



Roll Call Number

Agenda Item Number

34

Date July 25, 2016

RESOLUTION APPROVING AND ADOPTING THE AMENDED DES MOINES METROPOLITAN WASTEWATER RECLAMATION AUTHORITY (WRA) SECURITY INFORMATION POLICY AS THE WRA'S OPERATING CONTRACTOR

WHEREAS, Iowa Code Section 22.7(5)) provides that certain information concerning security procedures or emergency preparedness information is a confidential record under Iowa's open records law only if a governmental body adopts a policy identifying such records as confidential; and

WHEREAS, the WRA adopted the Amended Des Moines Metropolitan Wastewater Reclamation Authority Security Information Policy on April 19, 2016 by Resolution No. 16-46; and

WHEREAS, adoption of the Amended Des Moines Metropolitan Wastewater Reclamation Authority Security Information Policy by the City of Des Moines, as Operating Contractor for the WRA, for the protection of employees, visitors, persons and property is in the best interest of the WRA and the City.

NOW, THEREFORE, BE IT RESOLVED by the Des Moines City Council that the WRA Security Information Policy on file with the WRA Secretary and the Des Moines City Clerk is hereby approved and adopted by the City of Des Moines in its operations and capacity as Operating Contractor for the WRA.

Moved by \_\_\_\_\_ to adopt.

APPROVED AS TO FORM:

Kathleen Vanderpool
Deputy City Attorney

(Council Communication No. 16-397)

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, COLEMAN, GATTO, GRAY, HENSLEY, MOORE, WESTERGAARD, and TOTAL.

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED

Mayor

City Clerk

**Amended Wastewater Reclamation Authority Security Information Policy**  
Adopted pursuant to Code of Iowa Section 22.7(50)

1. It is determined that certain confidential information developed and maintained by the Des Moines Metropolitan Wastewater Reclamation Authority (WRA) and/or the City of Des Moines as Operating Contractor (City) concerning security procedures or emergency preparedness for the protection of WRA and City employees (as employees of the WRA's Operating Contract), visitors to WRA owned or controlled facilities, persons in care, custody or control of the WRA or City on behalf of the WRA and WRA owned or controlled property, if disclosed, could reasonably be expected to jeopardize such employees, visitors, persons or property.
2. For the protection of the WRA and City employees, visitors to WRA facilities, persons in care, custody or control of the WRA or City on behalf of WRA, and for the protection of WRA owned or controlled property, the WRA hereby adopts this Amended Security Information Policy, pursuant to Code of Iowa Section 22.7(50)(2015).
3. Information developed and maintained by the WRA and/or the City concerning security procedures or emergency preparedness for the protection of WRA and City employees, visitors to WRA owned or controlled facilities, persons in care, custody or control of the WRA or City on behalf of WRA and WRA owned or controlled property, if disclosed, could reasonably be expected to jeopardize such employees, visitors, persons or property shall be kept confidential unless otherwise ordered by a court, by the lawful custodian of the records, or by another person duly authorized to release such information. Such information includes but is not limited to the following information:
  - a) Information directly related to vulnerability assessments;
  - b) Information contained in records relating to security measures such as security and response plans, security codes and combinations, passwords, restricted area passes, keys, and security or response procedures;
  - c) Emergency response protocols;
  - d) Architectural, engineering, blueprints, floor plans, construction diagrams, operation manuals, location of chemicals, fuels or hazardous materials; and
  - e) Information contained in records that, if disclosed, would significantly increase the vulnerability of critical physical systems or infrastructures of the WRA, Wastewater Reclamation Facility or WRA owned or operated facilities to attack.