

★ Roll Call Number

Agenda Item Number

19

Date August 24, 2015

Recommendation from the City of Windsor Heights appointing Kerry Bowen to the Greater Des Moines Sister Cities Commission, Seat 18.

Kerry Bowen
7215 Reite Avenue
Windsor Heights, IA 50324-1303

MOVED BY _____ to adopt

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GATTO				
GRAY				
HENSLEY				
MAHAFFEY				
MOORE				
TOTAL				

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED

APPROVED

Mayor

City Clerk

**CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES
July 20, 2015 - 6:00 p.m. City Hall**

(RC=Roll Call Vote)

Mayor Willits called the meeting to order at 6:00 p.m. Council members present: Steve Peterson, Charlene Butz, Dave Burgess, Tony Timm and Betty Glover.

Staff present: City Administrator Brett Klein, Chief Dennis McDaniel and Director of Planning and Zoning Sheena Nuetzman, Director of Public Services Doug Stone and Intern Brandt Johnson

Approval of the Agenda

Councilmember Burgess moved to approve the agenda; Councilmember Timm seconded approval. Motion passed by voice vote unanimously.

Council Member Comments

Glover: Sheena, when is the Storm water advisory committee going to meet? Fire Dept. featured in Windsor Heights Living Magazine. They did a great job! **Butz:** I apologize for my momentary lapse of losing my cool at the last minute but it was due to a comment made I thought was insensitive. **Peterson:** Thanks Mayor, staff and special events committee for the the Fourth of July. **Timm:** No comment **Burgess:** Public works committee meeting, there's a lot to do. Good job, Doug.

Approval of Minutes

Councilmember Peterson moved to approve the July 6, 2015, minutes; Councilmember Glover seconded approval. Motion passed by voice vote passed unanimously.

Public Comment. This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes

Darrel Ahneman: inordinate amount of parking for a long time on Allison. Police Chief responded with procedures and how the PD can help.

Approval of the Consent Agenda

Councilmember Peterson moved to approve the Consent Agenda; Councilmember Glover seconded approval. Motion passed on a RC vote: Timm, Burgess, Glover, Peterson- Yes. Butz-abstain

Consideration of Resolution No.15-0751, A Resolution Appointing Regular and Alternate Member Representatives to the Metropolitan Planning Organization (MPO) Councilmember Peterson moved to approve the appointment; Councilmember Glover seconded. Motion passed unanimously on a RC vote.

Consideration of Resolution No. 15-0752, A Resolution Approving Amendment to the City Personnel Policy Manual Regarding Residency Requirements for Full-Time Staff

Councilmember Peterson moved to approve the residency requirements; Councilmember Butz seconded approval. Motion passed unanimously on RC vote.

Consideration of New Job Description, Community Service Officer (Public Safety), Part-Time Councilmember Peterson moved to approve community service officer job description; Councilmember Butz seconded approval. Motion passed on a RC vote: Butz, Timm, Glover, Peterson-Yes. Burgess-No.

Consider Approval of Liquor License, Midwest Associates Brokerage DBA Ridgemont, Class C Liquor License (LC) Commercial, Outdoor Service Effective 7/25/2015 to 7/26/2015 Councilmember Peterson moved to approve the temporary outdoor license; Councilmember Butz seconded approval. Motion passed unanimously on a RC vote.

Consider Approval of Mayor Appointment, Confirming Approval of Kerry Bowen as Sister City Representative Councilmember Butz moved to approve Kerry Bowen as Sister City Representative; Councilmember Peterson seconded approval. Motion passed unanimously on a roll call vote.

Administrator Report

- Des Moines Radio Group Block Party
- Urbandale- Windsor Heights Sanitary Sewer Dist Meeting(Flooding) 3-4 PM July 21,2015 at City Hall
- Dr. Shour to attend 10/60-EAB

Mayor's Inquiries

- Little Free Library
- Community Greeting Meeting

Police department stats

Adjourn to 6:00pm on Monday, August 3, 2015, for the regular meeting of the City Council.

Councilmember Peterson moved to adjourn; Councilmember Glover seconded. Motion passed unanimously on a RC vote.

Diana Willits, Mayor

ATTEST:

Brett Klein, City Administrator/Clerk

AGENDA



Windsor Heights
EST. 1906

JULY 20, 2015 REGULAR BUSINESS MEETING AGENDA
6:00 P.M. COUNCIL CHAMBERS, 1133 66TH STREET
WINDSOR HEIGHTS, IOWA 50324 (515) 279-3662

(Full detail and supporting documents for each item can be found at www.windsorheights.org If you do not have web / internet access, and would like the supporting documents and information, please call City Hall by 3:00 p.m. the day of the meeting and we will provide you a hard copy at the meeting)

- 1) **Call to Order/Roll Call/Pledge of Allegiance**
- 2) **Approval of the Agenda**
- 3) **Council Member Comments**
 - a) Board, Committee, Commission Updates
- 4) **Approval of the Minutes:**
 - a) July 6, 2015 Regular Council Meeting
- 5) **Public Comment.** This is an opportunity for any citizen to come forward and discuss any item that is not listed on the Agenda. (Please make your remarks from the podium and limit your presentation to no more than 5 minutes.)
 - a) **Registered Comment –**
- 6) **Approval of the Consent Agenda.**
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.
 - a) Claims & Payroll
 - b) June's Treasurer Report
- 7) **Consideration of Resolution No.15-0751,** A Resolution Appointing Regular and Alternate Member Representatives to the Metropolitan Planning Organization (MPO)
- 8) **Consideration of Resolution No. 15-0752,** A Resolution Approving Amendment to the City Personnel Policy Manual Regarding Residency Requirements for Full-Time Staff
- 9) **Discussion and Possible Action,** Regarding Proposed Ordinance #15-03 (Design Standards) – Next Steps
- 10) **Consideration of New Job Description,** Community Service Officer (Public Safety), Part-Time
- 11) **Consider Approval of Liquor License,** Midwest Associates Brokerage DBA Ridgmont, Class C Liquor License (LC) Commercial, Outdoor Service Effective 7/25/2015 to 7/26/2015
- 12) **Consider Approval of Mayor Appointment,** Confirming Approval of Kerry Bowen as Sister City Representative
- 13) **Administrator Report**
 - a) Des Moines Radio Group Block Party
 - b) Urbandale – Windsor Heights Sanitary Sewer Dist Meeting (Flooding)
- 14) **Mayor's Inquiries**
- 15) **Adjourn to 6:00pm on Monday August 3 2015, at Windsor Heights Council Chambers**

Mayor
Diana Willits

City Administrator
Brett Klein

Chief of Police & Fire Services
Dennis McDaniel

Council Members
Steve Peterson (Mayor Pro Tem)
Charlene Butz
Betty Glover
Dave Burgess
Tony Timm

Treasurer
Marcia Woodke

Director of Planning, Development and Marketing
Sheena Danzer

City Attorney
Matt Brick

Director Public Services
Doug Stone