

Date October 24, 2016

**RESOLUTION APPROVING AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH VITAL NEIGHBORHOODS CONSULTING, LLC**

**WHEREAS**, vacant, abandoned, and blighted properties threaten the health of many of Des Moines' neighborhoods, and taking a more proactive and coordinated approach to addressing this issue has been recommended by the Capital Crossroads Neighborhood Improvement Plan, PlanDSM, and GuideDSM; and

**WHEREAS**, on May 27, 2016, a Request for Proposals (RFP) for professional services was issued to identify a qualified consultant to provide technical assistance to more effectively address vacant and blighted properties on a citywide scale as well as through targeted neighborhood revitalization efforts; and

**WHEREAS**, on July 11, 2016, by Roll Call No. 16-1135, the City Council accepted the proposal from Vital Neighborhoods Consulting, LLC (James J. Kelly, Jr., Principal) in response to the RFP and approved the Agreement for Professional Services by and between the City of Des Moines, Iowa and Vital Neighborhoods Consulting, LLC; and

**WHEREAS**, said agreement initially contained a termination date of November 11, 2016, unless a written amendment was approved by both parties, and further set forth a specific amount for retention until final payment; and

**WHEREAS**, the consultant has requested and City staff have agreed that said Agreement should not terminate until January 11, 2017, to provide additional time for the consultant to return to Des Moines and complete the project, and that the retention amount should be reduced from \$2,200.00 to \$1,500.00; and

**WHEREAS**, said terms have been negotiated in an Amendment to said Agreement in the form on file in the office of the City Clerk.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Des Moines, Iowa, that:

1. The Amendment to Professional Services Agreement with Vital Neighborhoods Consulting, LLC, extending the termination date and reducing the retention as set forth herein, in the form on file in the office of the City Clerk, is hereby approved, and the City Manager is authorized and directed to execute said Amendment on behalf of the City.
2. The Community Development Director and his designee(s) are authorized and directed to administer said Agreement and Amendment pursuant to the terms therein.
3. The Community Development Director is further authorized and directed to approve and execute any additional insubstantial amendments to said Agreement, and to return any major amendments to the City Council for consideration and approval.

★ Roll Call Number

Agenda Item Number

38

Date October 24, 2016

MOVED BY \_\_\_\_\_ to adopt.

FORM APPROVED:

*Glenna K. Frank*  
Glenna K. Frank, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GATTO				
GRAY				
HENSLEY				
MOORE				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk