

★ Roll Call Number

Agenda Item Number

18 ✓

Date July 11, 2016

Recommendation from Council Member Linda Westergaard to appoint Pamela Steffen to the Historic Preservation Commission, Seat 8, for a three-year term commencing October 18, 2013 to expire October 18, 2016 with one additional three-year term to expire October 18, 2019.

Pamela Steffen
5221 Village Run Avenue
Des Moines, IA 50317

(515) 402-6370 (D)

Moved by _____ to adopt.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GATTO				
GRAY				
HENSLEY				
MOORE				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk

Tyler, Shelly L.

From: Rauh, Diane I.
Sent: Wednesday, August 05, 2015 1:48 PM
To: Tyler, Shelly L.
Subject: FW: Apply to Serve on a City Board - form submission

-----Original Message-----

From: website@dmgov.org [mailto:website@dmgov.org]
Sent: Wednesday, August 05, 2015 12:12 PM
To: BoardAppointments
Subject: Apply to Serve on a City Board - form submission

First Name: Pamela

Last Name: Steffen

Address: 5221 Village Run Ave

City: Des Moines

State: IA

Zip: 50317

Daytime Phone: 5154026370

Alternate Phone: 5154026370

Email: steffen.pam@principal.com

Occupation: Retirement and Investor Services Retirement Plan Consultant

Occupation Duration: 4 years

Employer: The Principal Financial Group

Employment Duration: 26 years

Business Address 1: 711 High Street

Business Address 2:

Business City: Des Moines

Business State: IA

Business Zip: 50317

*WARD - Letter
Scanned - Entered
8-10-15
S.T.
Seat 8
Historic Preservation Commission
10/18/16 +
10/18/19*

Business Phone: 5154026370

Business Fax:

Birth Date: 11/12/1954

Gender: Female

Are you a Des Moines resident?: Yes

Ward: Ward 2 *ok*

Residency Duration: 15 years

Are you a registered voter?: Yes

Have you been previously employed by the City of Des Moines?: No

City Employed Relatives:

Have you have served on Any Board, Commission, or Committee?: No

List Boards, Commissions and Committees and Date(s) served:

List Boards, Agencies, Civic, Service and/or Professional Organizations to which you are affiliated: Treasurer of Brook Run South Homeowners Association

Indicate other experiences or skills which will contribute to the mission of this Board, Commission or Committee: I've been given responsibilities for several projects and held formal and informal leadership roles while employed at PFG which provides me with the background to contribute to the mission of the Board.

First Board: Civil Service Commission

Second Board: Civil and Human Rights Commission

Third Board: Historic Preservation Commission

Fourth Board: Traffic Safety Committee

Fifth Board: Building and Fire Code Board of Appeals

Most board seats have no special requirement other than being a citizen of Des Moines. However, some seats require special criteria for members.: Citizen of Des Moines

Comments:

Signature: Pamela J Steffen

Submitted: 8/5/2015 12:12:07 PM

Rauh, Diane I.

From: Westergaard, Linda C.
Sent: Wednesday, July 06, 2016 8:03 PM
To: Rauh, Diane I.
Subject: RE: Board Appointments

Oh my goodness I have done it again. I really thought I had sent you an email but it is not in my sent box so not sure what I did. Pamela Steffen would like to serve and I had a nice visit with her. I would like to appoint Pamela to the Historic Preservation Commission.

Thank you,

Linda Westergaard
Ward 2 City Council Representative
4009 E. 23rd Street
Des Moines, Iowa 50317-4104
515-988-4288

lindaw@dmgov.org

From: Rauh, Diane I.
Sent: Wednesday, July 6, 2016 4:46 PM
To: Westergaard, Linda C. <LCWestergaard@DMGOV.ORG>
Subject: RE: Board Appointments

Did you ever hear back from Barbara Simonton or Pamela Steffen about filling this seat on the Historic Preservation Commission?

From: Rauh, Diane I.
Sent: Monday, June 27, 2016 1:06 PM
To: Westergaard, Linda C.
Subject: RE: Board Appointments

Let me know if you want to see any of the applications I have on file.

From: Westergaard, Linda C.
Sent: Monday, June 27, 2016 12:59 PM
To: Rauh, Diane I.
Subject: RE: Board Appointments

Looks like I need a new appointee for the Historic Preservation Commission. I will work on it.

Thank you,

Linda Westergaard, Realtor
Berkshire Hathaway HomeServices First Realty
3770 8th Street SW, Suite J

City of Des Moines, Iowa
Boards and Commissions
Board Composition

Historic Preservation Commission

Description: Reviews and acts upon all applications for certificates of appropriateness; reviews and makes recommendations to the City Council on proposals for designation of historic districts, amendments to boundaries of existing historic districts, and repeal of existing historic districts; cooperates with property owners and City agencies and departments to develop preservation solutions and plans; furthers the historic preservation efforts in the city; makes recommendations for the listing of a historical district or site in the National Register of Historic Places.

Staff contact: Jason VanEssen 283-4147
Michael Ludwig 283-4810

Term length: Three years

Expiration: Sherman Hill - October 18th; Owl's Head - March 28th

Meetings: 5:30 PM, Third Wednesday of each month,

Location: 1551 E. Martin Luther King, Jr. Parkway
Municipal Services Center, City Council Chambers, Room: Second floor

Requirements: GENDER BALANCE REQUIRED - Six at-large members and two residents from each designated historic district. At the time of their appointment, each member shall have a demonstrated interest in historic preservation. Within one year of their initial appointment, each person shall attend at least one training seminar providing training on the duties of a local historic preservation review commission. Each member of the City Council may recommend a candidate to fill one of the at-large positions on the commission. The mayor may recommend candidates to fill each of the positions to be held by a resident of a designated historic district.

Prof. requirements: Each of the at-large members shall have at least one of the following professional qualifications: architect, urban planner, structural or civil engineer, historian, sociologist, real estate broker, or builder.

Member Information

Female = 5

Patricia A Barry 451 29th Street Des Moines 50312	(C): 515 248-8275 (D): 515 248-8275 (E): 515 280-7365 (W):	Term expires: 03/28/2016 Took office: 02/14/2011 Appointed by: 7 - Mayor Residing in Ward: 3 Eligibility: Not eligible for reappointment Gender: Female
Seat: 01 - Owls Head		
Breann A Bye 523 Franklin Avenue Des Moines 50314	(C): 641 521-9340 (D): 641 521-9340 (E): (W):	Term expires: 02/03/2015 Took office: 02/13/2012 Appointed by: 7 - Mayor Residing in Ward: 1 Eligibility: Eligible for reappointment Gender: Female
Seat: 11 - Riverbend Historic District		

Member Information

Elaine Estes 944 Ninth Street Des Moines 50309	(C): (D): (E): 515 244-1462 (W):	Term expires: 10/18/2001 Took office: 10/18/1983 Appointed by: 6 - At Large B - Coleman Residing in Ward: 3 Eligibility: Not eligible for reappointment Gender: Female
Seat: 06 - Professional		
Martha Green 815 8th Street Des Moines 50314	(C): (D): 515 681-2030 (E): (W):	Term expires: 10/18/2018 Took office: 03/07/2016 Appointed by: 7 - Mayor Residing in Ward: 3 Eligibility: Eligible for reappointment Gender: Female
Seat: 04 - Sherman Hill		
Susan Holderness 2900 Forest Drive Des Moines 50312	(C): (D): (E): 515 246-1885 (W): 515 226-5651	Term expires: 03/28/2004 Took office: 01/19/1998 Appointed by: 7 - Mayor Residing in Ward: 3 Eligibility: Not eligible for reappointment Gender: Female
Seat: 02 - Owls Head		
Male =6		
Scotney J Fenton 1245 42nd Street Des Moines 50311	(C): (D): (E): 515 277-8934 (W): 515 288-3141	Term expires: 10/18/2011 Took office: 09/13/2004 Appointed by: 4 - Ward 4 Residing in Ward: 1 Eligibility: Not eligible for reappointment Gender: Male
Seat: 10 - Professional		
Robert C Griffin 3820 Park Avenue Des Moines 50321	(C): (D): 515 473-8787 (E): 515 473-8135 (W):	Term expires: 10/18/2015 Took office: 05/09/2011 Appointed by: 1 - Ward 1 Residing in Ward: 3 Eligibility: Eligible for reappointment Gender: Male
Seat: 07 - Professional		
Denny Marchand 701 19th Street Des Moines 50314	(C): (D): (E): 515 314-2255 (W): 515 314-2255	Term expires: 10/18/2011 Took office: 05/18/2009 Appointed by: 3 - Ward 3 Residing in Ward: 3 Eligibility: Not eligible for reappointment Gender: Male
Seat: 09 - Professional		

Member Information

Craig McCoy	(C):	Term expires:	03/28/2016
1436 41st Street	(D): 515 250-9685	Took office:	06/23/2014
Des Moines 50311	(E):	Appointed by:	5 - At Large A - Moore
	(W): 515 277-1804	Residing in Ward:	1
		Eligibility:	Eligible for reappointment
Seat: 05 - Professional		Gender:	Male

York A Taenzer	(C):	Term expires:	10/18/2009
1605 Woodland Avenue	(D):	Took office:	09/13/2004
Des Moines 50309	(E): 515 288-8984	Appointed by:	7 - Mayor
	(W): 515 288-5719	Residing in Ward:	3
		Eligibility:	Not eligible for reappointment
Seat: 03 - Sherman Hill		Gender:	Male

Aaron L Todd	(C): 515 450-0704	Term expires:	02/03/2015
1334 9th Street	(D): 515 242-5229	Took office:	04/21/2014
Des Moines 50314	(E): 515 720-1765	Appointed by:	7 - Mayor
	(W): 515 242-5229	Residing in Ward:	1
		Eligibility:	Eligible for reappointment
Seat: 12 - River Bend Historic District		Gender:	Male

Vacancy = 1

Vacancy	(C):	Term expires:	10/18/2016
	(D):	Took office:	
	(E):	Appointed by:	2 - Ward 2
	(W):	Residing in Ward:	0
		Eligibility:	Vacant
Seat: 08 - Professional		Gender:	—
