



Date March 21, 2016

ACCEPTING PROPOSAL OF DUNCAN ASSOCIATES/CODAMETRICS/THE LAKOTA GROUP TO PREPARE A COMPREHENSIVE REWRITE OF THE ZONING ORDINANCE AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACTS FOR THE PROVISION OF SAME

WHEREAS, the Community Development Department desires to update the Zoning Ordinance immediately following adoption of the new Comprehensive Plan; and

WHEREAS, the Procurement Division issued Request For Proposals V16-040 on December 2, 2015 for preparation of a comprehensive rewrite of the Zoning Ordinance (RFP) to 32 potential proposers with 6 proposals received; and

WHEREAS, an evaluation and selection committee reviewed the proposals and recommends the selection of Duncan Associates/CodaMetrics/The Lakota Group as the highest scorer based on the weighting criteria described in the RFP; and

WHEREAS, the City has received a grant in the amount of \$50,000, with required \$15,000 local match, from the Des Moines Area Metropolitan Planning Organization (MPO) for use toward creating Transit Oriented Development (TOD) zone district regulations as part of the Zoning Ordinance update process, which grant shall be used to fund a portion of the Duncan Associates/CodaMetrics/The Lakota Group services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that the proposal submitted by Duncan Associates/CodaMetrics/The Lakota Group, for a total amount not to exceed \$224,500, is approved.

BE IT FURTHER RESOLVED, that the City Manager or his designee is authorized and directed to negotiate agreements with Duncan Associates/CodaMetrics/The Lakota Group for the above described services for an initial period of up to 18 months, in compliance with the RFP and the proposal, subject to approval as to form by the Legal Department, and the City Manager is authorized and directed to execute said agreements for and on behalf of the City of Des Moines, and the City Clerk is authorized to attest to his signature.

(Council Communication No. 16-142)

FORM APPROVED: [Signature] Glenna K. Frank, Assistant City Attorney

MOVED BY _____ TO ADOPT.

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, COLEMAN, GATTO, GRAY, HENSLEY, MOORE, WESTERGAARD, and TOTAL.

MOTION CARRIED APPROVED

Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk