill a vacancy that has been vacant for at least two months, it may appoint a representative of the general public to fill vacancy (this member appointed may not be reappointed unless City Council finds no suitable person with required qualifications is available for appointment).

Prof. requirements: One Iowa licensed realtor, one Iowa-registered architect or structural engineer, and two contractors experienced in construction and remodeling,

**Member Information**

|                                                            |                                                                     |                                                                                                                                                                             |
|------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Victoria L Daniels<br>1240 40th Street<br>Des Moines 50311 | (C):<br>(D): 515 281-8450<br>(E): 515 255-1566<br>(W): 515 281-8450 | Term expires: 3/16/2015<br>Took office: 6/14/2010<br>Appointed by: 7 - Mayor<br>Residing in Ward: 1<br>Eligibility: Not eligible for reappointment<br>Gender: Female        |
| Seat: 01 - Citizen of DM                                   |                                                                     |                                                                                                                                                                             |
| Daniel D Garrett<br>4331 Harwood Drive<br>Des Moines 50312 | (C):<br>(D): 515 333-2537<br>(E): 515 240-9589<br>(W): 515 333-2537 | Term expires: 3/16/2012<br>Took office: 6/14/2010<br>Appointed by: 5 - At Large A - Moore<br>Residing in Ward: 3<br>Eligibility: Eligible for reappointment<br>Gender: Male |
| Seat: 02 - Realtor                                         |                                                                     |                                                                                                                                                                             |
| Stacie Mitchell<br>4620 SE 3rd Street<br>Des Moines 50315  | (C):<br>(D): 515 208-5082<br>(E):<br>(W): 515 242-8446              | Term expires: 3/16/2016<br>Took office: 1/9/2012<br>Appointed by: 4 - Ward 4<br>Residing in Ward: 4<br>Eligibility: Eligible for reappointment<br>Gender: Female            |
| Seat: 07 - Citizen of DM                                   |                                                                     |                                                                                                                                                                             |

**Member Information**

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|---------------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sarah C Oltrogge<br>683 32nd Street<br>Des Moines 50312 | (C): 515 971-4364<br>(D): 515 971-4364<br>(E):<br>(W): | Term expires: 3/16/2017<br>Took office: 7/15/2013<br>Appointed by: 3 - Ward 3<br>Residing in Ward: 3<br>Eligibility: Not eligible for reappointment<br>Gender: Female |
|---------------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Seat: 06 - Interest in Historic Preservation

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|----------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bob Raker<br>3201 BelAire Road<br>Des Moines 50310 | (C): 515 480-3394<br>(D): 515 255-5578<br>(E):<br>(W): | Term expires: 3/16/2016<br>Took office: 5/18/2015<br>Appointed by: 1 - Ward 1<br>Residing in Ward: 1<br>Eligibility: Eligible for reappointment<br>Gender: Male |
|----------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|

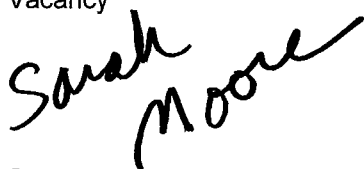
Seat: 04 - Contractor

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|         |                              |                                                                                                                                             |
|---------|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Vacancy | (C):<br>(D):<br>(E):<br>(W): | Term expires: 3/1/2015<br>Took office:<br>Appointed by: 6 - At Large B - Coleman<br>Residing in Ward: 0<br>Eligibility: Vacant<br>Gender: — |
|---------|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|

Seat: 03 - Citizen of DM

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|------------------------------------------------------------------------------------------------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| <br>Vacancy | (C):<br>(D):<br>(E):<br>(W): | Term expires: 3/16/2015<br>Took office:<br>Appointed by: 2 - Ward 2<br>Residing in Ward: 0<br>Eligibility: Vacant<br>Gender: — |
|------------------------------------------------------------------------------------------------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------|

Seat: 05 - Citizen of DM

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