



Roll Call Number

Agenda Item Number

47

Date February 22, 2016

COMMUNICATION from the Highland Park SSMID Board regarding the recommended budget for the Highland Park Self-Supported Municipal Improvement District for the Fiscal Year commencing July 1, 2016.

MOVED by \_\_\_\_\_ to receive and file.

FORM APPROVED:

Glenna Frank

Glenna Frank
Assistant City Attorney

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, COLEMAN, GATTO, GRAY, HENSLEY, MOORE, WESTERGAARD, TOTAL, MOTION CARRIED, APPROVED, Mayor.

City Clerk

February 5, 2016

Honorable Mayor and City Council  
City of Des Moines, Iowa

RE: FY 2017 Highland Park SSMID Budget and Levy

The Highland Park SSMID Board, which was created by City Council Roll Call No. 03-2401 to assist in the preparation of the annual SSMID budget and levy, held its annual meeting on February 1, 2016. The SSMID agreement requires the Parks Area Foundation to appoint a seven member board for fixed, staggered terms. The seven board members and their terms are outlined below.

- Bill Wheeler (chairman), Phyllis Wheeler, and Ken Boatwright, terms expire Dec. 31<sup>st</sup>, 2018.
- Theresa Agey and *Samantha Evans*, terms expire Dec. 31<sup>st</sup>, 2017.
- Emily Andersen (appointed to fill Dr. Nordmark's term), Mike Harden, terms expire Dec. 31<sup>st</sup>, 2016.
  - Samantha Evans is no longer working at the CVS Store, therefore she is no longer participating. The board will invite the new CVS manager to participate once they are hired.

The Highland Park SSMID Board reviewed and discussed the financial report that was prepared by the Finance Department and presented by staff from the Community Development Department. Following this discussion the Highland Park SSMID Board approved a motion to recommend to the City Council that the Highland Park SSMID levy remain at \$1.75 per \$1,000 of taxable valuation for FY 2017.

In other business, the board discussed whether or not to continue with private maintenance of the flower pots throughout the district. The board approved a motion to contract the flower planting again in 2016. Bids will be secured by City staff and sent to the board for review.

The board also discussed the potential for converting the custom/private streetlights to LED. Streetlight maintenance is an ongoing issue. The custom streetlight poles and fixtures are not supported by MidAmerican Energy, instead they are owned and maintained by the district. An LED retrofit kit is available from the manufacturer but the cost to do a full conversion would likely exceed \$80,000. Staff will continue to look into this and report back to the board. Another meeting of the SSMID Board has been scheduled for March 28<sup>th</sup>, 2016.

Respectfully,



Bill Wheeler, Chairman  
Highland Park SSMID Board

cc: Highland Park SSMID Board Members  
Roger Brown, Assistant City Attorney  
Jennifer Dakovich, Principal Traffic Engineer  
Kyle Larson, Senior City Planner